

BELHAVEN UNIVERSITY

FACULTY POSITION

ASSISTANT OR ASSOCIATE PROFESSOR

FACULTY AND CHAIR – UNDERGRADUATE SCHOOL OF EDUCATION – ELEMENTARY TEACHER ED

Belhaven University, a Christian university committed to the ministry of integrating biblical truth and learning, is searching for the ideal candidate serving as a tenure-track Undergraduate Faculty member, as well as serving as the Chair for the Undergraduate School of Education – Elementary Teacher Educator Preparation Provider (TEPP) program. The School of Education is seeking a professional educator who has a heart for Christ Jesus and desires to prepare quality teacher educators who will have a positive impact on the next generation

QUALIFICATIONS

An earned Doctoral Degree: Ed.D. or Ph.D. required in Elementary Education, or Elementary Curriculum and Instruction with an emphasis in reading literacy. The applicant will have had experience as a licensed educator, as an elementary teacher and/or reading specialist. The ideal candidate has knowledge, proficiency, and experience in reading literacy methodology and is familiar with the Mississippi initiatives in beginning to read along with having taken LTRS training and passed the LTRS and Foundations of Reading Tests. The candidate will be able to demonstrate leadership skills needed to serve as the Elementary Teacher Preparation Provider (EPP) Chair. The applicant will be a highly qualified, with excellent teaching skills, and reputable as a valued teacher educator.

Applicants must be able to articulate and integrate a Christian worldview in the discipline of education, teaching, learning, and schooling and be able to fully support the *University Vision, Mission and Statement of Faith* and contribute to the spiritual and academic fellowship of the University.

RESPONSIBILITIES

- Serves as a full time as the assistant or associate professor and as the Chair of the Elementary Teacher Preparation Provider program. Teaches elementary education teacher preparation courses with an emphasis in teaching Reading Literacy.
- Reports directly to the Dean of School of Education and works in a line of authority over the undergraduate Elementary Teacher Education Faculty as well as extended faculty outside the School of Education who may be involved in Teacher Preparation and licensure courses.
- Instructs undergraduate Teacher Preparation courses during the fall and spring semesters along with regular duties related to the EPP Chair.
- As Chair, works with the Mississippi State Department of Education (MDE). Is responsible to keep the Elementary program up-to date regarding MDE and Educator Licensure policies, procedures, revisions and/or additions to any and all licensure and program changes.
- As Chair, works with the Elementary Teacher Education faculty members to plan, assess, and evaluate the Teacher Educator Preparation Provider program. Organizes and facilitates monthly EPP Undergraduate Teacher Education Council meetings.
- Serving as the EPP Elementary Education Chair, plans the semester faculty course teaching course load, coordinates the course schedules with the Registrar's Office, works with faculty to coordinate book orders.
- In cooperation with the School of Education Certificate Officer, tracks the progress of teacher candidates and their status for entry into the TEPP program, professional testing results and assists with the Title II Reports.
- In cooperation with the School of Education Lead for CAEP and MDE Accreditation, coordinates and tracks the progress of undergraduate teacher candidates for assessment, program reviews, and accreditation data.
- Assists in coordinating all activities and communications with the undergrad teacher candidates including responsible for planning and facilitating the once a semester ED Seminar
- Assists with the communications to candidates who are not meeting requirements and works with the Registrar's Office concerning candidate audits and graduation verification status.

APPLICATIONS

Please submit your CV/resume and cover letter outlining your suitability for this position including an explanation of your interest in Christian higher education. Compensation and rank are commensurate with qualifications and experience. Review of applications will begin immediately and continue until the position is filled. Confidential questions and nominations may be submitted to:

Please submit application information to:

Dr. Brad Smith, Vice President of Academic Affairs & Provost
Attention: Kim Campbell, Executive Assistant - Email: kcampbell@belhaven.edu
Belhaven University - 1500 Peachtree Street - Jackson, MS 39202