

BELHAVEN UNIVERSITY

Gillespie Resident Director

POSITION:

The Gillespie Resident Director (RD) is responsible for overseeing all the functions of a female residence hall including the following: supervising and developing student resident assistants, overseeing all residence hall services, providing accessibility to the residents while serving as a role model and leader, maintaining the upkeep of the physical facility, and interpreting and enforcing university policies. This position reports to the Dean of Students and works in the division of Student Life.

QUALIFICATIONS:

The Resident Director must possess the knowledge, skills, and abilities to perform the essential functions of the position along with a demonstrated ability to work with college students. This individual must understand and be personally and professionally committed to a Biblical world-view that integrates Christian faith with the learning environment as emphasized in the mission of Belhaven University. Candidates must fully support the vision, mission, and statement of faith at Belhaven University found at <http://www.belhaven.edu/belhaven/mission.htm>. A bachelor's degree is required for this position, while a master's degree in a relevant area is preferred. Candidates must also be flexible with working hours, including some weekends and holidays. Applicants who can commit to a minimum of two years of service are preferred.

COMPENSATION:

This is a full-time, twelve-month position with an attractive compensation package that includes a salary, an apartment within the residence hall, a full meal plan during regular University food service operation, internet, cable, and all utilities. The University also supplements major medical insurance and matches employee's retirement fund contributions.

APPLICATION PROCESS:

Send:

- Cover letter;
- Resume;
- Reference list (including your pastor);
- Statement of faith;
- Statement summarizing your philosophy of residence life and student development (1 page)

To:

Mr. Greg Hawkins
Dean of Students, Belhaven University
Email: ghawkins@belhaven.edu
Phone: 601.968.5969