Belhaven University, a Christian university committed to the ministry of integrating biblical truth and learning, is searching for the ideal candidate for Microsoft Dynamics CRM Manager/Web Programmer who has a heart for Christ Jesus.

Responsibilities
This person reports directly to the Director of Web Services to help support the Belhaven web sites and the Microsoft Dynamics Customer Relationship Management solution. This person will also work closely with the Manager of Computer and Information Systems.

Microsoft Dynamics CRM: Recruit Responsibilities:
- Create/support inquiry forms
- Create/Support applications
- Support customized landing pages
- Ensure all Google tracking code has been placed correctly
- Update/maintain the web front end
- Create/support workflows
- Import prospects
- Work with IT to ensure proper importing of data to Colleague
- Monitor duplicate checking
- Monitor daily workflows/e-mails to ensure it is working correctly
- Manage new and existing security user profiles
- Help oversee integrity of data in Recruit
- Create/maintain HTML e-mails and templates in Exact Target
- Maintain security roles in Recruit
- Run analytic reports
- Troubleshoot technical issues for Recruit system
- Help support Image Now documents for admission

Technologies Experience Required:
- Knowledge of Microsoft Dynamics CRM required
- JavaScript
- CSS, HTML, ASP
- Ajax
- jQuery
- Bootstrap
- Velocity
- knowledge of the .NET framework and included server-side technologies
- Web API
- SQL
Web Programming Responsibilities:
- Maintain web forms
- Maintain coding and scripting function of Web Content Management System (Cascade Server: Hannon Hill)
- Help brand external 3rd party sites to make look like Belhaven University web site
- Maintain various applications: Master Calendar, News Administration
- Create and maintain web databases as required (MS SQL Server, MS Access)
- Work with web hosting vendor to help oversee the web server account

Qualifications

- Bachelor’s degree in Computer Science or related discipline.
- Minimum of three to five years of experience in an application development or web programming.
- Excellent working knowledge of HTML, XML, CSS, Javascript, Classic ASP, Perl and PHP.
- Experience with MS Dynamics CRM required, experience with Sales Force and Ellucian Recruit a plus
- Familiarity with Cascadeserver Content Management System, Velocity Scripting and MS .NET a plus.
- Applicants must be able to fully support the University vision, mission and statement of faith and contribute to the spiritual and academic fellowship of the University.

Compensation

Compensation and rank are commensurate with qualifications and experience. The University supplements major medical insurance. A 403b retirement plan is available for eligible employees to contribute pre-tax dollars with Belhaven University matching up to 8% of annual salary.

Send:
Interested applicants may make application by submitting
  1) Letter of interest
  2) Resume
  3) Reference list with contact information (including personal Pastor)
  4) Statement of faith, including description regarding how the candidate would seek to integrate their faith into the required recruiting efforts.

To:
Only applicants who submit all four required items will be considered. Interested applicants should send their information to:
Doreen Fagerheim: dfagerheim@belhaven.edu
Director of Web Services, Belhaven University
No phone calls, please.
Additional information about Belhaven University may be found at www.belhaven.edu.