



**Assistant Coach – Men’s & Women’s Track & Field
(Cross Country/Distance & Operations)
Belhaven University**

Belhaven University, a Christ-centered university located in Jackson, MS, is receiving applications for the position of Assistant Coach for Men’s & Women’s Track & Field. The successful candidate chosen for this full-time position will work directly under the supervision of the Head Men’s & Women’s Track & Field Coach to further develop a successful, competitive NCAA Division III program, grounded in discipleship and mentoring. Essential functions of this role include direction of cross country/distance as well and program operations. Belhaven is an NCAA Division III institution sponsoring seventeen sports programs and holding conference membership in the American Southwest Conference (ASC). Belhaven University is also a member of the Council for Christian Colleges and Universities (CCCU).

POSITION RESPONSIBILITIES: The Assistant Coach for Men’s & Women’s Track & Field is directly accountable to the Head Coach for Men’s & Women’s Track & Field in all aspects of the program, including: Recruiting and retaining talented, good-fit student-athletes; serving as the program Recruiting Coordinator; providing mature, biblical spiritual leadership and direction for student-athletes; mentoring student-athletes in their academic performance to assure timely progress toward degree completion and graduation; coaching the team during scheduled practices and competitions; demonstrating increasing competitive accomplishment; assisting with budget management, scheduling, data organization and camps; functioning within NCAA and ASC rules and regulations; cultivating relationships with campus faculty and staff and external relationships with alumni and friends of the program, as well as other duties assigned by supervisor.

POSITION REQUIREMENTS: Demonstrated success in coaching track & field (including distance events/cross country), preferably at the collegiate level, as well as a Bachelor’s degree. Effective verbal and written communication skills; sound interpersonal skills in dealing with student-athletes, university personnel and members of the off-campus community; the candidate must fully support the vision and mission of the University as well as subscribe to its Statement of Faith (<http://www.belhaven.edu/belhaven/mission.htm>).

Interested applicants may make application by submitting 1) Letter of interest 2) Resume 3) Reference list and 4) Prepare a brief account (no more than 750 words) of your spiritual pilgrimage including the time and circumstances surrounding your becoming a believer in Christ and your current relationship with Christ. Please click on this link

http://www.belhaven.edu/belhaven/employment_pdfs/LetterOfEmploymentCommitment.pdf to review Belhaven University’s Commitment Statement including our employee expectations. Should you receive a job offer you will be asked to sign accepting this commitment. Only applicants who submit all four required items will be considered. Resumes will be accepted until the position is filled. Additional information about Belhaven University may be found at www.belhaven.edu.

Interested applicants should send their information to LaRon Bennett, Head Coach for Men’s & Women’s Track & Field, at lbennett@belhaven.edu.

