_____ _____

IRA Company Name and Address (Date)

RE: Request for charitable distribution from my Individual Retirement Account for the _____Tax Year

Dear IRA Custodian:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account, Account # _____ as authorized by Section 408(d)(8) of the Internal Revenue Code and the Protecting Americans from Tax Hikes Act of 2015.

Please issue a check in the amount of $ _____ payable to ***Belhaven University*** at the following address:

Belhaven University
1500 Peachtree Street, Campus Box 158
Jackson, MS 39202

In your transmittal to the Belhaven University, please communicate my name and address as the donor of record in connection with this transfer. Also, please indicate that the purpose of the gift is for the _____.

Please copy me on your transmittal.

It is my intention to have this transfer be a Qualified Charitable Distribution (QCD) that will qualify for exclusion from my taxable income during the _____ tax year. This QCD will fulfill part or all of my Required Minimum Distribution for this year. Therefore, it is imperative this distribution be postmarked no later than December 31, _____.

If you have any questions or need to contact me, I can be reached at _____
Thank you for your assistance and prompt attention to this matter.

Sincerely,

_____ _____

Signature *Home Address*

_____, Plan Owner _____

Print Name *City, State, Zip Code*

If you are having difficulty reading this document, please contact. the Office of Advancement at 601-968-8719 and we will assist you.