

# BELHAVEN UNIVERSITY

Belhaven University, a vibrant Christ-centered academic community committed to the ministry of integrating faith and learning, is searching for the ideal candidate for Director of Dance Costuming who has a heart for Christ Jesus and students at the Jackson, Mississippi campus.

## Responsibilities

The Director of Dance Costuming will:

- Design and construct costumes for Belhaven University Dance Department concerts, collaborating with faculty and guest artists
- Create and manage costume construction and production timelines
- Schedule, train, and supervise work-study students for the Dance Department Costume Shop
- Train students in basic sewing skills and design processes
- Manage costume shop equipment, inventory, repairs, and rental processes
- Work with the Chair of Dance to stay within budgetary parameters for costuming and equipment
- Prepare and maintain costumes for touring, community performances, and festivals
- Consult and prepare costumes for Dance Department publicity photo shoots
- Assist with production elements related to costuming including make-up, hair, and props
- Advise students on costuming for student-choreographed concerts and informal showcases
- Train and supervise wardrobe crews for Dance Department performances
- Teach elective courses: Costume for Dance I and II
- Communicate effectively with BU students, faculty, staff, and audience members

## Qualifications

BA or BFA required. An undergraduate degree in Costume Design and Technology or an MFA in Costume Design is preferred. The ideal candidate will have a record of success in costume shop management, costume design for theatre or dance, and an ability to teach Dance Costuming courses at the undergraduate and graduate level. Applicants should provide evidence of effective collaboration with colleagues and a portfolio of costume designs and construction. Applicants must be able to fully support the [University vision, mission and statement of faith](#) and contribute to the spiritual and academic fellowship of the University.

## Compensation

The Director of Dance Costuming position is full-time with a 10-month (August 1- May 31) contract. Compensation is commensurate with qualifications and experience. The University supplements major medical insurance. A 403b retirement plan is available for eligible employees to contribute pre-tax dollars with Belhaven University matching up to 8% of annual salary.

## Applications

Please submit your CV/resume and cover letter outlining your suitability for this position including an explanation of your interest in serving within a Dance Department at a Christian university. Confidential review of applications will begin immediately and continue until the position(s) are filled. Confidential questions and nominations may be submitted to:

Dr. Brad Smith Provost and Vice President for Academic Affairs

c/o Kim Campbell, Executive Assistant

kcampbell@belhaven.edu

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