

BELHAVEN UNIVERSITY

FACULTY POSITION

ASSISTANT OR ASSOCIATE PROFESSOR

GRADUATE & DOCTORAL PROGRAMS - GRADUATE SCHOOL OF EDUCATION

Belhaven University, a Christian university committed to the ministry of integrating biblical truth and learning, is searching for the ideal candidate for Tenure-Track Graduate Faculty and Doctoral Program who has a heart for Christ Jesus and graduate education candidates.

QUALIFICATIONS

An earned Doctoral Degree: Ed.D. or Ph.D. required in Educational Leadership or a related field in elementary and/or secondary education. The applicant will have had experience as a licensed educator, both as a teacher and as a building administrator. The ideal candidate has knowledge, proficiency, and experience in quantitative research methodology and design and statistical analysis in educational contexts and has previously served as a chair and/or committee member on doctoral dissertation committees.

Applicants must be able to articulate a Christian worldview in the discipline of education, teaching, learning, and schooling and be able to fully support the *University Vision, Mission and Statement of Faith* and contribute to the spiritual and academic fellowship of the University.

RESPONSIBILITIES

- Full time professor at the assistant or associate professor rank to teach online courses in the M.Ed. - Ed.S. & Ed.D. programs. Report directly to the Chair of the Graduate School of Education and work in a line of authority with the Director of Doctoral Studies.
- Instruct graduate-level, online courses during the fall, spring, and summer semesters, along with regular duties related to the Graduate and Doctoral Programs.
- Work with the Director of Doctoral Studies and the Graduate School Chair to facilitate Residency programs.
- Assist the Director of Doctoral Studies, assist, identify and train dissertation committee chairs and members.
- In collaboration with the Director of Doctoral Studies, coordinate and track the progress of doctoral candidates and dissertation committees.
- Assist with Coordinating all activities and communications prior to the Residency sessions
- Assist with the communications to candidates who are not meeting requirements in a timely manner
- Serve as Chair on at least 2 Dissertations during an academic year.
- Maintain weekly office hours to advise Ed.D. candidates in conjunction with the Director of Doctoral Studies.
- In consultation with the Director of Doctoral Studies, provide guidance for doctoral candidates related to the use of quantitative, qualitative, and mixed methods research methodologies.

APPLICATIONS

Please submit your CV/resume and cover letter outlining your suitability for this position including an explanation of your interest in Christian higher education. Compensation and rank are commensurate with qualifications and experience. Review of applications will begin immediately and continue until the position is filled. Confidential questions and nominations may be submitted to:

Please submit application information to:

Dr. Brad Smith, Vice President of Academic Affairs & Provost
Attention: Kim Campbell, Executive Assistant
Belhaven University - 1500 Peachtree Street
Jackson, MS 39202
Email: kcampbell@belhaven.edu