## **ALABAMA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

In Alabama, to obtain an initial School Administrator license, you must meet specific educational, experiential, and assessment requirements. These licenses are typically for positions like principals, assistant principals, or other school leadership roles. Here are the general requirements:

## 1. Educational Requirements:

- **Master's Degree:** You must hold a master's degree from a regionally accredited institution.
- Educational Leadership Program: Completion of an approved program in Educational Administration/Leadership at an Alabama institution or a comparable program from an out-of-state institution that is recognized by the Alabama State Department of Education (ALSDE).
- Certification in Teaching or a Related Service: You must hold a valid Alabama Professional Educator Certificate in a teaching field or in another area of instructional support, such as school counseling or school psychology.

### 2. Experience Requirements:

• **Teaching or Instructional Support Experience:** A minimum of three years of full-time, acceptable professional educational experience in a P-12 setting. This experience must be completed in a role that requires an Alabama Professional Educator Certificate.

### 3. Assessment Requirements:

• Educational Leadership Exam: You must pass the Praxis Educational Leadership: Administration and Supervision exam (Praxis Test Code 5412). This exam assesses knowledge and skills necessary for effective school leadership.

## 4. Application Process:

- **Application Submission:** After meeting all the above requirements, you need to submit an application to the Alabama State Department of Education (ALSDE) for certification. This includes submitting all relevant transcripts, proof of passing the required exams, and verification of experience.
- **Background Check:** A background check, including fingerprinting, is required for all initial applicants.

#### 5. Additional Notes:

- Advanced-Level Certificates: If you have an educational specialist degree (Ed.S.) or a doctoral degree in Educational Administration/Leadership, you may be eligible for advanced-level certification.
- **Provisional Certification:** For those who do not meet all the criteria for full certification, a provisional certificate may be available, allowing you to work as a school administrator while completing the requirements.

### **6. Continuous Professional Development:**

• **Professional Development:** Once certified, administrators must engage in ongoing professional development to maintain and renew their certification.

It's important to check with the Alabama State Department of Education for the most up-to-date and specific requirements, as they can change based on new regulations or policy updates.

Alabama does recognize out-of-state licenses, including those from Mississippi, but there are usually additional requirements to meet Alabama's specific standards. Here's a general overview of the process:

- 1. **Submit Your Application**: You'll need to apply for certification through the Alabama State Department of Education (ALSDE). This involves submitting your transcripts, proof of your current Mississippi license, and any other required documentation.
- 2. **Evaluate Your Credentials**: Your Mississippi license and educational credentials will be evaluated to ensure they meet Alabama's standards. Alabama may require that your degree and coursework are equivalent to their own requirements.
- 3. **Pass Alabama's Examination**: Depending on the specific administrative role you're seeking in Alabama, you might need to pass the Alabama Educational Leadership Examination or a similar test.
- 4. **Background Check**: A criminal background check is typically required for all educational professionals in Alabama.
- 5. **Additional Requirements**: There may be additional requirements, such as completing specific coursework or professional development relevant to Alabama's educational standards and laws.

For the most accurate and detailed information, contacting the Alabama State Department of Education or visiting their official website would be beneficial. They can provide the latest guidelines and requirements for transferring your credentials from Mississippi to Alabama.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Alabama State Board of Education: <a href="https://www.alabamaachieves.org/state-board-of-education/">www.alabamaachieves.org/state-board-of-education/</a>

## **ALASKA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements ✓ Provisional Certificate valid for 2 years allowed in order to complete: \*State approved course in Alaskan Studies and \*A course in Multicultural/Cross-Cultural Communication

To obtain an initial School Administrator license in Alaska, applicants must meet specific education, experience, and testing requirements. The license is typically required for positions such as school principal or assistant principal. Here's an overview of the requirements:

### 1. Educational Requirements

- Master's Degree: You must hold at least a master's degree from a regionally accredited institution.
- **School Administration Program**: Completion of an approved school administration preparation program is required. This program should include coursework specific to educational leadership, school law, finance, supervision, and other relevant topics.

## 2. Teaching Experience

• **Teaching Experience**: You must have a minimum of three years of successful teaching experience. This experience must be at a level that aligns with the school administrator position you're applying for (e.g., elementary or secondary).

#### 3. Testing Requirements

• School Leadership Exam: Applicants must pass a state-approved school leadership exam, such as the Praxis Educational Leadership: Administration and Supervision (ELAS) or another exam specified by the Alaska Department of Education & Early Development (DEED).

## 4. Alaska Studies and Multicultural/Cross-Cultural Communications Courses

• **Coursework**: Similar to teachers, administrators must complete approved coursework in Alaska Studies and Multicultural/Cross-Cultural Communications. These courses are typically required within the first two years of certification.

## 5. Background Check

• **Fingerprinting**: A fingerprint-based background check is mandatory, conducted through the Alaska Department of Public Safety. This ensures the safety of students and compliance with state regulations.

## 6. Application Process

- Online Application: Submit your application through the Alaska DEED online system.
- **Documentation**: Provide official transcripts, proof of completing the school administration program, test scores, and verification of teaching experience.
- Fees: Pay the required application fee.

## 7. Provisional Certification (if applicable)

• **Provisional Certificate**: If you meet most but not all of the requirements (e.g., if you need to complete the Alaska-specific coursework), you may be issued a provisional School Administrator license. This certificate allows you to work as a school administrator while completing any outstanding requirements.

#### 8. Renewal and Professional Certification

• **Professional Development**: After obtaining the initial license, administrators must meet continuing education and professional development requirements to renew their license or upgrade to a professional administrator certificate.

### 9. Reciprocity

• Out-of-State Administrators: If you hold a valid school administrator license from another state, you may apply for a reciprocal license in Alaska. However, you will still need to meet Alaska-specific requirements, such as the coursework in Alaska Studies and Multicultural/Cross-Cultural Communications.

For the most accurate and up-to-date information, you should consult the Alaska Department of Education & Early Development's website or contact the department directly. They can provide specific details based on your individual qualifications and circumstances

Alaska does offer reciprocity for school administrators who hold a valid license from another state, including Mississippi. However, even with reciprocity, there are additional requirements you must meet to obtain an Alaska School Administrator license. Here's what you need to know:

### 1. Valid Mississippi School Administrator License

• Your Mississippi School Administrator license must be current and in good standing at the time of your application. Alaska recognizes out-of-state licenses through reciprocity but still requires candidates to meet certain Alaska-specific criteria.

### 2. Application for Initial Administrator Certification

• Reciprocity Application: You can apply for an initial Alaska School Administrator license based on your Mississippi license. This initial license is typically provisional and valid for a specific period (e.g., two years) while you complete Alaska's additional requirements.

## 3. Alaska-Specific Coursework

- Alaska Studies: You must complete a state-approved course in Alaska Studies.
- Multicultural/Cross-Cultural Communication: You are also required to complete a course in Multicultural or Cross-Cultural Communication.
- **Timeline**: These courses are not required before receiving your initial license, but you must complete them within the first two years to qualify for renewal or to upgrade to a professional license.

## 4. Background Check

• **Fingerprinting**: Regardless of your out-of-state license, you must undergo a fingerprint-based background check through the Alaska Department of Public Safety. This step is essential to ensure compliance with Alaska's safety and security standards.

## **5. Experience Verification**

• **Verification of Experience**: You may need to provide documentation that verifies your administrative experience. Alaska generally requires at least three years of successful teaching experience prior to becoming a school administrator. This experience should align with the level of administrative work (e.g., elementary, secondary).

### 6. Testing Requirements

• Educational Leadership Exam: If you have already passed a school leadership exam (such as the Praxis Educational Leadership: Administration and Supervision) in Mississippi, Alaska may accept those scores. However, if Alaska's requirements differ, you might need to take an additional or alternative exam.

### 7. Application Process

- Online Application: Submit your application through the Alaska Department of Education & Early Development (DEED) online system.
- **Documentation**: Provide official transcripts, proof of your Mississippi School Administrator license, test scores, experience verification, and any other relevant documents.
- Fees: Pay the applicable fees associated with the certification process.

### 8. Provisional to Professional Certification

- **Provisional License**: Your initial license in Alaska may be provisional, giving you time to complete Alaska-specific requirements.
- **Professional Certification**: After completing these requirements, you can apply for a professional School Administrator license, which is valid for five years and subject to renewal requirements.

### 9. Renewal Requirements

• Continuing Education: To renew your license or to upgrade to a professional administrator certificate, you must complete continuing education requirements, which may include additional coursework or professional development.

## **Summary**

While Alaska does accept a Mississippi School Administrator license through reciprocity, you will still need to fulfill Alaska-specific requirements such as completing coursework in Alaska Studies and Multicultural/Cross-Cultural Communications, undergoing a background check, and possibly meeting additional testing requirements.

For detailed guidance tailored to your specific situation, you should contact the Alaska Department of Education & Early Development or visit their website for the latest information.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC ALASKA Education Agency: https://education.alaska.gov/TeacherCertification

## **ARIZONA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

In Arizona, the requirements for obtaining an initial School Administrator license, known as the Principal Certificate, are designed to ensure that candidates have the necessary education, experience, and skills to effectively lead schools. Here are the general requirements:

### 1. Educational Qualifications

- Master's Degree: You must hold a master's degree from an accredited institution.
- Administrator Preparation Program: You must complete an Arizona State Boardapproved administrator preparation program. This program typically includes coursework in educational leadership and a supervised internship or field experience in school administration.

## 2. Certification Requirements

- **Arizona Teaching Certificate:** You need to hold a valid Arizona teaching certificate or have equivalent out-of-state certification. Some pathways may accept other types of valid educator certification.
- Educational Leadership Exam: You must pass the Arizona Educator Proficiency Assessments (AEPA) or National Evaluation Series (NES) exam for school administrators. The specific test required is the AEPA Principal Exam (Examination #63) or the NES Principal and Administrator Assessment.

### 3. Experience Requirements

- **Teaching Experience:** Arizona typically requires at least three years of full-time teaching experience in a K-12 setting.
- Leadership Experience: Some programs may require experience in a leadership role, such as serving as a teacher leader or in other administrative roles, as part of the preparation program.

#### 4. Background Check

• Fingerprint Clearance Card: You must obtain an Arizona Department of Public Safety (DPS) Fingerprint Clearance Card. This involves a criminal background check and is required for employment in Arizona schools.

#### 5. Application Process

- **Complete Application:** Submit your application for certification through the Arizona Department of Education's online certification portal. This includes providing transcripts, proof of completed preparation program, exam scores, and fingerprint clearance card.
- Pay Fees: There are application fees associated with the certification process that you will need to pay.

#### 6. Provisional to Standard Certificate

- **Provisional Certificate:** Initially, you may receive a **Provisional Principal Certificate**, which is valid for a specified period while you complete additional requirements.
- Standard Certificate: After meeting all the requirements, including completing a probationary period and additional professional development if required, you can apply for a Standard Principal Certificate. This certificate is valid for 12 years and can be renewed.

### 7. Alternative Certification Pathways

 Arizona may also offer alternative certification pathways for experienced educators or those with significant experience in educational leadership. These pathways often involve a combination of coursework, experience, and assessments tailored to the candidate's background.

### **Summary**

To obtain an initial School Administrator license in Arizona, you need a master's degree, completion of an approved administrator preparation program, passing the required leadership exams, at least three years of teaching experience, and a fingerprint clearance card. The application process involves submitting documentation through the Arizona Department of Education and paying applicable fees. For the most accurate and detailed information, it's advisable to consult the Arizona Department of Education or visit their official website.

Arizona does accept out-of-state school administrator licenses, including those from Mississippi, through a process known as certification by reciprocity. However, there are specific steps and additional requirements you need to follow to obtain an Arizona School Administrator license if you hold a Mississippi School Administrator License.

## 1. Submit a Reciprocity Application

- **Application Process:** You must apply for certification by reciprocity through the Arizona Department of Education (ADE). This involves submitting your Mississippi School Administrator License, official transcripts, and other required documentation.
- **Review of Credentials:** The ADE will review your out-of-state credentials to determine if they meet Arizona's requirements for school administrators.

## 2. Meet Additional Requirements

Even with reciprocity, there may be additional requirements you need to fulfill:

- Arizona Educator Exams: While Arizona often waives the state-specific educational leadership exams for out-of-state administrators, there may be cases where you are required to pass the Arizona Educator Proficiency Assessments (AEPA) or National Evaluation Series (NES) exam for school administrators (Principal Exam or similar). The ADE will assess this based on your credentials.
- Arizona and U.S. Constitution Requirement: You may need to demonstrate knowledge of the Arizona Constitution and U.S. Constitution. If you have not met this requirement through coursework or exams, you will need to pass these exams.
- Fingerprint Clearance Card: All applicants, including those certified out-of-state, must obtain an Arizona Department of Public Safety (DPS) Fingerprint Clearance Card, which involves a criminal background check.

### 3. Provisional Certification

• **Provisional Certificate:** If you are eligible for certification by reciprocity, you may receive a **Provisional Principal Certificate**. This temporary certificate allows you to work as an administrator while you complete any additional requirements that Arizona may impose.

## **4. Application Documents**

- **Required Documentation:** You will need to submit:
  - o Proof of your Mississippi School Administrator License
  - Official transcripts
  - o Evidence of teaching and administrative experience
  - Passing scores on required exams (if applicable)
  - o Proof of completion of any required Arizona-specific exams
  - Fingerprint Clearance Card

### 5. Professional Development and Continuing Education

• Renewal and Continuing Education: Once you receive your Arizona certification, you will need to meet the state's continuing education and professional development requirements to maintain and renew your certificate.

## **Summary**

Arizona accepts a Mississippi School Administrator License, but you may need to meet additional requirements such as passing state-specific exams, demonstrating knowledge of the Arizona Constitution, and obtaining a fingerprint clearance card. The Arizona Department of Education will provide the most accurate guidance based on your specific credentials. For detailed and up-to-date information, it's best to consult the ADE's website or contact their office directly.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC ARIZONA State Board of Education: <a href="https://www.ARIZONAachieves.org/state-board-of-education/">www.ARIZONAachieves.org/state-board-of-education/</a>

## **ARKANSAS**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Arkansas, you need to meet several requirements related to education, experience, and certification. Here's an overview of the process:

### 1. Educational Qualifications

- Master's Degree: You must hold a master's degree from an accredited institution.
- Administrator Preparation Program: Completion of an Arkansas Department of Education (ADE) approved administrator preparation program is required. This program typically includes coursework in educational leadership and a supervised internship or field experience in school administration.

### 2. Certification Requirements

- Educational Leadership Exam: You must pass the Praxis School Leadership Series (SLS) exams, specifically the Praxis Educational Leadership: Administration and Supervision (5411) exam. This exam assesses your knowledge and skills in educational leadership.
- **Teaching Certification:** You generally need to hold a valid teaching license. If you do not have a current teaching license, you might need to meet additional requirements or obtain one before applying for an administrator license.

### 3. Experience Requirements

- **Teaching Experience:** Arkansas requires a minimum of three years of full-time teaching experience.
- Administrative Experience: Some programs may also require prior experience in a leadership role, such as serving as a teacher leader or in other administrative capacities.

### 4. Background Check

• **Fingerprint Clearance:** You must obtain an Arkansas Department of Public Safety (DPS) Fingerprint Clearance Card. This involves a criminal background check and is required for all educators and administrators in Arkansas.

### **5. Application Process**

- **Complete Application:** Submit your application for the School Administrator license through the Arkansas Department of Education's online certification portal. This includes providing proof of education, passing exam scores, and any required documentation.
- Application Fee: Pay the associated application fee for processing your certification.

#### 6. Provisional Certification

• **Provisional License:** You may receive an **Initial Administrator License**, which allows you to work as a school administrator while you complete any additional requirements. This license is generally valid for a period of time, during which you must complete further steps to obtain full certification.

### 7. Professional Development and Continuing Education

• Renewal and Continuing Education: Once you receive your initial license, you will need to complete professional development and continuing education requirements to maintain and renew your license. The Initial Administrator License is typically valid for a limited time and must be renewed.

## 8. Alternative Certification Pathways

• Alternative Programs: Arkansas may offer alternative certification routes for individuals with significant experience or who are entering the field through non-traditional pathways. These programs often include a combination of coursework, mentoring, and practical experience.

### **Summary**

To obtain an initial School Administrator license in Arkansas, you need a master's degree, completion of an approved administrator preparation program, passing the Praxis Educational Leadership exam, at least three years of teaching experience, and a fingerprint clearance. You will also need to apply through the Arkansas Department of Education and pay the required fees. For the most accurate and detailed information, it is recommended to consult the Arkansas Department of Education or visit their official website.

Arkansas does accept out-of-state school administrator licenses, including those from Mississippi, through a process known as certification by reciprocity. However, there are additional requirements and steps you need to follow to obtain an Arkansas School Administrator license if you hold a Mississippi School Administrator License.

#### 1. Submit Application for Reciprocity

- Application Process: Apply for certification by reciprocity through the Arkansas Department of Education (ADE). This process involves submitting your Mississippi School Administrator License, official transcripts, and other required documentation to the ADE.
- **Review of Credentials:** The ADE will review your out-of-state credentials to determine if they meet Arkansas's requirements for school administrators.

## 2. Meet Additional Requirements

Even with reciprocity, you may need to fulfill additional requirements:

- Educational Leadership Exam: You may be required to pass the Praxis Educational Leadership: Administration and Supervision (5411) exam, even if you hold a valid Mississippi license. The ADE will determine if this is necessary based on your credentials.
- Arkansas Constitution Requirement: You might need to demonstrate knowledge of the Arkansas Constitution and the U.S. Constitution. This can be done through coursework or exams if it wasn't covered in your previous certification.
- **Fingerprint Clearance Card:** Obtain an Arkansas Department of Public Safety (DPS) Fingerprint Clearance Card. This involves a criminal background check and is required for all educators and administrators in Arkansas.

#### 3. Provisional Certification

- **Provisional License:** If you meet the initial criteria, you may be issued a **Provisional Administrator License**. This allows you to begin working in an administrative role while you complete any additional state-specific requirements.
- Conversion to Standard License: After fulfilling all requirements, including any additional exams or coursework, you can apply for a Standard Administrator License. This license is typically valid for several years and requires renewal.

### 4. Application Documents

- **Required Documentation:** You will need to submit:
  - o Proof of your Mississippi School Administrator License
  - o Official transcripts from your degree program
  - Verification of administrative experience
  - o Passing scores on required exams (if applicable)
  - o Proof of completion of any required Arkansas-specific exams
  - Fingerprint Clearance Card

### 5. Professional Development and Continuing Education

• Renewal Requirements: After receiving your initial license, you must complete professional development and continuing education requirements for license renewal, as specified by the ADE.

## **Summary**

Arkansas accepts a Mississippi School Administrator License through reciprocity, but you may need to meet additional requirements such as passing the Praxis Educational Leadership exam, demonstrating knowledge of the Arkansas Constitution, and obtaining a fingerprint clearance card. The Arkansas Department of Education will provide guidance based on your specific credentials. For the most precise and current information, it's best to contact the ADE directly or visit their official website.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Arkansas Department of Education: <a href="https://dese.ade.arkansas.gov/Offices/educator-effectiveness/licensure">https://dese.ade.arkansas.gov/Offices/educator-effectiveness/licensure</a>

## **CALIFORNIA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in California, which is known as the Preliminary Administrative Services Credential, you need to meet several educational, experience, and examination requirements. Here's a comprehensive overview of the process:

### 1. Educational Qualifications

- Master's Degree: You must hold a master's degree from an accredited institution.
- Administrator Preparation Program: Completion of an accredited California Commission on Teacher Credentialing (CTC) approved administrator preparation program is required. This program includes coursework in educational leadership and a supervised field experience or internship.

### 2. Experience Requirements

- **Teaching Experience:** You need at least five years of successful full-time teaching experience. This experience must be completed under a valid teaching credential.
- Administrative Experience (Optional): While not required for the Preliminary Credential, having prior experience in a leadership or administrative role can be beneficial.

### 3. Examination Requirements

- California Preliminary Administrative Services Credential Examination: You must pass the California Administrator Performance Assessment (APA), which is designed to assess your ability to perform administrative tasks and responsibilities. This is part of the administrator preparation program.
- Basic Skills Test: You may need to pass the California Basic Educational Skills Test (CBEST) unless you have already met this requirement through equivalent assessments or are exempt based on your preparation program.

### 4. California Constitution Requirement

• Constitution Exam: Demonstrate knowledge of the California Constitution. This requirement can typically be fulfilled through coursework or an exam included in your administrator preparation program.

#### 5. Background Check

• **Fingerprint Clearance:** Obtain fingerprint clearance through the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI). This involves submitting fingerprints and undergoing a criminal background check.

### **6. Application Process**

- Complete Application: Submit your application for the Preliminary Administrative Services Credential through the CTC's online system. This includes providing proof of education, examination scores, and other required documentation.
- **Application Fee:** Pay the application fee required by the CTC.

## 7. Preliminary Credential

• **Preliminary Administrative Services Credential:** Once you meet all the requirements, you will be issued a **Preliminary Administrative Services Credential**, which is valid for five years. This credential allows you to begin working in an administrative role.

## 8. Clear Credential Requirements

- Clear Administrative Services Credential: To convert your Preliminary Credential to a Clear Administrative Services Credential, you must complete a California Clear Administrative Services Credential Program. This includes:
  - o **Induction Program:** A two-year induction program with mentoring and professional development.
  - o **Additional Coursework:** Complete any additional coursework or requirements specified by the Clear Program.

### **Summary**

To obtain an initial School Administrator license in California, you need a master's degree, completion of an accredited administrator preparation program, five years of teaching experience, passing the California Administrator Performance Assessment, and fingerprint clearance. You must also demonstrate knowledge of the California Constitution. After obtaining the Preliminary Credential, you will need to complete a Clear Administrative Services Credential Program to obtain the Clear Credential. For detailed and up-to-date information, consult the California Commission on Teacher Credentialing (CTC) or visit their official website.

California does accept out-of-state school administrator licenses, including those from Mississippi, through a process known as certification by reciprocity. However, there are additional requirements and steps you must follow to obtain a California Preliminary Administrative Services Credential if you hold a Mississippi School Administrator License. Here's what you need to know:

## 1. Submit Application for Reciprocity

- **Application Process:** Apply for certification through the California Commission on Teacher Credentialing (CTC). This involves submitting your Mississippi School Administrator License, official transcripts, and other required documentation.
- **Review of Credentials:** The CTC will review your out-of-state credentials to determine if they meet California's requirements for school administrators.

## 2. Meet Additional Requirements

Even with reciprocity, you may need to fulfill additional requirements:

- California Preliminary Administrative Services Credential Examination: You may be required to pass the California Administrator Performance Assessment (APA) or another California-specific examination if the CTC determines that your out-of-state exams do not meet California's requirements.
- California Constitution Requirement: You might need to demonstrate knowledge of the California Constitution. This can be done through coursework or an exam if it was not covered by your previous certification.
- **Teaching Experience:** California typically requires five years of full-time teaching experience. If you do not have this experience, you may need to provide additional documentation or meet this requirement through an alternative path.
- **Fingerprint Clearance:** Obtain fingerprint clearance through the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI). This involves submitting fingerprints and undergoing a criminal background check.

### 3. Application Documents

- **Required Documentation:** You will need to submit the following:
  - o Proof of your Mississippi School Administrator License
  - o Official transcripts from your degree program
  - o Verification of administrative experience
  - o Passing scores on required exams (if applicable)
  - o Proof of completion of any required California-specific exams
  - o Fingerprint clearance

## 4. Preliminary Credential

• Preliminary Administrative Services Credential: If you meet the initial requirements, you will receive a Preliminary Administrative Services Credential, which is valid for five years. This credential allows you to begin working in an administrative role while you complete any additional state-specific requirements.

## 5. Clear Credential Requirements

• Clear Administrative Services Credential: To convert your Preliminary Credential to a Clear Administrative Services Credential, you must complete a California Clear Administrative Services Credential Program. This includes a two-year induction program

with mentoring and professional development, as well as any additional coursework or requirements specified by the program.

## **Summary**

California accepts a Mississippi School Administrator License through reciprocity, but you may need to meet additional requirements such as passing California-specific exams, demonstrating knowledge of the California Constitution, and obtaining fingerprint clearance. For the most accurate and detailed information regarding your specific situation, it is recommended to consult the California Commission on Teacher Credentialing (CTC) or visit their official website.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC California Commission of Teacher Credentialing: <a href="https://www.ctc.ca.gov/credentials/req-credentials">https://www.ctc.ca.gov/credentials/req-credentials</a>

## **COLORADO**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Colorado, officially known as the Initial Administrator License, you must meet specific educational, experience, and examination requirements. This license allows you to serve as a principal, assistant principal, or other school leadership roles in Colorado. Here is a detailed breakdown of the requirements:

## 1. Educational Requirements

- **Master's Degree:** You must hold a master's degree from an accredited institution. This degree can be in educational leadership, administration, or a related field.
- Completion of a State-Approved Program: You must complete a state-approved preparation program for school administrators. This program includes coursework in educational leadership, school law, finance, supervision, and often includes an internship or field experience.

## 2. Experience Requirements

• **Teaching Experience:** Colorado requires candidates to have at least three years of licensed teaching or special services experience in a K-12 school setting. This experience is necessary to understand the classroom and instructional practices that you will be overseeing as an administrator.

# 3. Examination Requirements

• Colorado Administrator License Examination: You must pass the Colorado Administrator Licensure Assessment, which typically involves the Praxis Educational Leadership: Administration and Supervision (ELAS) exam (Praxis Test Code 5412). This exam assesses your knowledge and skills in areas such as instructional leadership, school management, and ethical practices.

# 4. Background Check

• Fingerprint Clearance: You are required to undergo a fingerprint-based criminal background check through the Colorado Bureau of Investigation (CBI) and the Federal Bureau of Investigation (FBI). This process ensures that you meet the state's legal and ethical standards for school leadership roles.

# 5. Application Process

- Complete Application: Submit your application for an Initial Administrator License through the Colorado Department of Education (CDE) online system. You will need to provide the following:
  - o Proof of your master's degree and completion of a state-approved administrator preparation program.
  - o Verification of your teaching or special services experience.
  - o Passing scores on the required exams.
  - o Fingerprint clearance documentation.
- Application Fee: Pay the required application fee when submitting your application.

### 6. Initial Administrator License

• License Issuance: Upon meeting all the requirements, you will be issued an Initial Administrator License. This license is valid for three years and allows you to begin working in a school leadership role in Colorado.

### 7. Professional Administrator License

• Upgrade to Professional License: After holding an Initial Administrator License and working for at least three years in a school leadership role, you can apply for a Professional Administrator License. This requires completion of a Colorado-approved induction program, which includes mentorship, professional development, and further training.

## **Summary**

To obtain an Initial School Administrator License in Colorado, you need a master's degree, completion of a state-approved administrator preparation program, at least three years of licensed teaching or special services experience, and passing scores on the required Praxis exam. Additionally, you must pass a fingerprint-based background check. Once you meet these requirements, you can apply for the Initial Administrator License, which is valid for three years. After gaining experience and completing an induction program, you can apply for the Professional Administrator License. For more details, consult the Colorado Department of Education (CDE) or visit their official website.

Colorado does accept out-of-state school administrator licenses, including those from Mississippi, through a process known as reciprocity. However, there are additional requirements and steps you must follow to obtain a Colorado School Administrator License if you hold a Mississippi School Administrator License. Here's what you need to know:

# 1. Reciprocity for Out-of-State Administrators

• **Application for Reciprocity:** You can apply for a Colorado administrator license if you hold a valid Mississippi School Administrator License. The Colorado Department of

- Education (CDE) will evaluate your out-of-state credentials to determine if they meet Colorado's standards for school administrators.
- **Equivalent License:** If your Mississippi license is deemed equivalent to Colorado's Initial Administrator License, you may be issued a Colorado license. This typically applies if your Mississippi license is valid and you have completed the necessary education and experience requirements.

## 2. Additional Requirements

Even with reciprocity, you may need to fulfill additional Colorado-specific requirements:

- Examinations: Colorado generally requires school administrators to pass the Praxis Educational Leadership: Administration and Supervision (ELAS) exam (Praxis Test Code 5412). If you have not taken a comparable exam in Mississippi, or if your exam does not meet Colorado's standards, you may be required to pass this test.
- **Teaching Experience:** Colorado requires at least three years of licensed teaching or special services experience. If you have not met this requirement, you may need to provide additional documentation or fulfill this requirement through another pathway.
- Induction Program: If you receive an Initial Administrator License in Colorado, you will need to complete an approved induction program to move to a Professional Administrator License. This program includes mentoring and professional development.

## 3. Background Check

• **Fingerprint Clearance:** You will need to undergo a fingerprint-based criminal background check through the Colorado Bureau of Investigation (CBI) and the Federal Bureau of Investigation (FBI). This requirement applies to all applicants, including those applying through reciprocity.

# 4. Application Process

- **Submit Application:** Apply for your Colorado administrator license through the Colorado Department of Education's (CDE) online system. You will need to submit your Mississippi license, official transcripts, verification of experience, and any required exam scores.
- Application Fee: Pay the required application fee.

### 5. Initial Administrator License

• License Issuance: If you meet the requirements, you will be issued an Initial Administrator License in Colorado, which is valid for three years. This license allows you to begin working in a school leadership role while completing any additional statespecific requirements.

## 6. Upgrade to Professional Administrator License

• **Professional License:** After holding an Initial Administrator License and completing the induction program, you can apply for a **Professional Administrator License**. This license is valid for five years and requires ongoing professional development to renew.

## **Summary**

Colorado does accept a Mississippi School Administrator License through reciprocity, but you may need to meet additional requirements such as passing the Praxis ELAS exam, completing a fingerprint-based background check, and participating in an induction program. For the most accurate and up-to-date information, consult the Colorado Department of Education (CDE) or visit their official website.

## Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Colorado Department of Education: <a href="https://www.cde.state.co.us/cdeprof">https://www.cde.state.co.us/cdeprof</a>

## **CONNECTICUT**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University DOES MEET Licensure Requirements
 ✓ Special Education Courses Required (unspecified number of hours)

To obtain an initial School Administrator license in Connecticut, officially known as the **Initial Intermediate Administrator or Supervisor Certificate**, you must meet specific educational, experience, and examination requirements. This certificate allows you to serve in roles such as principal, assistant principal, curriculum coordinator, or other leadership positions in Connecticut schools. Here is a detailed breakdown of the requirements:

## 1. Educational Requirements

- **Master's Degree:** You must hold a master's degree from a regionally accredited institution.
- Completion of an Approved Administrator Preparation Program: You must complete a state-approved administrator preparation program that includes coursework in educational leadership, school management, and related areas. This program can be completed in Connecticut or another state, as long as it meets Connecticut's standards.

### 2. Experience Requirements

• Teaching Experience: Connecticut requires candidates to have a minimum of 50 months of full-time teaching or service in a public school or an approved private school. This experience must be under a valid teaching certificate and should involve duties that include the delivery of instruction to students.

### 3. Examination Requirements

- Connecticut Administrator Test (CAT): You must pass the Connecticut Administrator Test (CAT). This exam assesses your knowledge and skills in areas such as educational leadership, school finance, school law, and instructional management.
- Praxis Educational Leadership: Administration and Supervision (ELAS) Exam: Connecticut also accepts passing scores on the Praxis Educational Leadership: Administration and Supervision (ELAS) exam (Praxis Test Code 5412) as part of the certification process.

## 4. Background Check

• **Fingerprinting and Criminal History Check:** You are required to undergo a fingerprint-based criminal background check through the Connecticut State Police and the FBI. This process ensures that all school administrators meet the state's legal and ethical standards.

### 5. Required Coursework

• **Specific Coursework:** In addition to completing an administrator preparation program, Connecticut may require specific coursework in areas such as special education, school law, and educational technology. This can typically be completed as part of your administrator preparation program.

## **6. Application Process**

- Complete the Application: Apply for the Initial Intermediate Administrator or Supervisor Certificate through the Connecticut State Department of Education (CSDE) online system. You will need to provide proof of your master's degree, completion of the administrator preparation program, verification of teaching experience, and passing exam scores.
- Application Fee: Pay the required application fee when submitting your application.

### 7. Initial Intermediate Administrator or Supervisor Certificate

• Certificate Issuance: Upon meeting all the requirements, you will receive the Initial Intermediate Administrator or Supervisor Certificate, which is valid for three years. This certificate allows you to begin working in a school leadership role in Connecticut.

#### 8. Advancement to Provisional and Professional Certificates

- **Provisional Educator Certificate:** After holding the Initial Intermediate Administrator or Supervisor Certificate for at least 10 months and meeting additional requirements (such as completing a district-based mentorship program), you can advance to the **Provisional Educator Certificate**, which is valid for eight years.
- **Professional Educator Certificate:** After additional leadership experience and professional development, you can apply for the **Professional Educator Certificate**, which is the highest level of certification in Connecticut and must be renewed every five years.

#### **Summary**

To obtain an Initial School Administrator License (Initial Intermediate Administrator or Supervisor Certificate) in Connecticut, you need a master's degree, completion of a state-approved administrator preparation program, at least 50 months of teaching experience, and passing scores on the required exams (such as the Connecticut Administrator Test or Praxis ELAS). Additionally, you must pass a fingerprint-based background check. Once you meet these requirements, you can apply for the Initial Certificate, which is valid for three years. For more information and specific details, consult the Connecticut State Department of Education (CSDE) or visit their official website.

Connecticut does accept out-of-state school administrator licenses, including those from Mississippi, through a process known as reciprocity. However, there are additional requirements and steps you must follow to obtain a Connecticut School Administrator License if you hold a Mississippi School Administrator License. Here's how the process works:

## 1. Reciprocity for Out-of-State Administrators

- Application for Reciprocity: You can apply for a Connecticut school administrator license if you hold a valid Mississippi School Administrator License. The Connecticut State Department of Education (CSDE) will evaluate your out-of-state credentials to determine if they meet Connecticut's standards.
- Equivalent License: If your Mississippi license is deemed equivalent to a Connecticut Initial Intermediate Administrator or Supervisor Certificate, you may be issued a Connecticut license.

### 2. Additional Requirements

Even with reciprocity, you may need to fulfill additional Connecticut-specific requirements:

#### • Examinations:

- o **Connecticut Administrator Test (CAT):** Connecticut requires that school administrators pass the Connecticut Administrator Test (CAT). If you have not taken a comparable exam in Mississippi, or if your exam does not meet Connecticut's standards, you may be required to pass this test.
- o Praxis Educational Leadership: Administration and Supervision (ELAS) Exam: You may also need to pass the Praxis Educational Leadership exam (if not already taken in Mississippi).
- Experience Requirements: Connecticut requires at least 50 months of full-time teaching or service under a valid teaching certificate. If you haven't met this requirement, you may need to provide additional documentation or fulfill it through another pathway.
- Coursework in Special Education: Connecticut requires administrators to have completed specific coursework in special education. If this requirement was not met in Mississippi, you may need to take additional coursework.

#### 3. Background Check

• **Fingerprinting and Criminal History Check:** You will need to undergo a fingerprint-based criminal background check through the Connecticut State Police and the FBI. This requirement applies to all applicants, including those applying through reciprocity.

## 4. Application Process

- **Submit Application:** Apply for your Connecticut school administrator license through the Connecticut State Department of Education (CSDE) online system. You will need to submit your Mississippi license, official transcripts, verification of experience, and any required exam scores.
- Application Fee: Pay the required application fee.

## 5. Initial Intermediate Administrator or Supervisor Certificate

• Certificate Issuance: If you meet the requirements, you will be issued an Initial Intermediate Administrator or Supervisor Certificate, which is valid for three years. This certificate allows you to begin working in a school leadership role while completing any additional state-specific requirements.

## 6. Upgrade to Provisional and Professional Certificates

- **Provisional Educator Certificate:** After holding an Initial Intermediate Administrator or Supervisor Certificate and completing any required mentorship or induction programs, you can advance to the **Provisional Educator Certificate**, which is valid for eight years.
- **Professional Educator Certificate:** After additional leadership experience and professional development, you can apply for the **Professional Educator Certificate**, the highest level of certification in Connecticut.

#### **Summary**

Connecticut does accept a Mississippi School Administrator License through reciprocity, but you may need to meet additional requirements such as passing the Connecticut Administrator Test (CAT), completing a background check, and possibly fulfilling specific coursework requirements (e.g., in special education). For the most accurate and detailed information, it is recommended to consult the Connecticut State Department of Education (CSDE) or visit their official website.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Connecticut Department of Education: <a href="https://portal.ct.gov/sde/services/teachers-and-administrators/certification">https://portal.ct.gov/sde/services/teachers-and-administrators/certification</a>

## **DELAWARE**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

In Delaware, the requirements for an initial School Administrator license vary depending on the specific role you're seeking (e.g., Principal, Assistant Principal, District Superintendent). However, here are the general requirements for obtaining a School Administrator license in Delaware:

## 1. Educational Requirements:

- **Master's Degree**: You must hold a master's degree in educational leadership or a related field from a regionally accredited institution.
- **Coursework**: Completion of specific coursework related to school administration, such as leadership, school finance, curriculum development, and school law.

### 2. Experience Requirements:

- **Teaching Experience**: A minimum of three years of teaching experience or equivalent educational work experience is usually required.
- Administrative Experience: For some roles, you may need to demonstrate prior administrative experience (e.g., Assistant Principal roles may require a year of administrative experience).

### 3. Examinations:

• **Praxis Exam**: You may need to pass a Praxis exam related to school leadership, such as the Praxis Educational Leadership: Administration and Supervision test (Test Code 5412).

## 4. License Application:

- Background Check: A criminal background check is required.
- **Application Submission**: Complete and submit an application through Delaware's online licensure system (DEEDS Delaware Educator Data System).
- **Professional Standards Board Approval**: Your application must be reviewed and approved by the Delaware Professional Standards Board.

## 5. Additional Requirements:

- Continuing Education: Once licensed, you will need to meet continuing education requirements to renew your license.
- **Mentoring**: Some roles may require participation in a mentoring program during the first year of employment.

Specific requirements may differ slightly based on the exact role, so it's essential to consult the Delaware Department of Education for detailed and up-to-date information.

Delaware does have reciprocity agreements with other states, including Mississippi, which can make it possible to transfer your Mississippi School Administrator License to Delaware. However, even with reciprocity, there are usually additional requirements or conditions to be aware of.

### 1. License Reciprocity:

- Delaware may recognize your Mississippi School Administrator License and issue you an equivalent Delaware license. However, you need to apply through the Delaware Educator Data System (DEEDS).
- You may be eligible for a **Standard Certificate** for School Administrators in Delaware if you meet the requirements.

### 2. Additional Requirements:

- **Experience**: You will need to demonstrate that you have the necessary experience, typically including a minimum of three years of full-time teaching experience. Delaware may also require verification of administrative experience, depending on the level of the license you seek.
- **Praxis Exam**: If you haven't already passed the Praxis Educational Leadership: Administration and Supervision exam (Test Code 5412) or a comparable exam in Mississippi, Delaware may require you to pass this exam.
- Educational Requirements: You need to have completed a master's degree in educational leadership or a related field. Delaware will review your transcripts and coursework to ensure they meet the state's standards.
- **Mentoring**: If you're a new administrator, Delaware may require you to participate in a mentoring program during your first year in an administrative role.
- **Background Check**: A criminal background check is required for all applicants seeking certification in Delaware.

#### 3. Application Process:

- **Transcripts and Documentation**: You will need to submit official transcripts, a copy of your Mississippi license, and any other relevant documents through DEEDS.
- **Application Submission**: Complete and submit the application for a Delaware School Administrator license via the Delaware Educator Data System (DEEDS).
- **Professional Standards Board Approval**: Your application will be reviewed and must be approved by the Delaware Professional Standards Board.

### 4. Professional Development:

• Continuing Education: To maintain your Delaware license, you will need to meet continuing education requirements, similar to those in Mississippi.

### **Summary:**

Delaware does accept a Mississippi School Administrator License through reciprocity, but you will likely need to meet additional requirements such as verification of experience, passing the appropriate Praxis exam (if not already completed), and fulfilling Delaware-specific standards like mentoring and background checks. It's essential to consult directly with the Delaware Department of Education for the most current and specific guidance based on your situation.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Delaware Department of Education:

https://education.delaware.gov/legacy/home/educators/licensure-and-certification/

## **FLORIDA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license (often referred to as Educational Leadership certification) in Florida, you must meet specific educational, examination, and experience requirements. Here's a detailed overview of the process:

## 1. Educational Requirements:

- Master's Degree: You must hold at least a master's degree or higher from an accredited institution. The degree should be in educational leadership, administration, or a related field that includes coursework aligned with Florida's standards for school leadership.
- **Approved Educational Leadership Program**: Completion of a state-approved educational leadership preparation program is typically required. This can be part of a graduate degree program or completed separately.

## 2. Certification Pathways:

Florida offers two primary pathways to obtain Educational Leadership certification:

- Pathway 1: Completion of a State-Approved Educational Leadership Program:
  - Enroll in and complete a state-approved graduate-level program in educational leadership.
  - o Upon completion, you are eligible to apply for certification and take the required exam
- Pathway 2: Demonstrating Competence through a Graduate Degree and Experience:
  - o Hold a master's or higher degree in an education-related field.
  - Have a valid Florida Professional Educator Certificate in a teaching area or another educational specialization.
  - Accumulate relevant leadership experience, such as working as an assistant principal or district-level administrator, and complete a competency-based program in educational leadership.

# 3. Testing Requirements:

- Florida Educational Leadership Examination (FELE): You must pass the FELE, which assesses your knowledge and skills in areas such as school management, instructional leadership, and operational issues related to running a school. The exam has three subtests:
  - 1. Leadership for Student Learning
  - 2. Organizational Development
  - 3. Systems Leadership

## 4. Experience Requirements:

- **Teaching Experience**: You must have a minimum of three years of successful full-time teaching experience in a PreK-12 setting. This requirement ensures that you have a solid foundation in classroom instruction before taking on a leadership role.
- Administrative Experience (if applicable): If you're applying through the pathway based on experience, you'll need to demonstrate that you've held a leadership position in a school or educational setting, such as an assistant principal, department head, or district administrator.

## 5. Background Check:

• Fingerprinting and Criminal Background Check: All applicants must undergo a background check, including fingerprinting, conducted by the Florida Department of Law Enforcement (FDLE) and the FBI.

# **6. Application Process:**

- Online Application: You must apply through the Florida Department of Education's online certification system. This includes submitting your transcripts, verification of experience, and test scores.
- **Application Fee**: A non-refundable application fee is required.

## 7. Certification Validity and Renewal:

- **Initial Certification**: Upon meeting all requirements, you will be issued a Professional Certificate in Educational Leadership, which is valid for five years.
- **Renewal**: To renew your certification, you must complete professional development and continuing education requirements during each five-year certification period.

## **Summary:**

To obtain an initial School Administrator license in Florida, you need to hold a master's degree in educational leadership or a related field, complete a state-approved leadership preparation program or demonstrate competency through experience, pass the Florida Educational Leadership Examination (FELE), and have at least three years of full-time teaching experience. Additionally, you must undergo a background check and apply through the Florida Department of Education. For more detailed and up-to-date information, it's advisable to consult the Florida Department of Education or your specific educational leadership program.

Florida generally accepts a Mississippi School Administrator License through its reciprocity agreements, but there are additional requirements and steps to ensure that you meet Florida's specific certification standards. Here's a detailed overview of what you need to know:

## 1. License Reciprocity:

• Acceptance of Mississippi License: Florida may recognize your Mississippi School Administrator License and issue you a Florida Professional Certificate in Educational Leadership. However, the process involves verifying that your credentials and experience align with Florida's requirements.

## 2. Additional Requirements:

- Florida Educational Leadership Examination (FELE): You will likely need to pass the Florida Educational Leadership Examination (FELE) if you haven't already done so. The FELE assesses your knowledge and skills in school leadership and management. This requirement may be waived if you hold a valid National Board Certification in educational leadership or similar high-level credentials.
- Experience Verification: You must verify that you have the necessary administrative experience. Florida typically requires evidence of experience in a school leadership role, such as an assistant principal or principal.
- **Background Check**: You will need to undergo a criminal background check, including fingerprinting, conducted by the Florida Department of Law Enforcement (FDLE) and the FBI.
- Educational Leadership Preparation: If your educational background or program differs significantly from Florida's approved programs, you might need to provide additional documentation or complete supplementary coursework.
- **Application Process**: Apply through the Florida Department of Education's online certification system. You will need to submit your Mississippi license, transcripts, proof of administrative experience, and test scores. You may also be required to pay a non-refundable application fee.

# 3. Certification Pathways:

- **Temporary Certificate**: If you don't immediately meet all Florida certification requirements, you might be issued a Temporary Certificate. This allows you to work in a leadership role while you complete any outstanding requirements.
- **Professional Certificate**: Once you meet all the requirements, including passing the FELE and providing necessary documentation, you will receive a Professional Certificate in Educational Leadership, which is valid for five years.

## 4. Professional Development:

• **Continuing Education**: To maintain and renew your Professional Certificate, you must complete professional development and continuing education requirements during each five-year renewal period.

## **Summary:**

Florida does accept a Mississippi School Administrator License through reciprocity, but you will likely need to pass the Florida Educational Leadership Examination (FELE), verify your administrative experience, undergo a background check, and complete the application process through the Florida Department of Education. For the most accurate and personalized information, it's best to contact the Florida Department of Education or review their certification requirements directly.

## Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Florida Department of Education (Bureau of Educator Certification): https://www.fldoe.org/teaching/certification/

## **GEORGIA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license (referred to as a Tier I Educational Leadership Certificate) in Georgia, candidates must meet several requirements. This certification is typically for those seeking roles such as assistant principals or instructional leaders. Below are the key requirements:

## 1. Education Requirements:

- **Master's Degree**: Candidates must hold at least a master's degree from an accredited institution.
- Educational Leadership Program: Completion of a GaPSC-approved Educational Leadership program at the Tier I level. This program includes coursework and field experience focused on leadership, school administration, and related areas.

#### 2. Certification Assessments:

• GACE Educational Leadership Assessment: Candidates must pass the Georgia Assessments for the Certification of Educators (GACE) Educational Leadership content assessment. This assessment evaluates knowledge and skills related to educational leadership and administration.

## 3. Experience Requirements:

• **Teaching or Leadership Experience**: Candidates must have a valid teaching certificate or service certificate and generally need at least three years of successful teaching or educational leadership experience in a P-12 setting.

# 4. Georgia Ethics for Educational Leadership Assessment (360):

Candidates must pass the Georgia Educator Ethics for Educational Leadership
Assessment, which focuses on ethical responsibilities and decision-making in educational
leadership roles.

# 5. Certification Application:

• **Submit Application**: Candidates must submit a certification application through the Georgia Professional Standards Commission (GaPSC). This includes providing transcripts, test scores, and verification of program completion.

# 6. Criminal Background Check:

• **Fingerprinting and Background Check**: Like all educators in Georgia, candidates must complete a criminal background check, including fingerprinting.

## 7. Employment Requirement:

• Employment in a Leadership Role: In many cases, candidates must be employed in a leadership position or have a job offer for such a role in a Georgia school district to qualify for certification. Some leadership programs are embedded in job placements.

## 8. Professional Learning and Mentoring (for Tier I to Tier II):

• Continued Professional Development: After obtaining a Tier I certificate, school administrators may later pursue a Tier II Educational Leadership Certificate (for positions such as principals and superintendents) through additional professional learning, mentoring, and/or a higher level of leadership certification program.

## 9. Induction Certificate (for New Administrators):

• For those new to leadership roles, Georgia offers an Induction Educational Leadership Certificate, which is valid for three years. During this period, candidates must complete additional requirements, such as mentoring, professional learning, or performance evaluations, to upgrade to a full Professional Leadership Certificate.

## 10. Out-of-State Reciprocity:

• If you are an out-of-state administrator seeking certification in Georgia, you may be eligible for reciprocity, but you will still need to meet specific Georgia requirements, such as the ethics assessment.

## **Summary:**

To obtain an initial School Administrator license in Georgia, candidates must have a master's degree, complete a state-approved leadership program, pass the relevant GACE and ethics assessments, and meet experience and employment requirements. Additional professional development and mentoring may be required for those new to leadership roles.

For the most current and specific requirements, candidates should consult the Georgia Professional Standards Commission (GaPSC).

Georgia accepts a Mississippi School Administrator License through the reciprocity process, but there may be additional requirements. Here's how the process works:

## 1. Reciprocity Eligibility:

• Valid Mississippi License: Georgia will consider a candidate for reciprocity if they hold a valid, professional-level school administrator license from Mississippi. The license must be in good standing, and it should be equivalent to Georgia's Educational Leadership Certificate.

## 2. Required Documents:

- Out-of-State Certification: Submit a copy of your valid Mississippi School Administrator license.
- **Official Transcripts**: Provide transcripts showing your completed educational leadership program and any relevant degrees.
- **Certification Application**: Complete and submit an application for certification through the Georgia Professional Standards Commission (GaPSC).

## 3. Assessment Requirements:

- GACE Educational Leadership Assessment: If you have already passed a comparable leadership assessment in Mississippi, you may be exempt from taking the GACE Educational Leadership Assessment. However, GaPSC will review your scores to determine if they meet Georgia's standards.
- Georgia Educator Ethics for Educational Leadership Assessment (360): Georgia requires all incoming administrators, including those with out-of-state licenses, to pass the Georgia Educator Ethics for Educational Leadership Assessment. This is a requirement that focuses on ethical responsibilities and decision-making in educational leadership.

# 4. Experience Verification:

• Leadership Experience: Georgia may require verification of your leadership experience. You may need to provide documentation showing that you have successfully served in a school leadership role, such as a principal or assistant principal, for a specific period.

# 5. Criminal Background Check:

• **Fingerprinting and Background Check**: Like all educators and administrators in Georgia, you will need to complete a criminal background check, including fingerprinting.

# 6. Employment Requirement:

• Employment in a Leadership Role: In many cases, you must be employed or have a job offer in a leadership position in a Georgia school district to qualify for reciprocity. Some leadership positions may require additional verification or professional learning.

## 7. Professional Learning (If Needed):

• Continued Professional Development: Depending on your experience and the specifics of your Mississippi license, Georgia may require you to engage in professional learning or mentoring programs to ensure you meet the state's standards for school leadership.

# 8. Reciprocity Timeline:

• Initial License Validity: Once your application is approved, Georgia may issue you a certificate that is valid for up to five years. During this period, you must meet any additional requirements set by GaPSC, such as assessments or professional development, to maintain or upgrade your certification.

# **Summary:**

Georgia does accept a Mississippi School Administrator License, but additional requirements, such as passing the Georgia Educator Ethics Assessment and possibly completing professional development, may apply. Verification of experience and a criminal background check will also be required. If you are considering a move to Georgia or already have a job offer, it's best to contact the Georgia Professional Standards Commission (GaPSC) to ensure you meet all the necessary requirements for certification.

For the most accurate and up-to-date information, consult the GaPSC directly or visit their website.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Georgia Professional Standards Commission: <a href="https://www.gapsc.com/Certification/Home.aspx">https://www.gapsc.com/Certification/Home.aspx</a>

## **HAWAII**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Hawaii, candidates must meet specific requirements that ensure they are prepared for leadership roles in the state's public schools. Below is a detailed overview of the requirements:

#### 1. Education Requirements:

• Advanced Degree: Candidates must hold at least a master's degree in educational leadership, school administration, or a related field from a regionally accredited institution. Some candidates may also qualify with a post-baccalaureate program in educational leadership.

## 2. Professional Experience:

- **Teaching Experience**: Candidates typically need to have a minimum of five years of full-time teaching experience in a Pre-K to 12th-grade setting. This experience ensures that candidates understand the classroom environment and the needs of both students and teachers.
- Leadership Experience: Candidates may also need to demonstrate leadership experience, such as serving in a role like an assistant principal, department head, or instructional coach. This experience helps prepare candidates for the responsibilities of school administration.

## 3. Certification Program:

• Completion of a State-Approved Educational Leadership Program: Candidates must complete a state-approved program in educational leadership or school administration. These programs include coursework in areas such as leadership theory, school management, curriculum development, and educational law. They also often require fieldwork or an internship in a school leadership role.

## 4. Assessment Requirements:

- Praxis School Leadership Series (SLS): Candidates must pass the Praxis School Leaders Licensure Assessment (SLLA). This exam assesses knowledge and skills related to school leadership and administration, including instructional leadership, organizational management, and professional responsibilities.
- Alternative Assessment: In some cases, Hawaii may accept equivalent assessments from other states, but this would require verification from the Hawaii Teacher Standards Board (HTSB).

#### 5. Hawaii School Administrator Standards:

• Alignment with Hawaii's Standards: Candidates must demonstrate that they meet Hawaii's standards for school leaders, which focus on areas such as promoting student achievement, managing school operations, and fostering a positive school culture. These standards are aligned with national leadership standards but may have specific Hawaii-based expectations.

#### 6. Criminal Background Check:

• Fingerprinting and Background Check: Like all educators in Hawaii, school administrators must undergo a criminal background check, including fingerprinting. This ensures that candidates meet the state's safety and ethical standards.

#### 7. Certification Application:

• Submit Application to the Hawaii Teacher Standards Board (HTSB): Candidates must submit an application for licensure through the HTSB, including all required documentation, such as transcripts, test scores, and proof of program completion.

#### **8. Professional Fitness:**

• Ethical and Professional Standards: Candidates must meet Hawaii's professional fitness requirements, which include a declaration of good moral character and adherence to ethical standards for educational leaders.

## 9. License Validity and Renewal:

- **Initial License**: Once all requirements are met, Hawaii issues an initial School Administrator license, which is typically valid for five years.
- **Renewal**: To renew the license, administrators must complete professional development activities and meet any continuing education requirements as determined by the HTSB.

#### **Summary:**

To obtain an initial School Administrator license in Hawaii, candidates must have a master's degree in educational leadership or a related field, at least five years of teaching experience, completion of a state-approved leadership program, and passing scores on the Praxis School Leaders Licensure Assessment. Candidates must also undergo a criminal background check and meet Hawaii's ethical and professional standards.

For the most accurate and up-to-date information, it's advisable to consult the Hawaii Teacher Standards Board (HTSB) directly or visit their official website.

Hawaii does accept a Mississippi School Administrator License through reciprocity, but there may be additional requirements. Here's how the process typically works:

#### 1. Reciprocity Eligibility:

• Valid Mississippi License: Hawaii will consider your Mississippi School Administrator License for reciprocity if it is a valid, professional-level certificate. The license must be in good standing and equivalent to Hawaii's School Administrator License.

#### 2. Required Documents:

- Out-of-State Certification: Submit a copy of your valid Mississippi School Administrator License.
- **Official Transcripts**: Provide official transcripts showing the completion of your educational leadership program and any relevant degrees.
- **Certification Application**: Complete and submit an application for licensure through the Hawaii Teacher Standards Board (HTSB).

#### 3. Assessment Requirements:

- Leadership Assessment: Hawaii may require you to pass the Praxis School Leaders Licensure Assessment (SLLA) or an equivalent leadership exam, even if you were certified in Mississippi. However, if you've passed a comparable leadership exam as part of your Mississippi certification, Hawaii may accept your scores. This will be evaluated by the HTSB on a case-by-case basis.
- Additional Assessments: If Hawaii finds that your Mississippi certification does not fully align with their standards, you may be required to complete additional assessments or coursework.

#### 4. Hawaii School Administrator Standards:

• Alignment with Hawaii Standards: Your experience and qualifications will be reviewed to ensure they align with Hawaii's standards for school administrators. If there are any gaps, you may be required to complete professional development or additional training.

#### 5. Criminal Background Check:

• **Fingerprinting and Background Check**: Like all school administrators in Hawaii, you will need to undergo a criminal background check, including fingerprinting, to ensure the safety of students.

#### 6. Professional Fitness:

• Ethical Standards: You must meet Hawaii's professional fitness requirements, which include a declaration of good moral character and adherence to ethical standards for educational leaders.

#### 7. Experience Verification:

• Leadership Experience: Hawaii may require verification of your leadership experience. If you have significant experience as a school administrator, this will support your application for a full license.

#### 8. Employment Requirement (If Needed):

• **Job Offer or Employment**: In some cases, you may need to secure a position as a school administrator in Hawaii before the HTSB finalizes your certification. This is especially common if you need to fulfill additional requirements while working.

#### 9. License Validity and Renewal:

- **Initial License**: Upon approval, Hawaii may issue you an initial School Administrator License, which is valid for up to five years.
- **Renewal**: You will need to meet Hawaii's continuing education and professional development requirements to renew your license.

## **Summary:**

Hawaii accepts a Mississippi School Administrator License through reciprocity, but additional requirements such as passing the Praxis School Leaders Licensure Assessment (SLLA) or completing other assessments may apply. You will also need to undergo a background check and ensure your qualifications align with Hawaii's standards. If there are any gaps in your experience or education, you may need to complete additional training or professional development.

For the most accurate and up-to-date information, it's best to consult the Hawaii Teacher Standards Board (HTSB) directly or visit their official website.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC State of Hawaii Teacher Standards Board: <a href="https://hawaiiteacherstandardsboard.org/">https://hawaiiteacherstandardsboard.org/</a>

## **IDAHO**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Idaho, candidates must meet specific educational, experiential, and assessment requirements. Below is a detailed overview of the requirements:

#### 1. Educational Requirements:

- Advanced Degree: Candidates must hold at least a master's degree in Educational Leadership, School Administration, or a related field from a regionally accredited institution.
- **Approved Preparation Program**: Complete a state-approved school administrator preparation program that focuses on educational leadership and includes both coursework and a practicum or internship in a school leadership role.

#### 2. Certification Areas:

Idaho offers different types of school administrator certifications based on the grade levels and administrative roles:

- **Principal (PreK-12)**: This certification is for those who wish to serve as principals or assistant principals in PreK-12 schools.
- **Superintendent (PreK-12)**: This certification is for those aiming to serve as superintendents or assistant superintendents in school districts.

## 3. Experience Requirements:

- **Teaching Experience**: Candidates must have at least four years of full-time certificated teaching experience in an accredited elementary or secondary school. This experience ensures that candidates understand the classroom environment and instructional practices.
- Leadership Experience (If Applicable): For the superintendent certification, additional leadership experience, such as serving as a principal or in a district-level leadership role, may be required.

## 4. Assessment Requirements:

- Praxis Educational Leadership: Administration and Supervision (ELAS) Exam: Candidates must pass the Praxis Educational Leadership: Administration and Supervision (ELAS) exam (Test Code: 5412). This exam assesses the knowledge and skills necessary for effective school leadership, including management, instructional leadership, and community relations.
- Idaho Comprehensive Literacy Course or Assessment: If candidates are pursuing a principal certification and do not have previous coursework or certification related to literacy, they may be required to complete the Idaho Comprehensive Literacy Course or pass the assessment.

#### 5. Criminal Background Check:

• **Fingerprinting and Background Check**: All candidates must complete a criminal background check, including fingerprinting, as part of the certification process. This ensures the safety and ethical standards required for school administrators.

#### 6. Professional Standards:

• Adherence to Idaho Standards for School Administrators: Candidates must demonstrate that they meet Idaho's professional standards for school administrators, which are aligned with national leadership standards. These standards focus on leadership for student achievement, ethical leadership, and managing school operations.

#### 7. Certification Application:

• **Submit Application**: After completing all the above requirements, candidates must submit an application for certification through the Idaho State Department of Education. The application includes all required documentation, such as transcripts, test scores, and verification of experience.

## 8. Initial Administrator Certificate Validity and Renewal:

- **Initial Certificate**: Once all requirements are met, Idaho issues an initial Administrator Certificate, which is valid for five years.
- **Renewal**: To renew the certificate, administrators must complete professional development activities, including coursework or continuing education units (CEUs), and meet any additional requirements set by the state.

#### 9. Alternative Authorization for Administrators (If Applicable):

• Alternative Pathways: Idaho offers alternative pathways for individuals who have been offered an administrative position but do not yet meet all the requirements for certification. These candidates can work under an Alternative Authorization – Administrator while completing the necessary coursework and assessments.

#### **Summary:**

To obtain an initial School Administrator license in Idaho, candidates must have a master's degree in Educational Leadership or a related field, complete a state-approved preparation program, have at least four years of teaching experience, and pass the Praxis Educational Leadership exam. They must also complete a criminal background check and meet Idaho's professional standards for administrators. The initial certificate is valid for five years, with ongoing professional development required for renewal.

For the most accurate and up-to-date information, it's advisable to consult the Idaho State Department of Education directly or visit their official website.

Idaho does accept a Mississippi School Administrator License through reciprocity, but there may be additional requirements. Here's a summary of how the process typically works:

#### 1. Reciprocity Eligibility:

• Valid Mississippi License: Idaho will consider your Mississippi School Administrator License for reciprocity if it is a valid, professional-level certificate and in good standing. The license should be comparable to Idaho's school administrator certifications.

#### 2. Required Documents:

- Out-of-State Certification: Provide a copy of your valid Mississippi School Administrator License.
- **Official Transcripts**: Submit official transcripts showing the completion of your educational leadership program and any relevant degrees.
- Certification Application: Complete and submit an application for licensure through the Idaho State Department of Education.

#### 3. Assessment Requirements:

• **Praxis Educational Leadership Exam**: Idaho typically requires candidates to pass the Praxis Educational Leadership: Administration and Supervision (ELAS) exam (Test Code: 5412). If you have already passed a similar exam as part of your Mississippi certification, Idaho may accept those scores. However, you may be required to take the Idaho-specific Praxis exam if your previous exams are not deemed equivalent.

#### 4. Criminal Background Check:

• **Fingerprinting and Background Check**: Like all school administrators in Idaho, you will need to undergo a criminal background check, including fingerprinting. This ensures compliance with state safety and ethical standards.

#### **5. Experience Verification:**

• Leadership Experience: Idaho may require verification of your leadership experience. If you have substantial experience as a school administrator in Mississippi, this will support your application. If your experience does not fully align with Idaho's requirements, you may need to provide additional documentation or complete additional requirements.

#### 6. Professional Standards:

• Alignment with Idaho Standards: Your qualifications and experience will be reviewed to ensure they align with Idaho's standards for school administrators. If there are any gaps, you might be required to complete additional professional development or coursework.

## 7. Alternative Authorization (If Applicable):

• **Interim Certification**: If you do not meet all the requirements initially, Idaho may issue you an Interim Certificate while you complete any additional requirements needed for full certification.

#### 8. License Validity and Renewal:

- **Initial License**: If all requirements are met, Idaho will issue you an initial Administrator Certificate, valid for five years.
- **Renewal**: To renew the license, you must meet Idaho's continuing education and professional development requirements.

#### **Summary:**

Idaho accepts a Mississippi School Administrator License through reciprocity, but you may need to meet additional requirements, such as passing the Praxis Educational Leadership exam if your Mississippi exam is not deemed equivalent. You will also need to complete a criminal background check and ensure your experience and qualifications align with Idaho's standards.

For the most accurate and up-to-date information, it's best to consult the Idaho State Department of Education directly or visit their official website.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Idaho Department of Education: https://www.sde.idaho.gov/cert-psc/cert/

## **ILLINOIS**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license (Principal Endorsement) in Illinois, you must meet specific educational, experience, and testing requirements. This license qualifies you to serve as a principal, assistant principal, or in other administrative roles in K-12 schools. Below are the detailed requirements:

## 1. Educational Requirements:

- Master's Degree: You must hold a master's degree or higher from a regionally accredited institution.
- Approved Principal Preparation Program: Complete an Illinois State Board of Education (ISBE)-approved principal preparation program. This program must be completed at an Illinois institution and include coursework in areas such as educational leadership, school finance, school law, supervision of instruction, and other related topics.

# 2. Experience Requirements:

• Teaching or School Support Personnel Experience: You must have at least four years of full-time teaching experience or experience as a school support personnel (e.g., school counselor, school psychologist, or social worker) in a public or non-public school.

# 3. Testing Requirements:

- Illinois Licensure Testing System (ILTS) Principal as Instructional Leader Exam: You must pass the ILTS Principal as Instructional Leader content-area test, which includes two subtests (Test 195 and Test 196).
- **Content-Area Test:** This is specifically designed to assess your knowledge and skills in instructional leadership and school management.

# 4. Internship/Field Experience:

• **Principal Internship:** As part of the principal preparation program, you must complete a structured, supervised internship in a school setting. This internship involves working under the guidance of a licensed school administrator to gain practical experience in school leadership.

# 5. Professional Development and Leadership Training:

 Many programs include additional professional development and leadership training to enhance your skills in areas like equity, cultural competency, and community engagement.

## 6. Background Check:

• You must pass a criminal background check as part of the licensure process.

## 7. Application Process:

- Licensure Application: After completing all the educational, experience, and testing requirements, you must apply for the Principal Endorsement on your Professional Educator License (PEL) through the Illinois Educator Licensure Information System (ELIS).
- Application Fee: Pay the required application fee when submitting your application.

# **8. Ongoing Professional Development:**

• **License Renewal:** Once licensed, you are required to complete professional development activities to renew your license every five years. This may include continuing education, workshops, and other professional learning opportunities.

# **Summary:**

- **Degree:** Master's degree or higher.
- **Experience:** At least four years of full-time teaching or school support personnel experience.
- **Program:** Completion of an ISBE-approved principal preparation program.
- **Testing:** Pass the ILTS Principal as Instructional Leader exams.
- **Internship:** Complete a supervised internship in school administration.
- Background Check: Pass a criminal background check.
- **Application:** Submit your application through ELIS and pay the associated fee.

These requirements are designed to ensure that aspiring school administrators in Illinois are well-prepared for leadership roles in schools. For the most up-to-date and specific information, it's advisable to consult the Illinois State Board of Education (ISBE) or your principal preparation program.

Illinois does offer reciprocity for out-of-state school administrator licenses, including those from Mississippi. However, there are additional requirements and steps you must take to obtain an Illinois School Administrator license. Here's a breakdown of the process and what you need to do:

# 1. Valid Mississippi School Administrator License:

• You must hold a valid and current Mississippi School Administrator license.

# 2. Application through ELIS:

 Create an account and apply for the Illinois Professional Educator License (PEL) with a Principal Endorsement through the Illinois Educator Licensure Information System (ELIS).

## 3. Provide Transcripts and Documentation:

- Submit official transcripts that verify your master's degree and completion of a principal preparation program.
- Provide proof of your valid Mississippi School Administrator license.

# 4. Experience Verification:

• You may be required to provide documentation showing that you have met Illinois' experience requirements, which typically includes at least four years of full-time teaching or school support personnel experience.

## **5. Testing Requirements:**

- Illinois Principal as Instructional Leader Test: Illinois may require you to pass the Illinois Licensure Testing System (ILTS) Principal as Instructional Leader content-area test (195 and 196). Some candidates may receive a provisional license while completing this requirement.
- **Possible Waivers:** In some cases, if you have passed equivalent exams in Mississippi, Illinois may waive this testing requirement, but you must provide proof of the exams and scores.

# 6. Professional Development:

 Depending on your background, Illinois may require additional coursework or professional development related to state-specific education standards, laws, or leadership competencies.

# 7. Background Check:

• You must pass a criminal background check as part of the licensure process in Illinois.

# 8. Provisional License (If Applicable):

• If you meet most of the requirements but still need to pass the Illinois-specific exams or complete additional coursework, Illinois may issue a provisional School Administrator license. This allows you to work as a school administrator while you complete the remaining requirements.

# 9. Application Fee:

• Pay the required fee when submitting your application for licensure through ELIS.

## **Summary:**

- Mississippi License: Must hold a valid Mississippi School Administrator license.
- Experience: At least four years of relevant experience may be required.
- **Testing:** Illinois may require you to pass the ILTS Principal as Instructional Leader exam unless waived.
- Background Check: Required.
- **Application:** Submit your application through ELIS and provide transcripts, proof of licensure, and other documentation.

#### **Conclusion:**

While Illinois does accept a Mississippi School Administrator license through reciprocity, you may need to fulfill additional requirements, such as passing Illinois-specific tests or completing additional professional development. The Illinois State Board of Education (ISBE) can provide specific guidance based on your individual circumstances. It's also recommended to contact ISBE or visit their website to get the most accurate and up-to-date information regarding your licensure transfer.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Illinois State Board of Education: <u>Educator Licensure (isbe.net)</u>

## **INDIANA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

In Indiana, obtaining an Initial School Administrator license requires meeting specific educational, experience, and testing requirements. Here's a detailed overview of the requirements for the Initial Administrator License:

## 1. Educational Requirements

- **Advanced Degree:** You must hold a master's degree or higher from an accredited institution. This degree should be in educational leadership or a closely related field.
- **Approved Administrator Preparation Program:** Completion of an Indiana-approved administrator preparation program. This program typically includes coursework in school leadership, management, instructional supervision, and a practicum or internship experience.

#### 2. Experience Requirements

• **Teaching Experience:** You must have at least two years of successful teaching experience in a K-12 setting. This experience must be documented and verified.

## 3. Testing Requirements

- Administrator Examination: You must pass the School Leaders Licensure Assessment (SLLA) or a similar approved assessment. This exam evaluates your knowledge and skills in educational leadership and school management.
- Content Area Tests: Depending on your specific area of administrative focus, you might be required to pass additional content or pedagogy tests.

#### 4. Background Check

• **Fingerprinting and Criminal Background Check:** You must undergo a fingerprint-based criminal background check. This includes submitting fingerprints for a state and federal criminal history check.

#### 5. Application Process

- Online Application: Submit an application for the Initial Administrator License through the Indiana Department of Education's online licensing system.
- **Documentation:** Your application must include:
  - o Official transcripts showing completion of your advanced degree and administrator preparation program.
  - o Proof of passing scores on required exams.
  - Documentation of teaching experience.
- Fees: Pay the necessary application fee.

#### **6. Professional Development**

• Induction and Mentoring: As an initial license holder, you may be required to participate in an induction program or mentorship to support your transition into an administrative role. This is intended to help you develop your skills and meet Indiana's expectations for school administrators.

#### 7. License Validity and Renewal

- **Initial License Validity:** The Initial Administrator License is typically valid for two years. During this period, you must complete any required professional development and mentoring activities.
- Advancement: To advance to a Standard or Professional Administrator License, you will need to demonstrate successful administrative experience, complete additional professional development, and meet other requirements as specified by the Indiana Department of Education.

## 8. Alternative Pathways

• Alternative Routes: Indiana may offer alternative pathways for those who have significant relevant experience but did not complete a traditional administrator preparation program. These pathways often involve completing additional coursework and assessments.

Indiana accepts out-of-state school administrator licenses, including a Mississippi School Administrator License, through a process of licensure reciprocity. Here's what you need to know about transferring your Mississippi School Administrator License to Indiana and any additional requirements that may apply:

#### 1. Reciprocity Overview

• Reciprocal Licensure: Indiana offers reciprocity for individuals who hold a valid, full school administrator license from another state. This means you can apply for an Indiana administrator license if you have a current Mississippi School Administrator License.

#### 2. Educational and Experience Requirements

- Educational Requirements: You must have a master's degree or higher in educational leadership or a related field, which should be covered by your Mississippi license.
- Experience Requirements: Indiana typically requires documentation of relevant administrative experience. This experience should be verified through your Mississippi license.

#### 3. Testing Requirements

- Administrator Examination: Indiana may require you to pass the School Leaders Licensure Assessment (SLLA) or a similar approved test if your Mississippi exam is not equivalent. If you've already passed a comparable exam in Mississippi, you may need to provide proof of these scores, but Indiana might still require additional testing.
- Additional Testing: If Indiana determines that the tests you completed in Mississippi do not meet their standards, you may need to take additional exams specific to Indiana's requirements.

## 4. Background Check

• **Fingerprinting and Criminal Background Check:** You will need to undergo a fingerprint-based criminal background check, including submitting fingerprints for both state and federal criminal history checks. This is required even if you have completed a similar check in Mississippi.

## **5. Application Process**

- **Application:** Submit an application for an Indiana administrator license through the Indiana Department of Education's online licensing system. The application will generally require:
  - o Proof of your Mississippi administrator license and its validity.
  - Official transcripts showing your advanced degree and completion of an administrator preparation program.
  - o Documentation of your administrative experience.
  - o Proof of passing any required exams.
- Fees: Pay the necessary application and background check fees.

#### 6. Additional Requirements

• **Professional Development:** Depending on the specifics of your Mississippi license and experience, Indiana may require additional professional development or induction activities to meet their standards.

#### 7. License Issuance

After fulfilling all requirements, Indiana will issue an initial license, allowing you to
work as a school administrator. This license is usually valid for two years and may
require renewal or advancement based on additional experience and professional
development.

## 8. Full Licensure

• After meeting initial licensure requirements and completing any additional professional development, you can apply for advanced licensure, such as the Standard or Professional Administrator License.

# Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Indiana Department of Education: https://www.in.gov/doe/educators/educator-licensing/

## **IOWA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Iowa, which allows you to work as a principal or in other administrative roles, you must meet specific educational, experience, and application requirements. Here's a detailed overview of the process:

## 1. Educational Requirements:

- **Master's Degree:** You must hold a master's degree or higher from a regionally accredited institution.
- Approved Administrator Preparation Program: Completion of an Iowa Board of Educational Examiners (BOEE)-approved administrator preparation program. This program includes coursework in school leadership, administration, finance, and law, as well as a field experience component.

# 2. Experience Requirements:

• Educational Experience: Generally, you need to have at least three years of teaching experience or experience in other school support roles (e.g., school counselor, social worker). This ensures you have a solid understanding of the school environment and the needs of students and staff.

# 3. Testing Requirements:

- **Praxis School Leadership Series Tests:** You must pass the Praxis School Leadership Series tests. These tests include:
  - o **Praxis 5411:** School Leaders Licensure Assessment (SLLA) which assesses your knowledge and skills in school leadership.
  - Other relevant tests may be required depending on your specific preparation program or administrative role.

# 4. Field Experience:

• **Internship/Practicum:** Completion of a supervised internship or practicum as part of your administrator preparation program. This experience involves working in a school setting under the guidance of a licensed administrator to gain practical leadership experience.

# 5. Background Check:

• State and Federal Criminal Background Check: You are required to complete a background check, including fingerprinting.

## **6. Application Process:**

- Apply through the Iowa Board of Educational Examiners (BOEE): After fulfilling all educational and testing requirements, you must apply for your initial administrator license through the BOEE.
- Application Fee: Pay the required licensure fee when submitting your application.

## 7. Professional Development:

• **Ongoing Requirements:** Once licensed, you may need to complete ongoing professional development to maintain your license and stay current with best practices in school administration.

## 8. Provisional License (If Applicable):

Provisional License: If you meet most requirements but need to complete additional
components (such as specific tests or coursework), you may receive a provisional license
that allows you to work as an administrator while you complete the remaining
requirements.

## **Summary:**

- **Degree:** Master's degree or higher.
- **Program:** Completion of an approved school administrator preparation program.
- Experience: At least three years of teaching or relevant school support experience.
- **Testing:** Pass the Praxis School Leadership Series tests (e.g., SLLA).
- **Field Experience:** Complete a supervised internship or practicum.
- Background Check: Required.
- **Application:** Submit application through the Iowa BOEE and pay the fee.

These requirements ensure that aspiring school administrators in Iowa are well-prepared to lead and manage educational settings effectively. For specific guidance and the most current requirements, it's a good idea to consult the Iowa Board of Educational Examiners (BOEE) or your administrator preparation program.

Iowa does accept out-of-state school administrator licenses, including those from Mississippi, through a reciprocity process. However, there are specific steps and additional requirements you may need to follow to obtain an Iowa School Administrator license. Here's what you need to know:

# 1. Valid Mississippi School Administrator License:

• Ensure you hold a valid and current Mississippi School Administrator license.

# 2. Application through Iowa Board of Educational Examiners (BOEE):

• **Application Process:** You must apply for an Iowa School Administrator license through the Iowa BOEE. Create an account and submit your application online.

#### 3. Provide Documentation:

- **Transcripts:** Submit official transcripts showing that you have completed a master's degree and any relevant coursework.
- **Proof of Licensure:** Provide a copy of your valid Mississippi School Administrator license.
- Experience Verification: Document your work experience in school administration, which may include providing employment verification from your previous roles.

# 4. Testing Requirements:

- Praxis School Leadership Series Tests: Iowa may require you to pass the Praxis School Leadership Series tests (e.g., Praxis 5411: School Leaders Licensure Assessment, SLLA). If you have already taken equivalent exams in Mississippi, you will need to check if Iowa will accept those scores or if additional testing is required.
- **Testing Waivers:** In some cases, Iowa may waive certain testing requirements if you provide proof of equivalent exams from Mississippi.

# 5. Background Check:

• Criminal Background Check: You must complete a state and federal criminal background check, including fingerprinting, even if you have previously completed one in Mississippi.

# 6. Additional Coursework or Requirements:

• State-Specific Requirements: Depending on your background, Iowa may require additional coursework or professional development to meet state-specific standards. This can include training on Iowa's educational laws, policies, or other relevant areas.

# 7. Provisional License (If Applicable):

• **Provisional License:** If you need to meet additional requirements (such as passing Iowaspecific exams or completing coursework), you may be issued a provisional license that allows you to work as an administrator while completing these requirements.

# 8. Application Fee:

• **Fee:** Pay the required application fee when submitting your application through the Iowa BOEE.

# **Summary:**

- Mississippi License: Must hold a valid Mississippi School Administrator license.
- **Application:** Apply through the Iowa BOEE, providing transcripts, proof of licensure, and experience documentation.
- **Testing:** You may need to pass the Praxis School Leadership Series tests unless waived based on Mississippi exams.
- Background Check: Required.
- Additional Requirements: Possible additional coursework or professional development.
- **Provisional License:** May be issued if you need to complete additional requirements.

#### **Conclusion:**

While Iowa does recognize school administrator licenses from other states, including Mississippi, you will need to follow the specific process outlined by the Iowa BOEE and meet any additional requirements. For the most accurate and detailed information, it is recommended to consult the Iowa Board of Educational Examiners or review their official guidelines.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Iowa Department of Education: Educator Licensure | Department of Education (iowa.gov)

## **KANSAS**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Kansas, candidates must meet specific educational, experiential, and examination requirements. This license is typically for positions such as a principal, assistant principal, or other school leadership roles. Here are the general requirements:

## 1. Educational Requirements:

- **Master's Degree or Higher:** Candidates must have a master's degree in educational leadership or a closely related field from an accredited institution.
- **Approved Program Completion:** Successful completion of a school leadership or administration preparation program approved by the Kansas State Department of Education (KSDE). This program must be at the graduate level and designed to prepare individuals for administrative roles.

## 2. Teaching Experience:

• **Teaching Experience:** Candidates must have at least three years of full-time teaching experience under a valid professional teaching license. This experience should be relevant to the administrative role they are seeking.

#### 3. Examination Requirements:

• Praxis School Leadership Series Exam: Candidates must pass the Praxis exam specific to school leadership. The most common exam is the School Leaders Licensure Assessment (SLLA), which tests knowledge and skills in educational leadership, management, and instructional supervision.

#### 4. Background Check:

• **Fingerprinting:** A criminal background check, including fingerprinting, is required. This is to ensure the safety and well-being of students and staff.

#### **5. Application Process:**

- **Submit an Application:** After meeting the above requirements, candidates must submit an application for the initial school administrator license through the Kansas State Department of Education (KSDE).
- **Application Fee:** Payment of the required licensing fee is necessary when submitting the application.

#### 6. Mentoring and Induction:

• **Mentorship Requirement:** Once employed, new administrators are often required to participate in a mentoring program during their first year as a school administrator. This helps ensure a successful transition into the leadership role.

#### 7. Validity and Renewal:

- **Initial License Validity:** The initial school administrator license in Kansas is typically valid for two years.
- **Professional License:** After successfully completing two years of experience as a school administrator and any additional professional development requirements, you can apply for a professional school administrator license, which is renewable.

#### **Additional Considerations:**

• Out-of-State Administrators: If you are an experienced school administrator licensed in another state, Kansas may offer licensure reciprocity, but you may need to meet additional requirements such as passing the SLLA or completing a Kansas-specific mentorship program.

These are the general requirements for obtaining an initial school administrator license in Kansas. For specific details or updates, it's advisable to consult the Kansas State Department of Education's website or contact them directly.

Kansas does participate in an interstate agreement for licensure, which can make it possible for school administrators licensed in another state, such as Mississippi, to obtain a Kansas School Administrator license. However, there may be additional requirements or steps that need to be completed. Here's what you need to know:

#### Acceptance of a Mississippi School Administrator License:

#### 1. Valid Out-of-State License:

 Kansas may accept a valid, current school administrator license from Mississippi as part of its reciprocity agreement. However, this is typically evaluated on a case-by-case basis.

#### **Additional Requirements:**

Even if Kansas accepts your Mississippi School Administrator license, you may need to fulfill certain requirements to obtain a Kansas license:

## 1. Application for Kansas License:

- Submit an application for a Kansas School Administrator license through the Kansas State Department of Education (KSDE).
- o Provide documentation of your Mississippi license, official transcripts, and proof of completion of a school leadership preparation program.

## 2. Examination Requirements:

- o Praxis School Leaders Licensure Assessment (SLLA):
  - If you have not taken the SLLA or a similar exam required by Kansas, you may need to pass this exam before being granted full licensure in Kansas.
  - If you have already passed an equivalent exam in Mississippi, Kansas might waive this requirement, but it's advisable to confirm this with KSDE.

#### 3. Background Check:

o A criminal background check, including fingerprinting, will be required even if you've already undergone one in Mississippi.

## 4. Mentoring Requirement:

Mentoring Program: Kansas may require newly licensed administrators who are coming from out of state to participate in a mentoring program during their first year of employment. This is designed to help you acclimate to Kansas-specific regulations, standards, and practices.

#### 5. Provisional License:

o If there are any deficiencies (e.g., missing required Kansas-specific exams or coursework), Kansas may issue a provisional license. This allows you to work as a school administrator while completing any additional requirements.

#### **Final Considerations:**

- **Reciprocity Evaluation:** Each application is evaluated individually, so specific additional requirements may vary depending on your qualifications and experience.
- **Direct Contact:** It's recommended to contact the Kansas State Department of Education directly for the most accurate and detailed information regarding the transfer of your Mississippi School Administrator license to Kansas.

This ensures that you understand all the necessary steps and can successfully transition your license to Kansas.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Kansas State Department of Education: <a href="https://www.ksde.org/Agency/Division-of-Learning-Services/Teacher-Licensure-TL">https://www.ksde.org/Agency/Division-of-Learning-Services/Teacher-Licensure-TL</a>

## **KENTUCKY**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license (referred to as a Tier I Educational Leadership Certificate) in Georgia, candidates must meet several requirements. This certification is typically for those seeking roles such as assistant principals or instructional leaders. Below are the key requirements:

#### 1. Education Requirements:

- **Master's Degree**: Candidates must hold at least a master's degree from an accredited institution.
- Educational Leadership Program: Completion of a GaPSC-approved Educational Leadership program at the Tier I level. This program includes coursework and field experience focused on leadership, school administration, and related areas.

#### 2. Certification Assessments:

• GACE Educational Leadership Assessment: Candidates must pass the Georgia Assessments for the Certification of Educators (GACE) Educational Leadership content assessment. This assessment evaluates knowledge and skills related to educational leadership and administration.

#### 3. Experience Requirements:

• **Teaching or Leadership Experience**: Candidates must have a valid teaching certificate or service certificate and generally need at least three years of successful teaching or educational leadership experience in a P-12 setting.

#### 4. Georgia Ethics for Educational Leadership Assessment (360):

Candidates must pass the Georgia Educator Ethics for Educational Leadership
Assessment, which focuses on ethical responsibilities and decision-making in educational
leadership roles.

#### 5. Certification Application:

• **Submit Application**: Candidates must submit a certification application through the Georgia Professional Standards Commission (GaPSC). This includes providing transcripts, test scores, and verification of program completion.

#### 6. Criminal Background Check:

• **Fingerprinting and Background Check**: Like all educators in Georgia, candidates must complete a criminal background check, including fingerprinting.

## 7. Employment Requirement:

• Employment in a Leadership Role: In many cases, candidates must be employed in a leadership position or have a job offer for such a role in a Georgia school district to qualify for certification. Some leadership programs are embedded in job placements.

#### 8. Professional Learning and Mentoring (for Tier I to Tier II):

• Continued Professional Development: After obtaining a Tier I certificate, school administrators may later pursue a Tier II Educational Leadership Certificate (for positions such as principals and superintendents) through additional professional learning, mentoring, and/or a higher level of leadership certification program.

#### 9. Induction Certificate (for New Administrators):

• For those new to leadership roles, Georgia offers an Induction Educational Leadership Certificate, which is valid for three years. During this period, candidates must complete additional requirements, such as mentoring, professional learning, or performance evaluations, to upgrade to a full Professional Leadership Certificate.

## 10. Out-of-State Reciprocity:

• If you are an out-of-state administrator seeking certification in Georgia, you may be eligible for reciprocity, but you will still need to meet specific Georgia requirements, such as the ethics assessment.

#### **Summary:**

To obtain an initial School Administrator license in Georgia, candidates must have a master's degree, complete a state-approved leadership program, pass the relevant GACE and ethics assessments, and meet experience and employment requirements. Additional professional development and mentoring may be required for those new to leadership roles.

For the most current and specific requirements, candidates should consult the Georgia Professional Standards Commission (GaPSC).

Georgia accepts a Mississippi School Administrator License through the reciprocity process, but there may be additional requirements. Here's how the process works:

## 1. Reciprocity Eligibility:

• Valid Mississippi License: Georgia will consider a candidate for reciprocity if they hold a valid, professional-level school administrator license from Mississippi. The license must be in good standing, and it should be equivalent to Georgia's Educational Leadership Certificate.

#### 2. Required Documents:

- Out-of-State Certification: Submit a copy of your valid Mississippi School Administrator license.
- **Official Transcripts**: Provide transcripts showing your completed educational leadership program and any relevant degrees.
- **Certification Application**: Complete and submit an application for certification through the Georgia Professional Standards Commission (GaPSC).

## 3. Assessment Requirements:

- GACE Educational Leadership Assessment: If you have already passed a comparable leadership assessment in Mississippi, you may be exempt from taking the GACE Educational Leadership Assessment. However, GaPSC will review your scores to determine if they meet Georgia's standards.
- Georgia Educator Ethics for Educational Leadership Assessment (360): Georgia requires all incoming administrators, including those with out-of-state licenses, to pass the Georgia Educator Ethics for Educational Leadership Assessment. This is a requirement that focuses on ethical responsibilities and decision-making in educational leadership.

#### 4. Experience Verification:

• **Leadership Experience**: Georgia may require verification of your leadership experience. You may need to provide documentation showing that you have successfully served in a school leadership role, such as a principal or assistant principal, for a specific period.

#### 5. Criminal Background Check:

• **Fingerprinting and Background Check**: Like all educators and administrators in Georgia, you will need to complete a criminal background check, including fingerprinting.

#### 6. Employment Requirement:

• Employment in a Leadership Role: In many cases, you must be employed or have a job offer in a leadership position in a Georgia school district to qualify for reciprocity. Some leadership positions may require additional verification or professional learning.

#### 7. Professional Learning (If Needed):

• Continued Professional Development: Depending on your experience and the specifics of your Mississippi license, Georgia may require you to engage in professional learning or mentoring programs to ensure you meet the state's standards for school leadership.

## 8. Reciprocity Timeline:

• Initial License Validity: Once your application is approved, Georgia may issue you a certificate that is valid for up to five years. During this period, you must meet any additional requirements set by GaPSC, such as assessments or professional development, to maintain or upgrade your certification.

## **Summary:**

Georgia does accept a Mississippi School Administrator License, but additional requirements, such as passing the Georgia Educator Ethics Assessment and possibly completing professional development, may apply. Verification of experience and a criminal background check will also be required. If you are considering a move to Georgia or already have a job offer, it's best to contact the Georgia Professional Standards Commission (GaPSC) to ensure you meet all the necessary requirements for certification.

For the most accurate and up-to-date information, consult the GaPSC directly or visit their website.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Kentucky Department of Education: <a href="https://www.education.ky.gov/epsb/Pages/Educator-Certification.aspx">https://www.education.ky.gov/epsb/Pages/Educator-Certification.aspx</a>

## **LOUISIANA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

The requirements for obtaining an initial School Administrator license (often referred to as an Educational Leader Certificate) in Louisiana are specific and rigorous, ensuring that candidates are well-prepared for leadership roles in schools. Here's a summary of the key requirements:

#### 1. Educational Requirements

- **Master's Degree**: Candidates must hold a master's degree from a regionally accredited institution.
- Completion of an Approved Educational Leadership Program: Candidates must complete a state-approved educational leadership preparation program at a Louisiana university or an equivalent out-of-state program.

#### 2. Teaching Experience

- Valid Teaching Certificate: Candidates must hold a valid Louisiana teaching certificate.
- **Teaching Experience**: Candidates are typically required to have a minimum of three years of successful teaching experience in a K-12 setting.

## 3. Passing the Required Exams

• School Leaders Licensure Assessment (SLLA): Candidates must pass the SLLA, which assesses knowledge and skills necessary for effective school leadership. The SLLA is part of the Praxis series of exams.

#### 4. Application Process

- Apply through Teach LA Live!: Candidates must submit an application for the Educational Leader Certificate through the Louisiana Department of Education's Teach LA Live! portal.
- **Documentation**: The application must include official transcripts, evidence of passing the SLLA, proof of teaching experience, and verification of program completion.

# 5. Background Check

• Criminal Background Check: Candidates must pass a criminal background check, including fingerprinting, as part of the application process.

#### 6. Issuance of the Educational Leader Certificate

• Upon meeting all the requirements, candidates are issued an Educational Leader Level 1 (EDL 1) Certificate, which is valid for five years.

#### 7. Advancement to Educational Leader Level 2 (EDL 2)

- **Professional Experience**: After three years of successful administrative experience under the EDL 1 Certificate and completion of additional professional development or coursework as required by the state, candidates can apply for the EDL 2 Certificate.
- Mentorship/Induction Program: Participation in a state-approved induction or mentoring program during the first few years of administrative service may also be required.

These requirements ensure that school administrators in Louisiana are well-qualified to lead schools effectively and support student achievement.

Louisiana does accept out-of-state School Administrator licenses, including those from Mississippi, through a reciprocity process. However, there are additional steps and requirements that Mississippi-licensed school administrators must meet to obtain an Educational Leader Certificate in Louisiana.

# **Key Points for Mississippi-Licensed School Administrators Seeking Certification in Louisiana:**

#### 1. Application for Out-of-State Certification:

 Administrators with a valid Mississippi School Administrator license can apply for Louisiana's Educational Leader Certificate through the Louisiana Department of Education's Teach LA Live! portal.

#### 2. Verification of Valid License:

 Applicants must submit official documentation verifying their valid Mississippi School Administrator license.

#### 3. Completion of an Approved Educational Leadership Program:

 Louisiana requires that applicants have completed a state-approved educational leadership preparation program. If the Mississippi program is recognized as equivalent, this requirement may be satisfied.

#### 4. Passing the School Leaders Licensure Assessment (SLLA):

 Louisiana requires all school administrators to pass the School Leaders Licensure Assessment (SLLA). If the applicant has already passed the SLLA in Mississippi, they may be exempt from retaking it. If not, they will need to pass the SLLA to meet Louisiana's requirements.

#### 5. Criminal Background Check:

 A criminal background check, including fingerprinting, is required for all out-ofstate applicants.

#### 6. Issuance of Educational Leader Certificate:

Depending on the alignment of the Mississippi license with Louisiana requirements, the applicant may be issued an Educational Leader Level 1 (EDL 1) Certificate. If any requirements are unmet, Louisiana may issue a provisional certificate, allowing the administrator to work while completing any outstanding requirements.

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## 7. Participation in an Induction Program:

 If a provisional certificate is issued, the administrator may need to participate in a Louisiana-specific induction or mentoring program during the first years of administrative service.

## 8. Professional Development:

o Additional professional development or coursework may be required to align fully with Louisiana's certification standards.

#### **Summary:**

Louisiana accepts a Mississippi School Administrator license through reciprocity but requires applicants to undergo a certification process, which may include passing the SLLA, a background check, and meeting any additional requirements specified by the Louisiana Department of Education.

## Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Louisiana Department of Education (LDOE) - https://doe.louisiana.gov/

#### **MAINE**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Maine, which allows you to work in roles such as a principal or assistant principal, you must meet several educational, experience, and application requirements. Here is a comprehensive guide to the process:

## 1. Educational Requirements:

- **Master's Degree:** You must hold a master's degree or higher from a regionally accredited institution.
- Approved Administrator Preparation Program: Completion of an approved school administrator preparation program. This program includes coursework in leadership, administration, and school law, as well as a supervised field experience component.

#### 2. Experience Requirements:

• **Teaching Experience:** You are generally required to have at least three years of successful teaching experience. Some programs may accept experience in other educational roles as well.

#### 3. Testing Requirements:

- **Praxis School Leadership Series Tests:** You must pass the Praxis School Leadership Series tests, which include:
  - o **Praxis 5411:** School Leaders Licensure Assessment (SLLA). This test assesses your knowledge and skills in school leadership.
- **Possible Additional Assessments:** Depending on the specific requirements of your preparation program, you may need to complete additional assessments.

#### 4. Field Experience:

• **Internship/Practicum:** You must complete a supervised internship or practicum as part of your administrator preparation program. This experience involves working in a school setting under the guidance of a licensed administrator to gain practical experience in leadership and management.

## 5. Background Check:

• Criminal Background Check: You must complete a state and federal criminal background check, including fingerprinting.

#### **6. Application Process:**

- Apply through the Maine Department of Education (DOE): After completing your educational and testing requirements, you need to apply for your initial School Administrator license through the Maine DOE.
- Application Fee: Pay the required application fee when submitting your application.

## 7. Professional Development:

• **Ongoing Requirements:** Once licensed, you may need to complete ongoing professional development to maintain your license and stay current with best practices in school administration.

## 8. Provisional License (If Applicable):

• **Provisional License:** If you need to meet additional requirements (such as specific exams or coursework), you may be issued a provisional license that allows you to work as an administrator while completing these requirements.

## **Summary:**

- **Degree:** Master's degree or higher.
- **Program:** Completion of an approved school administrator preparation program.
- Experience: At least three years of successful teaching experience.
- Testing: Pass the Praxis School Leadership Series tests (e.g., SLLA).
- **Field Experience:** Complete a supervised internship or practicum.
- Background Check: Required.
- **Application:** Submit your application through the Maine DOE and pay the fee.

#### **Conclusion:**

The requirements for an initial School Administrator license in Maine ensure that candidates are well-prepared for leadership roles in education. For the most accurate and detailed information, including any updates to the requirements or additional steps, it is advisable to consult the Maine Department of Education or your administrator preparation program.

Maine does accept out-of-state school administrator licenses, including those from Mississippi, through a reciprocity process. However, there are specific steps and additional requirements you may need to follow to obtain a Maine School Administrator license. Here's an overview of the process:

#### 1. Valid Mississippi School Administrator License:

• Ensure you hold a valid and current Mississippi School Administrator license.

#### 2. Application through Maine Department of Education (DOE):

• **Application Process:** Apply for a Maine School Administrator license through the Maine DOE. You will need to submit an application and provide supporting documentation.

#### 3. Provide Documentation:

- **Transcripts:** Submit official transcripts showing that you have completed a master's degree and your administrator preparation program.
- **Proof of Licensure:** Provide a copy of your valid Mississippi School Administrator license.
- **Experience Verification:** Document your administrative experience, which may include providing employment verification from your previous roles.

## 4. Testing Requirements:

- **Possible Testing Waivers:** Maine may recognize your Mississippi credentials and waive some testing requirements. However, you might be required to pass Maine-specific exams or the Praxis School Leadership Series tests if required by the Maine DOE.
- **Praxis Exams:** If Maine does not accept your Mississippi tests as equivalent, you may need to pass the Praxis School Leadership Series tests (e.g., Praxis 5411: School Leaders Licensure Assessment, SLLA).

#### 5. Background Check:

• Criminal Background Check: You must complete a state and federal criminal background check, including fingerprinting, even if you have previously completed one in Mississippi.

#### 6. Additional Requirements:

- State-Specific Requirements: Depending on the alignment of your Mississippi license with Maine's standards, you may need to complete additional coursework or professional development related to Maine's educational standards or laws.
- **Provisional License:** If additional requirements need to be completed (such as passing Maine-specific exams or coursework), you may be issued a provisional license that allows you to work as an administrator while fulfilling these requirements.

#### 7. Application Fee:

• Fee: Pay the required application fee when submitting your application through the Maine DOE.

#### **Summary:**

- Mississippi License: Must hold a valid Mississippi School Administrator license.
- **Application:** Apply through the Maine DOE, providing transcripts, proof of licensure, and experience documentation.
- **Testing:** Maine may require additional testing unless waived based on Mississippi exams.
- Background Check: Required, including fingerprinting.
- Additional Requirements: May include additional coursework or professional development.
- **Provisional License:** May be issued if additional requirements need to be completed.

#### **Conclusion:**

Maine recognizes out-of-state school administrator licenses, including those from Mississippi, but you may need to fulfill additional requirements or pass specific exams. For precise information and guidance, it is recommended to consult the Maine Department of Education or review their official licensure requirements.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Maine Department of Education: <u>Transformational Leaders' Network | Department of Education (maine.gov)</u>

## **MARYLAND**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Maryland, which is often referred to as the Administrator I (Standard Professional Certificate I), you need to meet several educational, experience, and application requirements. Here's a comprehensive guide to the process:

## 1. Educational Requirements:

- **Master's Degree:** You must have a master's degree or higher from a regionally accredited institution.
- Approved Administrator Preparation Program: Completion of a state-approved school administrator preparation program. This program typically includes coursework in educational leadership, administration, and school law, as well as a supervised internship or field experience.

## 2. Experience Requirements:

• **Teaching Experience:** Maryland generally requires at least three years of successful teaching experience, though some programs may accept experience in other educational roles.

#### 3. Testing Requirements:

- **Praxis School Leadership Series:** You must pass the Praxis School Leadership Series tests, which include:
  - o **Praxis 5411:** School Leaders Licensure Assessment (SLLA). This test assesses your knowledge and skills in school leadership.
- Other Assessments: Depending on your preparation program and specific role, additional tests might be required.

#### 4. Field Experience:

• **Internship/Practicum:** Complete a supervised internship or practicum as part of your administrator preparation program. This experience involves working in a school setting under the guidance of a licensed administrator to gain practical experience in leadership and management.

#### 5. Background Check:

• Criminal Background Check: You must undergo a state and federal criminal background check, including fingerprinting.

#### **6. Application Process:**

- Apply through the Maryland State Department of Education (MSDE): After meeting all educational and testing requirements, you can apply for your initial School Administrator license through the MSDE.
- Application Fee: Pay the required application fee when submitting your application.

## 7. Additional Requirements:

- **Certification Fees:** In addition to the application fee, you may need to pay other certification-related fees as determined by the MSDE.
- **Professional Development:** Engage in ongoing professional development activities as required for license renewal and to stay current with best practices in school administration.

## 8. Provisional License (If Applicable):

• **Provisional License:** If you need to meet additional requirements (such as specific exams or coursework), you may be issued a provisional license that allows you to work as an administrator while completing these requirements.

## **Summary:**

- **Degree:** Master's degree or higher.
- **Program:** Completion of an approved school administrator preparation program.
- Experience: At least three years of successful teaching experience.
- **Testing:** Pass the Praxis School Leadership Series tests (e.g., SLLA).
- **Field Experience:** Complete a supervised internship or practicum.
- Background Check: Required.
- Application: Submit application through the MSDE and pay the fee.

#### **Conclusion:**

The requirements for an initial School Administrator license in Maryland are designed to ensure that candidates are well-prepared for leadership roles in education. For the most current information and specific details, including any updates to the requirements or additional steps, it is best to consult the Maryland State Department of Education or review their official licensure requirements.

Maryland does accept out-of-state school administrator licenses, including those from Mississippi, through a reciprocity process. However, there are specific steps and additional

requirements you may need to follow to obtain a Maryland School Administrator license. Here's an overview:

## 1. Valid Mississippi School Administrator License:

• Ensure you hold a valid and current Mississippi School Administrator license.

### 2. Application through Maryland State Department of Education (MSDE):

• **Application Process:** Apply for a Maryland School Administrator license through the MSDE. You will need to submit an application and provide supporting documentation.

#### 3. Provide Documentation:

- **Transcripts:** Submit official transcripts showing that you have completed a master's degree and your administrator preparation program.
- **Proof of Licensure:** Provide a copy of your valid Mississippi School Administrator license.
- **Experience Verification:** Document your administrative experience, which may involve providing employment verification from your previous roles.

## 4. Testing Requirements:

- **Possible Testing Waivers:** Maryland may recognize your Mississippi credentials and waive some testing requirements. However, you might be required to pass Maryland-specific exams or the Praxis School Leadership Series tests if required by the MSDE.
- **Praxis Exams:** If Maryland does not accept your Mississippi exams as equivalent, you may need to pass the Praxis School Leadership Series tests (e.g., Praxis 5411: School Leaders Licensure Assessment, SLLA).

### 5. Background Check:

• Criminal Background Check: You must complete a state and federal criminal background check, including fingerprinting, even if you have previously completed one in Mississippi.

### 6. Additional Requirements:

- State-Specific Requirements: Depending on the alignment of your Mississippi license with Maryland's standards, you may need to complete additional coursework or professional development related to Maryland's educational standards or laws.
- **Provisional License:** If additional requirements need to be completed (such as passing Maryland-specific exams or coursework), you may be issued a provisional license that allows you to work as an administrator while fulfilling these requirements.

#### 7. Application Fee:

• **Fee:** Pay the required application fee when submitting your application through the MSDE.

## **Summary:**

- Mississippi License: Must hold a valid Mississippi School Administrator license.
- **Application:** Apply through the MSDE, providing transcripts, proof of licensure, and experience documentation.
- **Testing:** Maryland may require additional testing unless waived.
- Background Check: Required, including fingerprinting.
- Additional Requirements: May include additional coursework or professional development.
- **Provisional License:** May be issued if additional requirements need to be completed.

#### **Conclusion:**

Maryland recognizes out-of-state school administrator licenses, including those from Mississippi, but you may need to fulfill additional requirements or pass specific exams. For precise information and guidance, it is recommended to consult the Maryland State Department of Education or review their official licensure requirements.

## Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Maryland State Department of Education: Educator Licensure (marylandpublicschools.org)

## **MASSACHUSETTS**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Massachusetts, candidates must meet several educational, experiential, and examination requirements. Here's a detailed overview of the process:

## 1. Educational Requirements:

- **Master's Degree:** Candidates must hold a master's degree in educational leadership, administration, or a closely related field from an accredited institution.
- **Approved Program Completion:** Completion of an approved administrator preparation program is required. This program should be at the graduate level and specifically designed to prepare candidates for school leadership roles. The program must be approved by the Massachusetts Department of Elementary and Secondary Education (DESE).

## 2. Experience Requirements:

- **Teaching Experience:** Candidates generally need to have at least three years of full-time teaching experience under a valid Massachusetts educator license or an equivalent license from another state.
- Administrative Internship: Completion of an administrative internship or practicum as part of the preparation program is required. This internship involves hands-on administrative experience under the supervision of a licensed school administrator.

# 3. Examination Requirements:

- Massachusetts Tests for Educator Licensure (MTEL):
  - Communication and Literacy Skills Test: Candidates must pass the MTEL Communication and Literacy Skills Test, which assesses proficiency in reading and writing.
  - School Leaders Licensure Assessment (SLLA): Candidates must also pass the School Leaders Licensure Assessment (SLLA), which evaluates knowledge and skills related to school leadership and management.

# 4. Background Check:

• Criminal Record Check: A criminal background check, including fingerprinting, is required to ensure the safety of students and staff.

# **5. Application Process:**

- **Submit an Application:** Candidates must apply for the initial School Administrator license through the Massachusetts Department of Elementary and Secondary Education (DESE) online system.
- **Application Fee:** Payment of the application fee is required when submitting the application.

## 6. Induction and Mentoring:

• **Mentoring Program:** New administrators may be required to participate in a mentoring program or induction process during their first year in an administrative role to support their transition and professional development.

## 7. Initial License Validity and Renewal:

- Validity: The initial School Administrator license is typically valid for five years.
- **Renewal:** To renew the license, candidates must meet the professional development requirements set by DESE, which may include additional coursework, seminars, or workshops.

### **Additional Considerations:**

• Out-of-State Licenses: If you hold a valid school administrator license from another state, Massachusetts may offer licensure reciprocity. You will still need to meet the MTEL exam requirements and complete the background check, and there may be additional steps depending on the specifics of your out-of-state license.

For the most accurate and detailed information, it's recommended to check the Massachusetts DESE website or contact them directly to ensure you understand all the requirements and steps for obtaining an initial School Administrator license in Massachusetts.

Massachusetts does accept school administrator licenses from other states, including Mississippi, through its reciprocity agreements. However, there are specific requirements and additional steps that you may need to complete to obtain a Massachusetts School Administrator license. Here's what you should know:

# **Acceptance of Mississippi School Administrator License:**

### 1. License Reciprocity:

 Massachusetts generally accepts valid out-of-state administrator licenses, but candidates must go through the Massachusetts Department of Elementary and Secondary Education (DESE) to determine eligibility.

# **Additional Requirements:**

### 1. Application Process:

- Submit an Application: You will need to submit an application for an initial School Administrator license through the Massachusetts DESE online system.
- Documentation: Provide documentation of your Mississippi license, official transcripts, proof of completion of an administrator preparation program, and other required materials.

## 2. Examination Requirements:

- o MTEL Communication and Literacy Skills Test: You must pass the MTEL Communication and Literacy Skills Test if you have not already done so.
- School Leaders Licensure Assessment (SLLA): You may need to pass the SLLA or provide proof of having passed an equivalent exam if Massachusetts requires it for your licensure.

## 3. Background Check:

 Criminal Record Check: A criminal background check, including fingerprinting, will be required for a Massachusetts license, even if you have undergone a similar process in Mississippi.

# 4. Induction and Mentoring:

 Mentoring Requirement: New administrators in Massachusetts may be required to participate in a mentoring program or induction process during their first year. This helps support the transition into Massachusetts' educational and administrative practices.

## 5. Additional State-Specific Requirements:

o **State-Specific Training:** Depending on the specifics of your out-of-state license and your educational background, Massachusetts may require you to complete additional training or coursework on state-specific regulations and practices.

#### **Final Considerations:**

- **Reciprocity Evaluation:** Each application is reviewed individually, so the specifics can vary. It's crucial to directly contact the Massachusetts DESE to get personalized information on what additional steps you may need to take.
- **Documentation and Verification:** Ensure that all documents and credentials are current and correctly submitted as required by DESE.

For the most accurate and up-to-date information, it's best to visit the Massachusetts DESE website or contact them directly to confirm the exact requirements and process for transferring your Mississippi School Administrator license to Massachusetts.

#### Sources

#### OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Massachusetts Department of Elementary and Secondary Education: <u>Massachusetts Department of Elementary and Secondary Education</u>

## **MICHIGAN**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Michigan, candidates must meet specific educational, experiential, and examination requirements. This license is typically required for positions such as principals, assistant principals, and other school leadership roles. Here's a detailed overview of the requirements:

## 1. Educational Requirements:

- **Master's Degree:** Candidates must have a master's degree or higher in educational leadership or a closely related field from an accredited institution.
- Approved Administrator Preparation Program: Completion of a state-approved administrator preparation program is required. This program must include coursework and a practical component, such as an internship or field experience.

### 2. Experience Requirements:

• **Teaching Experience:** Candidates must have at least three years of full-time teaching experience. This experience should be under a valid teaching license and in a relevant educational setting.

## 3. Examination Requirements:

- Michigan Test for Teacher Certification (MTTC): Candidates must pass the MTTC School Administrator Basic Skills Test, which assesses knowledge and skills related to school leadership.
- School Leaders Licensure Assessment (SLLA): While not always required, some programs or districts may require passing the SLLA or a similar assessment for school leadership.

### 4. Background Check:

• Criminal Background Check: A criminal background check, including fingerprinting, is required. This ensures the safety of students and staff.

## 5. Application Process:

- **Submit an Application:** Apply for an initial School Administrator license through the Michigan Online Educator Certification System (MOECS).
- **Documentation:** Provide all required documentation, including proof of your degree, completion of an administrator preparation program, and any other supporting materials.
- **Application Fee:** Payment of the application fee is required when submitting your application.

## 6. Professional Learning:

• **Induction and Mentoring:** New administrators may be required to participate in an induction or mentoring program during their first year of service to support their transition into the administrative role.

## 7. Initial License Validity and Renewal:

- Validity: The initial School Administrator license is typically valid for up to five years.
- Renewal: To renew the license, candidates must meet additional professional development requirements and demonstrate successful experience as an administrator. Renewal requirements may include additional coursework or professional learning.

#### **Additional Considerations:**

- Out-of-State Licenses: If you hold a valid school administrator license from another state, Michigan may offer licensure reciprocity. You will still need to meet Michigan's specific requirements, such as passing the MTTC exams and completing a background check.
- **Program-Specific Requirements:** Depending on your educational background and previous experience, Michigan may have additional or specific requirements for obtaining the School Administrator license.

For the most accurate and up-to-date information, it's recommended to check the Michigan Department of Education website or contact them directly. They can provide detailed guidance based on your individual circumstances and help you understand the exact steps needed to obtain an initial School Administrator license in Michigan.

Michigan does accept out-of-state school administrator licenses, including those from Mississippi, through its licensure reciprocity agreements. However, there are specific steps and additional requirements you may need to fulfill to obtain a Michigan School Administrator license. Here's what you need to know:

#### **Acceptance of Mississippi School Administrator License:**

#### 1. License Reciprocity:

Michigan recognizes valid school administrator licenses from other states as part of its reciprocity agreements. This means your Mississippi license can be used as a basis for applying for a Michigan license.

### **Additional Requirements:**

#### 1. Application Process:

o **Submit an Application:** Apply for a Michigan School Administrator license through the Michigan Online Educator Certification System (MOECS).

 Documentation: Provide necessary documentation, including proof of your Mississippi license, official transcripts, evidence of completion of an administrator preparation program, and any other required materials.

## 2. Examination Requirements:

- Michigan Test for Teacher Certification (MTTC): You may need to pass the MTTC School Administrator Basic Skills Test or other relevant MTTC exams if Michigan requires them for your certification area.
- o **School Leaders Licensure Assessment (SLLA):** In some cases, passing the SLLA or a similar assessment might be required, although Michigan's specific requirements can vary.

## 3. Background Check:

 Criminal Background Check: You will need to undergo a criminal background check, including fingerprinting, even if you have previously completed one in Mississippi.

## 4. Additional State-Specific Requirements:

- State-Specific Training: Depending on your educational background and the specifics of your Mississippi license, Michigan may require additional coursework or training related to Michigan's educational standards and practices.
- o **Induction or Mentoring:** You might be required to participate in an induction program or mentoring during your first year as an administrator in Michigan to support your transition into the state's educational system.

#### **Final Considerations:**

- Individual Evaluation: Each application is reviewed on a case-by-case basis. It's important to directly contact the Michigan Department of Education or check their website to understand all specific requirements and any additional steps you may need to take.
- **Documentation:** Ensure that all your documentation and credentials are up-to-date and correctly submitted to avoid delays in the licensure process.

For the most accurate and current information, contacting the Michigan Department of Education or visiting their website is advisable. They can provide detailed guidance based on your specific circumstances and help you navigate the process of transferring your Mississippi School Administrator license to Michigan.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Michigan Department of Education: <u>Michigan Department of Education</u>

## **MINNESOTA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Minnesota, you must meet specific requirements set by the Minnesota Professional Educator Licensing and Standards Board (PELSB). This license is necessary for roles such as a principal, superintendent, or director of special education. Below are the general requirements:

## 1. Educational Requirements:

- **Graduate Degree:** You must hold a master's degree or higher from a regionally accredited institution.
- Completion of an Approved Preparation Program:
  - You must complete a state-approved preparation program for school administrators, such as a program in educational administration or a related field.
  - o The program must be approved by PELSB and aligned with Minnesota's administrative standards.

#### 2. Licensure Areas:

- You can apply for licensure in specific administrative areas, such as:
  - o Principal (K-12)
  - Superintendent
  - o Director of Special Education
  - o Director of Community Education

### 3. Examinations:

- Minnesota Administrative Licensure Examination:
  - You must pass the required licensure examination for school administrators, which assesses your knowledge and skills in educational leadership, administration, and related areas.

## 4. Experience Requirements:

- Teaching Experience:
  - You typically need a minimum of three years of teaching experience in a K-12 setting.
- Administrative Experience (for certain licenses):
  - o For certain roles, such as superintendent or director of special education, relevant administrative experience may be required or preferred.

### 5. Background Check:

## • Criminal Background Check:

 As with all educator licenses in Minnesota, you must undergo and pass a criminal background check, including fingerprinting.

## **6. Application Process:**

## • Online Application:

o Submit your application through the PELSB online system.

# • Supporting Documentation:

 Provide transcripts, proof of program completion, and any other required documents.

## • Application Fee:

o Pay the required fee when submitting your application.

## 7. Continuing Education and Professional Development:

• Once licensed, you will need to meet ongoing professional development and continuing education requirements to renew your administrator license. This includes completing a certain number of clock hours of approved professional development activities within each licensure period.

### 8. Alternative Pathways:

#### • Out-of-State Administrators:

 If you hold an administrator license from another state, you may qualify for licensure in Minnesota through reciprocity, though you may need to meet additional state-specific requirements.

### **Summary:**

To obtain an initial School Administrator license in Minnesota, you need a graduate degree, completion of a state-approved administrative preparation program, relevant teaching or administrative experience, and passing the required exams. Additionally, you must complete a background check and submit an application with the necessary documentation and fees. After obtaining the license, ongoing professional development is required to maintain and renew your license.

Minnesota does offer a pathway for individuals who hold a school administrator license from another state, such as Mississippi, to obtain a Minnesota school administrator license. However, there are specific requirements and processes that you must follow.

### **Licensure by Reciprocity for School Administrators**

Minnesota may recognize your Mississippi school administrator license through a process called licensure by reciprocity, but you may need to fulfill additional state-specific requirements. Here are the key points:

## 1. Valid Mississippi License:

• You must hold a valid, current, and in-good-standing school administrator license from Mississippi.

## 2. Educational Requirements:

• You must have completed a graduate degree (master's or higher) and a state-approved preparation program in educational administration or a related field that is comparable to Minnesota's standards.

### 3. Experience Requirements:

### • Administrative Experience:

o Minnesota may require evidence of relevant administrative experience, especially if your Mississippi license was issued based on experience or alternative criteria.

## • Teaching Experience:

Typically, Minnesota requires at least three years of teaching experience in a K-12 setting, although this requirement may be evaluated on a case-by-case basis depending on your background.

#### 4. Licensure Examination:

#### • Minnesota Administrative Licensure Examination:

You may be required to pass Minnesota's specific licensure examination for school administrators. However, if you have substantial experience or have passed comparable exams in Mississippi, you might request a waiver for this requirement.

## 5. Background Check:

### • Criminal Background Check:

 All candidates, regardless of out-of-state licensure, must undergo and pass a criminal background check, including fingerprinting, as required by Minnesota law.

### **6. Application Process:**

## Application Submission:

 You need to submit an application for licensure through the Minnesota Professional Educator Licensing and Standards Board (PELSB).

## • Supporting Documentation:

 Submit all required documentation, including proof of your Mississippi license, transcripts, evidence of completed preparation programs, and any other relevant credentials.

# • Application Fee:

o Pay the necessary application fee.

## 7. Tiered Licensing System:

- Minnesota uses a tiered licensing system. Based on your qualifications and experience, you may be placed into one of the relevant tiers for school administrators:
  - o **Tier 2:** For those who meet most requirements but may need to complete additional exams or coursework.
  - o **Tier 3:** For those who have met all standard requirements, including the necessary testing.
  - Tier 4: For experienced administrators who meet all continuing education and performance requirements.

### 8. Additional Coursework or Professional Development:

• Depending on the review of your qualifications, Minnesota may require you to complete additional coursework or professional development activities to align with state standards for school administrators.

#### **Summary:**

Minnesota does recognize a Mississippi School Administrator license through reciprocity, but you may need to meet additional requirements, such as passing Minnesota-specific licensure exams, providing evidence of administrative experience, or completing a background check. The exact requirements will depend on your individual qualifications and the review by the Minnesota Professional Educator Licensing and Standards Board (PELSB).

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Minnesota Professional Educator Licensing and Standards Board: <u>Licensure Requirements / Professional Educator Licensing and Standards Board (PELSB) (mn.gov)</u>

## **MISSOURI**

## SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Missouri, you need to fulfill several specific requirements. Here's an overview of the key steps and criteria:

## 1. Educational Requirements

- Master's Degree: You must hold a master's degree or higher from an accredited institution.
- Educational Leadership Program: Completion of a state-approved Educational Leadership program is required. This program typically includes coursework in leadership, school law, management, and other relevant areas, as well as a supervised internship or practicum.

# 2. Experience Requirements

• **Teaching Experience**: Generally, you need to have at least three years of successful teaching experience. In some cases, relevant administrative experience may also be considered.

### 3. Examinations

- **Missouri Content Assessments (MoCA)**: Pass the required Missouri Content Assessments for School Leaders. This usually includes exams focused on educational leadership and administrative skills.
- **Principal's Exam**: Some programs or certification processes may require passing a specific principal's exam or a similar assessment.

# 4. Background Check

• Criminal Background Check: Complete a criminal background check, including fingerprinting, to ensure you have no disqualifying criminal history.

# 5. Application

- **Submit Application**: Apply for the initial School Administrator license through the Missouri Department of Elementary and Secondary Education (DESE). This involves submitting your transcripts, proof of completion of the leadership program, exam scores, and any other required documentation.
- **Application Fee**: Pay any applicable fees associated with the certification application process.

### 6. Character and Fitness Assessment

• **Professional Conduct**: Demonstrate good moral character and professional fitness. This may include providing references or evidence of professional conduct and ethics.

# 7. Additional Requirements

- **Professional Development**: You might need to complete additional professional development or training specific to Missouri's educational laws and standards.
- **Induction Period**: Some initial licenses may require participation in an induction program or mentorship during the first years of administrative service.

### **Steps to Obtain Initial School Administrator License:**

- 1. **Complete Education and Training**: Obtain a master's degree and complete an approved Educational Leadership program.
- 2. Gain Experience: Accumulate the required teaching experience.
- 3. **Pass Required Exams**: Take and pass the Missouri Content Assessments for School Leaders.
- 4. **Apply for Certification**: Submit your application to DESE, including all required documents and fees.
- 5. Undergo Background Check: Complete the necessary background checks.

For the most current and detailed information, including any updates or specific program requirements, it is advisable to consult the Missouri DESE website or contact their office directly. They can provide guidance tailored to your specific situation and help you navigate the certification process effectively.

Missouri does accept out-of-state school administrator licenses, including those from Mississippi. However, there are additional requirements and steps to ensure that your credentials align with Missouri's standards. Here's what you need to know:

#### 1. Credential Evaluation

- **Submit Your Credentials**: You'll need to provide Missouri's Department of Elementary and Secondary Education (DESE) with official transcripts, proof of your Mississippi administrator license, and any other required documents.
- **Program and Experience Evaluation**: DESE will evaluate your educational background, administrative program completion, and experience to ensure they meet Missouri's requirements.

## 2. Missouri Content Assessments

• Pass Required Exams: Depending on your specific situation, you may need to pass Missouri Content Assessments (MoCA) for school leaders or an equivalent test. This ensures that you meet the state's standards for educational leadership.

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# 3. Background Check

• Complete a Criminal Background Check: You will need to undergo a criminal background check, including fingerprinting, to ensure there are no disqualifying offenses in your history.

## 4. Application Process

- **Submit Application**: Apply for the Missouri School Administrator license through the DESE. This involves submitting your application, supporting documents, and paying any applicable fees.
- Application Fee: Be prepared to pay the fee associated with the application process.

# 5. Additional Requirements

- **Meet State-Specific Requirements**: Missouri might have additional requirements related to state-specific laws, regulations, or professional development. You may need to complete additional coursework or training specific to Missouri's educational system.
- **Induction or Mentorship**: Some initial licenses may require participation in an induction program or mentorship during the first years of administrative service.

# **Steps to Transfer Your License:**

- 1. **Gather Documentation**: Collect and prepare your Mississippi license details, transcripts, and proof of completion of an educational leadership program.
- 2. **Evaluate Testing Requirements**: Determine if you need to take additional exams like the MoCA.
- 3. **Complete Background Check**: Undergo the criminal background check as required by Missouri.
- 4. **Apply for Missouri Certification**: Submit your application to DESE with all necessary documentation and fees.
- 5. **Fulfill Additional Requirements**: Complete any state-specific requirements or training as needed.

### Sources

OpenAl CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Missouri Department of Elementary & Secondary Education: https://dese.mo.gov/educator-quality/certification

## **MONTANA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Montana, you must meet specific educational, experience, and application requirements set by the Montana Office of Public Instruction (OPI). The initial School Administrator license is required for roles such as principal or superintendent. Here's a breakdown of the requirements:

## 1. Educational Requirements:

- **Graduate Degree:** You must hold a master's degree or higher from a regionally accredited institution. This degree should be in educational leadership, administration, or a related field.
- Administrator Preparation Program: Completion of a state-approved administrator preparation program is required. This program should be designed to meet Montana's standards for school administration and typically includes coursework in educational leadership, administration, and supervision.

#### 2. Licensure Examinations:

- **Montana Administrator Content Exam:** You must pass the required Montana Administrator Content Exam or a comparable exam that assesses your knowledge and skills in educational leadership and administration.
- Additional Assessments: Depending on your program and certification area, additional assessments may be required.

### 3. Experience Requirements:

- **Teaching Experience:** While not always required, having a background in K-12 teaching is beneficial and often required for advanced administrative licenses. Generally, at least three years of teaching experience is preferred.
- Administrative Experience: For higher-level administrative roles such as superintendent, relevant administrative experience is often required. However, for an initial license, you may be eligible to begin working in administrative roles under the initial license.

#### 4. Background Check:

• Criminal Background Check: A fingerprint-based criminal background check is mandatory. You must submit fingerprints for a criminal background check to the Montana Department of Justice.

### **5. Application Process:**

- Online Application: Submit your application for licensure through the Montana Office of Public Instruction's online licensing portal.
- **Supporting Documentation:** Provide official transcripts, proof of completion of an approved administrator preparation program, passing scores from required exams, and the results of your background check.
- Application Fee: Pay the required application fee when submitting your application.

### 6. Initial License Validity:

• The initial School Administrator license is typically valid for five years. During this period, you must complete additional professional development and meet ongoing requirements for license renewal.

#### 7. Additional Information:

- **Professional Development:** After obtaining the initial license, you will need to engage in ongoing professional development to maintain and renew your license. This may include completing continuing education requirements and participating in relevant training and workshops.
- **Upgrading to Advanced Licensure:** To move from an initial license to a more advanced license, such as a Class 1 Professional Administrator License, you will need to meet additional experience and professional development requirements.

### **Summary:**

To obtain an initial School Administrator license in Montana, you must hold a master's degree, complete an approved administrator preparation program, pass the required administrator content exam, and undergo a criminal background check. The license is valid for five years, during which time you must complete additional professional development and meet any other ongoing requirements for renewal or advancement to higher levels of licensure.

Montana does accept a Mississippi School Administrator license through a process called licensure by reciprocity. However, there may be additional requirements to obtain a Montana school administrator license. Here's what you need to know:

### Licensure by Reciprocity for School Administrators in Montana

### 1. Hold a Valid Mississippi School Administrator License:

• You must hold a current, valid, and in-good-standing school administrator license from Mississippi.

### 2. Educational Requirements:

• **Graduate Degree:** Ensure you have a master's degree or higher in educational leadership, administration, or a related field from a regionally accredited institution. Montana typically requires this level of education for school administrators.

### 3. Administrative Experience:

• **Relevant Experience:** You should have relevant administrative experience. Montana may consider your administrative experience in Mississippi as part of the reciprocity process.

#### 4. Licensure Examinations:

- Montana Administrator Content Exam: Montana may require you to pass the Montana Administrator Content Exam or a comparable exam to demonstrate your knowledge and skills in educational leadership and administration. If you have passed equivalent exams in Mississippi, Montana might consider these scores, but you should verify this with Montana OPI.
- Additional Assessments: Depending on your qualifications and the review by Montana OPI, additional testing might be required.

### 5. Background Check:

• Criminal Background Check: A fingerprint-based criminal background check is required. You must submit fingerprints to the Montana Department of Justice for a background check, even if you have undergone a background check in Mississippi.

### 6. Application Process:

- Online Application: Apply for your Montana school administrator license through the Montana Office of Public Instruction's online licensing portal.
- **Supporting Documentation:** Provide documentation including your Mississippi administrator license, official transcripts, proof of relevant administrative experience, passing exam scores, and background check results.
- Application Fee: Pay the required application fee when submitting your application.

### 7. Additional Coursework or Professional Development:

• Depending on the review of your credentials, Montana may require you to complete additional coursework, professional development, or training to align with state-specific standards.

## 8. Initial License Validity:

• The initial license (Class 2 Standard Administrator License) is generally valid for five years. During this period, you must complete ongoing professional development and meet any additional requirements for license renewal or advancement.

### **Summary:**

Montana does recognize a Mississippi school administrator license through reciprocity, but you may need to meet additional requirements such as passing the Montana Administrator Content Exam, completing a criminal background check, and possibly fulfilling additional coursework or professional development. The exact requirements will depend on your qualifications and the review by the Montana Office of Public Instruction (OPI).

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Montana Office of Public Instruction: <u>Educator Licensure (mt.gov)</u>

## **NEBRASKA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Nebraska, you must meet specific educational, experience, and application requirements set by the Nebraska Department of Education (NDE). Here's a detailed breakdown of the requirements:

### 1. Educational Requirements:

• **Graduate Degree:** You must hold a master's degree or higher from a regionally accredited institution. This degree should be in educational administration, leadership, or a closely related field.

## 2. Administrator Preparation Program:

• Completion of a State-Approved Program: You must complete an administrator preparation program that is approved by the Nebraska Department of Education. This program should include coursework in educational leadership, administration, and supervision, as well as a field-based internship or practicum experience.

#### 3. Licensure Examinations:

• **Praxis Administrator Tests:** You must pass the Praxis School Leaders Licensure Assessment (SLLA) or an equivalent examination that assesses your knowledge and skills in school administration and leadership.

### 4. Experience Requirements:

- **Teaching Experience:** Typically, Nebraska requires at least three years of teaching experience for administrative licensure. This experience helps ensure that candidates have a strong understanding of the K-12 education system.
- Administrative Experience: While specific administrative experience is not always required for the initial license, having experience in educational leadership roles can be beneficial.

### 5. Background Check:

• Criminal Background Check: A fingerprint-based criminal background check is mandatory. You must submit fingerprints for a background check through the Nebraska State Patrol or a similar authorized agency.

## **6. Application Process:**

- Online Application: Apply for your initial School Administrator license through the Nebraska Department of Education's online certification portal.
- **Supporting Documentation:** Provide documentation including official transcripts, proof of completion of an approved administrator preparation program, passing scores from the required exams, and the results of your criminal background check.
- Application Fee: Pay the required application fee when submitting your application.

### 7. Initial License Validity:

• The initial School Administrator license is typically valid for a period of five years. During this time, you must complete ongoing professional development and meet specific renewal requirements to maintain and upgrade your license.

## **8. Professional Development:**

• Continuing Education: To renew your initial license and advance to a more permanent license, you will need to complete professional development and continuing education requirements as specified by the Nebraska Department of Education.

#### **Additional Information:**

- Advanced Licensure: To progress from an initial license to an advanced license, such as the Professional Administrative License, you must meet additional experience and professional development requirements.
- **Internship/Practicum:** Many administrator preparation programs include a field-based internship or practicum component, which provides hands-on experience in an administrative role.

### **Summary:**

To obtain an initial School Administrator license in Nebraska, you need a master's degree in educational administration or leadership, completion of an approved administrator preparation program, passing scores on the Praxis Administrator tests, and a criminal background check. You must also have at least three years of teaching experience. The initial license is valid for five years, during which time you need to complete ongoing professional development and meet renewal requirements.

Nebraska accepts a Mississippi School Administrator license through a process called licensure by reciprocity. However, there may be additional requirements to meet Nebraska's specific standards for school administrators. Here's what you need to know:

## Licensure by Reciprocity for School Administrators in Nebraska

### 1. Hold a Valid Mississippi School Administrator License:

• Your Mississippi school administrator license must be current, valid, and in good standing.

## 2. Educational and Program Requirements:

- **Graduate Degree:** You should hold a master's degree or higher in educational leadership, administration, or a related field from a regionally accredited institution.
- Administrator Preparation Program: Completion of an administrator preparation program that is approved in Mississippi is generally recognized, but Nebraska may require additional verification to ensure it aligns with state standards.

#### 3. Licensure Examinations:

- Praxis School Leaders Licensure Assessment (SLLA): Nebraska typically requires passing the Praxis SLLA or an equivalent exam to demonstrate your knowledge and skills in school administration. If you have passed a similar exam in Mississippi, Nebraska may accept these scores, but you should confirm this with the Nebraska Department of Education (NDE).
- Additional Assessments: Depending on the review of your credentials, Nebraska may require you to take additional assessments to meet state-specific standards.

#### 4. Background Check:

• Criminal Background Check: A fingerprint-based criminal background check is required. You must submit fingerprints for a background check through the Nebraska State Patrol or a similar authorized agency.

### 5. Application Process:

- Online Application: Apply for your Nebraska school administrator license through the Nebraska Department of Education's online certification portal.
- **Supporting Documentation:** Provide necessary documentation, including your Mississippi administrator license, official transcripts, proof of completion of an administrator preparation program, passing scores from exams (if required), and results of your criminal background check.
- Application Fee: Pay the required application fee when submitting your application.

## 6. Additional Requirements:

- **Professional Development:** Nebraska may require additional coursework or professional development to align with state standards, particularly if there are differences in licensure requirements between Mississippi and Nebraska.
- Endorsements: Ensure that your Mississippi license covers the appropriate endorsements for the grade levels or subject areas you wish to administer in Nebraska. Additional endorsements or certifications might be required.

## 7. Initial License Validity:

• The initial School Administrator license in Nebraska is generally valid for five years. During this time, you must meet ongoing professional development and renewal requirements.

## **Summary:**

Nebraska accepts a Mississippi School Administrator license through reciprocity, but you may need to meet additional requirements such as passing the Praxis School Leaders Licensure Assessment (SLLA), completing a criminal background check, and possibly fulfilling additional coursework or professional development. The exact requirements will depend on your credentials and the review by the Nebraska Department of Education.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Nebraska Department of Education: <u>Educator Certification – Nebraska Department of Education</u>

## **NEVADA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Nevada, you must meet several specific requirements. This license allows you to work as a principal, assistant principal, or in other administrative roles within Nevada's K-12 schools. Below are the key requirements:

## 1. Educational Requirements

- **Master's Degree**: You must hold a master's degree in educational leadership/administration or a related field from a regionally accredited institution.
- Administrative Preparation Program: Completion of a state-approved administrative preparation program that includes coursework and practical experience in school administration is required.

## 2. Teaching Experience

• **Minimum Teaching Experience**: You must have at least three years of teaching experience in a K-12 setting. This experience must be in a licensed teaching position, and it should be relevant to the level of administration for which you are seeking licensure.

#### 3. Examinations

• School Leaders Licensure Assessment (SLLA): You are required to pass the Praxis School Leaders Licensure Assessment (SLLA). This exam assesses your knowledge and skills in school leadership and management.

### 4. Background Check

• **Criminal Background Check**: A criminal background check, including fingerprinting, is required. This ensures that you meet Nevada's standards for school administrators.

## 5. Application Process

- **Submit an Application**: You need to submit a completed application to the Nevada Department of Education, along with the following:
  - o Official transcripts showing completion of the required degree and program
  - Verification of teaching experience
  - o Test scores from the SLLA
  - Payment of applicable fees

### 6. Additional Coursework (If Applicable)

• Nevada School Law, Nevada Constitution, and U.S. Constitution Exams: If you haven't previously passed these exams as part of your teaching licensure, you may need to do so for the administrator license. Waivers may be granted if equivalent coursework or exams were completed in another state.

### 7. Provisional License (If Needed)

• **Provisional Licensure**: If you meet most of the requirements but still need to complete certain coursework or exams, Nevada may issue a provisional license. This license is typically valid for one year and allows you to work as a school administrator while completing the remaining requirements.

## 8. Professional Development

• **Ongoing Professional Development**: Once licensed, you will be required to complete ongoing professional development to maintain and renew your administrator license.

## **Steps to Apply:**

- 1. **Complete Required Education**: Ensure you have a master's degree and have completed a state-approved administrative preparation program.
- 2. Gain Required Experience: Accumulate the necessary teaching experience.
- 3. Pass the SLLA Exam: Register for and pass the School Leaders Licensure Assessment.
- 4. **Submit Application**: Apply to the Nevada Department of Education, including all required documentation and fees.
- 5. **Complete Additional Requirements**: If issued a provisional license, complete any outstanding requirements within the designated time frame.

Nevada does accept a Mississippi School Administrator License through its reciprocity process, but there are additional requirements that you must meet to obtain a Nevada School Administrator license. Here's what you need to know:

## 1. License Reciprocity

• Acceptance of Out-of-State Licenses: Nevada recognizes school administrator licenses from other states, including Mississippi. However, you must apply for a Nevada license to work as a school administrator in the state.

• Equivalent Licensure: Nevada will typically issue a corresponding Nevada School Administrator license based on the level of your Mississippi license.

## 2. Application Process

- **Submit an Application**: You must apply to the Nevada Department of Education for a School Administrator license. The application must include:
  - o Verification of your current Mississippi School Administrator license.
  - o Official transcripts from your graduate degree program.
  - o Verification of administrative experience if required.

## 3. Nevada-Specific Requirements

- Nevada School Law, Nevada Constitution, and U.S. Constitution Exams: Regardless of your out-of-state license, Nevada requires all administrators to pass these specific exams. If you've taken similar exams in Mississippi or another state, you may apply for a waiver, but this is not guaranteed.
- **Criminal Background Check**: You must undergo a Nevada-specific background check, including fingerprinting, even if you've completed one in Mississippi.

### 4. Professional Development

• Ongoing Professional Development: Depending on the terms of your licensure, Nevada may require you to complete specific professional development activities within a certain timeframe after receiving your Nevada license.

### 5. Potential for Provisional License

• **Provisional Licensure**: If you do not meet all of Nevada's requirements immediately (e.g., passing the required exams), you may be issued a provisional license. This allows you to work as a school administrator in Nevada while you complete any remaining requirements. A provisional license is typically valid for one year and may be renewed once.

### **Steps to Obtain a Nevada School Administrator License:**

- 1. **Verify Your Mississippi License**: Ensure your current Mississippi School Administrator license is in good standing.
- 2. **Pass Required Exams**: Register for and pass the Nevada-specific exams (Nevada School Law, Nevada Constitution, U.S. Constitution).
- 3. Complete a Background Check: Submit your fingerprints for a Nevada background check.
- 4. **Submit Application**: Apply for your Nevada School Administrator license with all necessary documentation.

5. <b>Fulfill Any Provisional Requirements</b> : If applicable, complete any additional requirements within the timeframe specified by the Nevada Department of Education.
requirements within the timeriaine specified by the revada Department of Education.
Sources OpenAI CHAT/GPT
National Association of State Directors of Teacher Education and Certification – NASDTEC Nevada Department of Education: <a href="https://doe.nv.gov/educator-licensure">https://doe.nv.gov/educator-licensure</a>

## **NEW HAMPSHIRE**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in New Hampshire, you need to meet several specific educational, experience, and assessment requirements. Here's an overview of the key requirements:

### 1. Educational Requirements

- **Master's Degree**: You must hold a master's degree or higher in educational leadership, school administration, or a related field from a regionally accredited institution.
- Completion of an Approved Program: You must complete a state-approved school administration preparation program. This program should include coursework in educational leadership, school law, finance, curriculum development, and supervision, as well as a practicum or internship in school administration.

## 2. Teaching Experience

• **Minimum Teaching Experience**: You must have at least three years of full-time teaching experience in a K-12 setting. This experience is required to ensure that candidates have a strong understanding of the educational environment they will be managing.

## 3. Assessment Requirements

- Praxis School Leaders Licensure Assessment (SLLA): You must pass the Praxis School Leaders Licensure Assessment (SLLA), which evaluates your knowledge and skills in areas such as school management, instructional leadership, and school improvement.
- Additional Assessments: Depending on your area of focus (e.g., principal, assistant principal, superintendent), there may be additional assessments or competency evaluations required by the New Hampshire Department of Education.

## 4. Background Check

• Criminal Background Check: You are required to undergo a state and federal criminal background check, including fingerprinting. This is a standard requirement for all school administrators to ensure the safety and security of students.

### **5. Application Process**

- **Submit an Application**: You must apply for licensure through the New Hampshire Department of Education's online system. The application should include:
  - o Official transcripts from all post-secondary institutions attended.

- o Proof of completion of a state-approved school administration program.
- Verification of teaching experience.
- o Passing scores on required assessments (such as the SLLA).
- o Payment of the application fee.
- **Professional Development Plan (PDP)**: As part of the application, you may need to submit a Professional Development Plan outlining how you will continue to grow professionally as a school administrator.

### 6. Reciprocity for Out-of-State Administrators

• Out-of-State Licenses: If you hold an equivalent School Administrator license from another state, New Hampshire may grant licensure through reciprocity. However, you may still need to meet New Hampshire-specific requirements, such as passing the SLLA or completing a background check.

#### 7. Alternative Routes

• Alternative Certification: If you do not meet the traditional requirements, you may be eligible for an alternative pathway to certification, such as through demonstrated competence or alternative administrative preparation programs. This typically involves additional coursework, mentoring, or a performance assessment.

#### 8. Licensure Levels

- **Principal or Assistant Principal**: If you are seeking licensure as a principal or assistant principal, you will need to meet the above requirements specific to that role.
- **Superintendent**: For those seeking licensure as a superintendent, additional requirements may apply, such as advanced coursework in district-level administration and possibly higher levels of experience or education.

## **Steps to Obtain an Initial School Administrator License:**

- 1. **Earn a Master's Degree**: Obtain a master's degree in educational leadership, school administration, or a related field.
- 2. **Complete an Approved Program**: Finish a state-approved school administration preparation program, including any required internships or practicums.
- 3. **Accumulate Teaching Experience**: Ensure you have at least three years of full-time teaching experience in a K-12 setting.
- 4. Pass the SLLA: Register for and pass the Praxis School Leaders Licensure Assessment.
- 5. **Submit an Application**: Apply for licensure through the New Hampshire Department of Education, providing all necessary documentation and fees.
- 6. **Complete a Background Check**: Submit to a state and federal background check, including fingerprinting.
- 7. **Receive Your License**: Once all requirements are met, you will be granted an initial School Administrator license in New Hampshire.

By fulfilling these requirements, you can obtain an initial School Administrator license in New Hampshire, enabling you to take on leadership roles within the state's educational system.

New Hampshire does accept out-of-state school administrator licenses, including those from Mississippi, through its reciprocity process. However, there are additional requirements and steps you need to follow to obtain a New Hampshire School Administrator license. Here's what you need to know:

## 1. License Reciprocity

• Acceptance: New Hampshire recognizes school administrator licenses from other states, including Mississippi. However, you must go through the New Hampshire licensing process to obtain a license to work in the state.

### 2. Additional Requirements and Steps

## 1. Submit an Application

- o **Apply Online**: You must apply through the New Hampshire Department of Education's online system.
- o **Documentation**: Provide documentation including:
  - Verification of your current Mississippi School Administrator license.
  - Official transcripts from your graduate program.
  - Proof of completion of a state-approved administrative preparation program.
  - Verification of relevant administrative experience.

### 2. Pass Required Assessments

- Praxis School Leaders Licensure Assessment (SLLA): You may need to pass
  the Praxis SLLA if your Mississippi exams do not meet New Hampshire's
  requirements. If you have already passed a similar exam, New Hampshire will
  review whether it meets their standards.
- Additional Assessments: Depending on your role (e.g., principal, assistant principal, superintendent), you may need to meet additional assessment requirements.

## 3. Criminal Background Check

 New Hampshire Background Check: You will need to undergo a New Hampshire-specific criminal background check, including fingerprinting, even if you have completed a background check in Mississippi.

## 4. Meet Additional Requirements

State-Specific Requirements: If New Hampshire requires specific coursework or exams not covered by your Mississippi license, you may need to fulfill these additional requirements. This may include passing state-specific exams or completing additional coursework. o **Professional Development**: New Hampshire may require a Professional Development Plan (PDP) outlining how you will continue your professional growth as an administrator.

## 5. Provisional License (If Applicable)

Provisional Licensure: If you do not meet all requirements immediately (e.g., additional exams or coursework), New Hampshire may issue a provisional license. This allows you to work as an administrator while completing the remaining requirements. A provisional license is typically valid for a specified period and may be renewable.

## 6. Review and Approval

 Evaluation: The New Hampshire Department of Education will review your application and credentials to determine if they meet state standards. They may request additional information or documentation as part of this process.

### **Steps to Follow:**

- 1. **Verify Your Mississippi License**: Ensure your Mississippi School Administrator license is current and in good standing.
- 2. **Prepare Documentation**: Gather all necessary documentation, including transcripts, proof of your administrative preparation program, and verification of your license and experience.
- 3. **Apply Online**: Submit your application through the New Hampshire Department of Education's online portal.
- 4. **Pass Required Exams**: Complete any additional exams required by New Hampshire, such as the Praxis SLLA, if applicable.
- 5. **Complete Background Check**: Submit to a criminal background check and fingerprinting in New Hampshire.
- 6. **Receive Your New Hampshire License**: Once all requirements are met, New Hampshire will issue your School Administrator license.

By following these steps and meeting New Hampshire's specific requirements, you can transfer your Mississippi School Administrator license and begin working in New Hampshire's educational system.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC New Hampshire Department of Education: <a href="https://www.education.nh.gov/who-we-are/division-of-educator-support-and-higher-education/bureau-of-credentialing">https://www.education.nh.gov/who-we-are/division-of-educator-support-and-higher-education/bureau-of-credentialing</a>

## **NEW JERSEY**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in New Jersey, known as the Certificate of Eligibility with Advanced Standing (CEAS) for school administrators, you must meet several educational, experience, and assessment requirements. Here's an overview of the key requirements:

## 1. Educational Requirements

- **Master's Degree**: You must hold a master's degree or higher in educational leadership, administration, or a closely related field from a regionally accredited institution.
- Completion of an Approved Program: You need to complete a state-approved school administration preparation program. This program should include coursework in school leadership, school law, curriculum development, and supervision, as well as a practicum or internship in school administration.

# 2. Experience Requirements

• **Teaching Experience**: Typically, you need to have a minimum of three years of full-time teaching experience in a K-12 setting. This ensures that candidates have a strong understanding of the educational environment.

# 3. Assessment Requirements

- School Leaders Licensure Assessment (SLLA): You must pass the School Leaders Licensure Assessment (SLLA), which evaluates your knowledge and skills in areas such as school management, instructional leadership, and school improvement.
- Additional Assessments: Depending on the specific role you are seeking (e.g., principal, assistant principal, superintendent), there may be additional assessments or competency evaluations required by the New Jersey Department of Education.

# 4. Background Check

 Criminal Background Check: You are required to undergo a state and federal criminal background check, including fingerprinting, to meet New Jersey's standards for school administrators.

# 5. Application Process

- **Submit an Application**: Apply for the Certificate of Eligibility with Advanced Standing (CEAS) through the New Jersey Department of Education's online system, known as the **NJEdCert** system. Your application should include:
  - o Official transcripts from all post-secondary institutions attended.

- Proof of completion of a state-approved school administration preparation program.
- Verification of teaching experience.
- o Passing scores on required assessments (such as the SLLA).
- o Payment of the application fee.

## 6. Professional Development and Additional Requirements

- **Professional Development**: Engage in ongoing professional development activities as specified by the New Jersey Department of Education. This may include attending workshops, seminars, or other training related to school administration.
- **Mentorship** (**if applicable**): Some school districts may require or offer mentorship programs to support new administrators during their transition into the role.

# 7. Reciprocity for Out-of-State Administrators

Out-of-State Licenses: If you hold an equivalent School Administrator license from
another state, New Jersey may grant licensure through reciprocity. However, you may
still need to meet New Jersey-specific requirements, such as passing the SLLA or
completing a background check.

### 8. Alternative Routes

• Alternative Certification Pathways: New Jersey offers alternative pathways to certification for individuals who have significant experience or credentials in school leadership but did not follow the traditional route. This often involves additional coursework, mentoring, and performance assessments.

# Steps to Obtain an Initial School Administrator License:

- 1. **Earn a Master's Degree**: Obtain a master's degree in educational leadership, administration, or a related field.
- 2. **Complete an Approved Program**: Finish a state-approved school administration preparation program, including any required internships or practicums.
- 3. **Accumulate Teaching Experience**: Ensure you have at least three years of full-time teaching experience.
- 4. **Pass the SLLA**: Register for and pass the School Leaders Licensure Assessment (SLLA).
- 5. **Submit an Application**: Apply for the CEAS through the NJEdCert system, providing all necessary documentation and fees.
- 6. **Complete Background Check**: Submit to a criminal background check and fingerprinting.
- 7. **Receive Your License**: Once all requirements are met, you will be granted an initial School Administrator license in New Jersey.

By fulfilling these requirements, you can obtain an initial School Administrator license in New Jersey and begin your role in educational leadership within the state.

New Jersey accepts out-of-state school administrator licenses, including those from Mississippi, through its reciprocity process. However, there are additional requirements and steps to ensure that your Mississippi license is valid for New Jersey. Here's a detailed overview:

## 1. License Reciprocity

• Acceptance: New Jersey recognizes school administrator licenses from other states, including Mississippi, under its reciprocity agreements. This means you can transfer your Mississippi license to New Jersey, but you must go through the New Jersey licensing process to obtain a New Jersey School Administrator license.

## 2. Additional Requirements and Steps

## 1. Submit an Application

- o **Apply Online**: You need to apply for the Certificate of Eligibility with Advanced Standing (CEAS) for school administrators through the New Jersey Department of Education's online system, known as the **NJEdCert** system.
- **Documentation**: Provide the following documents:
  - Verification of your Mississippi School Administrator license.
  - Official transcripts from all post-secondary institutions attended.
  - Proof of completion of a state-approved school administration preparation program.
  - Documentation of relevant administrative experience.
  - Payment of the application fee.

### 2. Pass Required Assessments

- School Leaders Licensure Assessment (SLLA): New Jersey typically requires you to pass the SLLA if your out-of-state exams do not meet New Jersey's standards. If you have already passed similar exams in Mississippi, New Jersey will evaluate whether these scores are acceptable.
- o **Additional Assessments**: Depending on the specific administrative role you are seeking (e.g., principal, assistant principal, superintendent), you may need to meet additional assessment requirements.

#### 3. Complete a Background Check

o Criminal Background Check: You are required to undergo a state and federal criminal background check, including fingerprinting, even if you have completed a background check in Mississippi. This ensures compliance with New Jersey's standards for school administrators.

### 4. Meet Additional New Jersey-Specific Requirements

State-Specific Requirements: New Jersey may have specific coursework, training, or assessments that are not covered by your Mississippi license. You may need to complete these additional requirements to meet New Jersey's standards.

Professional Development: Depending on your certification and experience, you
may need to engage in professional development activities specific to New
Jersey's educational standards.

## 5. Provisional Certification (If Applicable)

Provisional License: If you do not meet all requirements immediately (e.g., additional exams or coursework), New Jersey may issue a provisional license. This allows you to begin working as a school administrator while you complete the remaining requirements. A provisional license is typically valid for a specific period and may be renewable.

## 6. Certification Conversion

o Conversion to Full Certification: After fulfilling the necessary requirements and obtaining a provisional license (if applicable), you can apply for a Standard Certificate, which is New Jersey's full administrative certification.

## **Steps to Follow:**

- 1. **Verify Your Mississippi License**: Ensure your Mississippi School Administrator license is current and in good standing.
- 2. **Prepare Documentation**: Gather all required documents, including transcripts, proof of licensure, and verification of administrative experience.
- 3. **Apply Online**: Submit your application for the CEAS through the NJEdCert system.
- 4. **Pass Required Exams**: Take any additional exams required by New Jersey, such as the SLLA.
- 5. **Complete Background Check**: Submit to a criminal background check and fingerprinting in New Jersey.
- 6. **Fulfill Additional Requirements**: Complete any additional coursework, training, or assessments required by New Jersey.
- 7. **Receive Your New Jersey License**: Once all requirements are met, you will be issued a New Jersey School Administrator license.

By following these steps and meeting New Jersey's specific requirements, you can transfer your Mississippi School Administrator license and begin working in New Jersey's educational system.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC New Jersey Department of Education: https://www.nj.gov/education/certification/

## **NEW MEXICO**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in New Mexico, known as the School Leader License, you must meet several key requirements. Here's a detailed overview of the process:

### 1. Educational Requirements

- **Master's Degree**: You must hold a master's degree or higher in educational leadership, administration, or a closely related field from a regionally accredited institution.
- Completion of an Approved Program: Complete a state-approved school administration preparation program. This program should include coursework in leadership, school law, curriculum development, and supervision, along with a practicum or internship in school administration.

## 2. Experience Requirements

• **Teaching Experience**: Typically, you need to have at least three years of full-time teaching experience in a K-12 setting. This ensures that candidates have a solid understanding of the educational environment.

### 3. Assessment Requirements

• School Leaders Licensure Assessment (SLLA): You must pass the School Leaders Licensure Assessment (SLLA) or an equivalent assessment that evaluates your knowledge and skills in areas such as school management, instructional leadership, and school improvement.

## 4. Background Check

• Criminal Background Check: You are required to undergo a state and federal criminal background check, including fingerprinting. This is necessary to meet New Mexico's standards for school administrators.

## 5. Application Process

- **Submit an Application**: Apply for the School Leader License through the New Mexico Public Education Department (NMPED). This can be done online through the NMPED's certification system.
- **Documentation**: Provide the following:
  - o Official transcripts from all post-secondary institutions attended.
  - Proof of completion of a state-approved school administration preparation program.

- Documentation of teaching experience.
- o Passing scores on required assessments (e.g., SLLA).
- o Payment of the application fee.

#### 6. Initial School Leader License

• **Issuance**: The Initial School Leader License is typically valid for three years. This license allows you to begin working as a school administrator while gaining additional experience.

## 7. Professional Development and Additional Requirements

- **Professional Development**: During the validity period of your Initial School Leader License, you are required to engage in professional development activities as outlined by the NMPED.
- **Mentorship**: Some districts may require or offer mentorship programs to support new administrators.

### 8. Moving to a Level 2 License

- Experience and Development: To move from an Initial School Leader License to a Level 2 License, you need to:
  - o **Gain Experience**: Accumulate at least three years of successful administrative experience.
  - o **Complete Professional Development**: Fulfill any additional professional development requirements.
  - o **Submit for Upgrading**: Apply for the Level 2 License through the NMPED, providing evidence of completed experience and professional development.

### **Steps to Obtain an Initial School Administrator License:**

- 1. **Earn a Master's Degree**: Complete a master's degree in educational leadership or a related field.
- 2. **Complete an Approved Program**: Finish a state-approved school administration preparation program, including any required internships or practicums.
- 3. **Accumulate Teaching Experience**: Ensure you have at least three years of full-time teaching experience.
- 4. **Pass Required Assessments**: Register for and pass the School Leaders Licensure Assessment (SLLA) or equivalent.
- 5. **Complete Background Check**: Submit to a state and federal criminal background check and fingerprinting.
- 6. **Submit Application**: Apply for the Initial School Leader License through the NMPED's certification system.
- 7. **Receive Initial License**: Once all requirements are met, you will be issued an Initial School Leader License, valid for three years.

By following these steps and meeting New Mexico's specific requirements, you can obtain an initial School Administrator license and begin your role in educational leadership within the state.

New Mexico accepts out-of-state teacher licenses, including those from Mississippi, through its reciprocity process. However, there are additional requirements and steps you need to follow to transfer your Mississippi teaching license to New Mexico. Here's a detailed overview:

## 1. License Reciprocity

• Acceptance: New Mexico recognizes teaching licenses from other states, including Mississippi, under its reciprocity agreements. This means you can transfer your Mississippi license to New Mexico, but you need to go through New Mexico's licensing process to obtain a New Mexico teacher license.

### 2. Additional Requirements and Steps

## 1. Submit an Application

- o **Apply for Licensure**: You need to apply for a New Mexico teaching license through the New Mexico Public Education Department (NMPED). The application is submitted online through the NMPED's certification system.
- **Documentation**: Provide the following documents:
  - Verification of your current Mississippi teaching license.
  - Official transcripts from all post-secondary institutions attended.
  - Proof of completion of a state-approved teacher preparation program.
  - Documentation of teaching experience, if applicable.
  - Payment of the application fee.

### 2. Pass Required Exams

- o **Praxis Core Academic Skills for Educators**: New Mexico may require you to pass the Praxis Core exams in reading, writing, and mathematics unless you have qualifying scores from other standardized tests (e.g., SAT, ACT).
- Praxis Subject Assessments: You may need to pass the Praxis Subject
   Assessments relevant to the subject area and grade level you wish to teach. New
   Mexico will evaluate whether your Mississippi exam scores meet their
   requirements.

# 3. Complete a Background Check

 Criminal Background Check: You must complete a state and federal criminal background check, including fingerprinting, even if you have already completed one in Mississippi. This ensures compliance with New Mexico's standards for teacher conduct and safety.

# 4. Meet Additional New Mexico-Specific Requirements

State-Specific Requirements: If New Mexico has specific coursework, training, or exams that are not covered by your Mississippi license, you may need to fulfill

- these additional requirements. This could include completing specific state-required training or exams.
- Professional Development: Depending on your certification and experience, you
  may need to engage in professional development or complete additional training
  specific to New Mexico's education standards.

# 5. Provisional License (If Applicable)

Provisional Certification: If you do not meet all requirements immediately (e.g., additional exams or coursework), New Mexico may issue a provisional license. This allows you to begin teaching while you complete the remaining requirements. A provisional license is typically valid for a specific period and may be renewable.

### 6. Certification Conversion

 Conversion to Full Certification: After fulfilling the necessary requirements and obtaining a provisional license (if applicable), you can apply for full certification through the NMPED.

#### **Steps to Follow:**

- 1. **Verify Your Mississippi License**: Ensure your Mississippi teaching license is current and in good standing.
- 2. **Prepare Documentation**: Gather all necessary documents, including transcripts, proof of licensure, and verification of teaching experience.
- 3. **Apply Online**: Submit your application for a New Mexico teaching license through the NMPED certification system.
- 4. **Pass Required Exams**: Take any additional exams required by New Mexico, such as the Praxis Core and Subject Assessments.
- 5. **Complete Background Check**: Submit to a criminal background check and fingerprinting in New Mexico.
- 6. **Fulfill Additional Requirements**: Complete any additional coursework, professional development, or training required by New Mexico.
- 7. **Receive Your New Mexico License**: Once all requirements are met, you will be issued a New Mexico teaching license.

By following these steps and meeting New Mexico's specific requirements, you can transfer your Mississippi teaching license and begin teaching in New Mexico.

#### Sources

# OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC New Mexico Public Education Department: <a href="https://webnew.ped.state.nm.us/bureaus/licensure/">https://webnew.ped.state.nm.us/bureaus/licensure/</a>

## **NEW YORK**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in New York, known as the School Building Leader (SBL) Certificate, you must meet several key requirements. Here's an overview of the process:

# 1. Educational Requirements

- **Master's Degree**: You must hold a master's degree or higher from a regionally accredited institution.
- Completion of an Approved Program: Complete a state-approved program in educational leadership or school administration that leads to certification as a School Building Leader (SBL). This program should include coursework in areas like leadership, school law, curriculum development, and supervision, as well as an internship or practicum.

## 2. Experience Requirements

• Teaching or Pupil Personnel Services Experience: You must have at least three years of full-time classroom teaching experience or pupil personnel service (e.g., school counselor, school psychologist) in a PreK-12 setting. This experience should be relevant to the administrative role.

### 3. Examinations

- New York State School Building Leader (SBL) Exam: You must pass the SBL exam, which is divided into two parts:
  - o **Part One**: Assesses your knowledge of instructional leadership, school management, and professional responsibilities.
  - o **Part Two**: Focuses on your ability to apply knowledge in real-world school scenarios, including leadership and decision-making skills.

#### 4. Workshops and Training

- Child Abuse Identification and Reporting: Complete a workshop on child abuse identification and reporting.
- School Violence Prevention and Intervention: Complete a workshop on school violence prevention and intervention.
- **Dignity for All Students Act (DASA) Training**: Complete training on the Dignity for All Students Act, which addresses bullying, harassment, and discrimination in schools.

# 5. Fingerprinting and Background Check

• Criminal Background Check: You must undergo a state and federal criminal background check, including fingerprinting, as required by the New York State Education Department (NYSED).

## **6. Application Process**

- **Apply for the Certificate**: Submit your application for the School Building Leader (SBL) Certificate through the NYSED's online TEACH system.
- **Documentation**: Provide the following:
  - o Official transcripts from all post-secondary institutions attended.
  - Proof of completion of a state-approved educational leadership or school administration program.
  - o Verification of teaching or pupil personnel service experience.
  - o Passing scores on the SBL exam.
  - o Certificates of completion for required workshops and training.
  - o Payment of the application fee.

#### 7. Initial Certificate

• **Issuance**: The Initial SBL Certificate is typically valid for five years. It allows you to work as a school administrator, such as a principal or assistant principal, in New York.

## 8. Professional Development and Additional Requirements

- **Professional Development**: During the validity period of your Initial SBL Certificate, you are required to complete professional development activities as outlined by the NYSED.
- Experience Requirement for Permanent Certificate: To advance from the Initial SBL Certificate to a Professional SBL Certificate, you must:
  - Accumulate at least three years of full-time experience in an educational leadership position.
  - o Complete any additional professional development required by the NYSED.

### **Steps to Obtain an Initial School Administrator License:**

- 1. **Earn a Master's Degree**: Complete a master's degree from a regionally accredited institution.
- 2. **Complete an Approved Program**: Finish a state-approved educational leadership or school administration program that includes an internship or practicum.
- 3. **Accumulate Relevant Experience**: Ensure you have at least three years of full-time teaching or pupil personnel services experience.
- 4. **Pass the SBL Exam**: Register for and pass the New York State School Building Leader (SBL) exam.
- 5. **Complete Required Workshops**: Complete the required workshops in child abuse identification, school violence prevention, and DASA training.

- 6. **Complete Background Check**: Submit to a criminal background check and fingerprinting.
- 7. **Apply for the SBL Certificate**: Submit your application for the Initial SBL Certificate through the NYSED TEACH system.
- 8. **Receive Your Initial Certificate**: Once all requirements are met, you will be issued an Initial SBL Certificate, valid for five years.

By meeting these requirements, you can obtain the School Building Leader (SBL) Certificate and begin your career as a school administrator in New York State.

New York does allow administrators from other states, including Mississippi, to obtain a School Administrator license through its reciprocity process. However, there are additional requirements and steps you must complete to transfer your Mississippi School Administrator license to New York. Here's what you need to know:

## 1. License Reciprocity

• Acceptance: New York recognizes out-of-state administrative licenses, including those from Mississippi, under its reciprocity agreement. However, your Mississippi School Administrator license must be comparable to New York's School Building Leader (SBL) or School District Leader (SDL) certifications.

# 2. Additional Requirements

# 1. Submit an Application

- Apply for Certification: You need to apply for a New York State School Building Leader (SBL) or School District Leader (SDL) certificate through the New York State Education Department (NYSED) online TEACH system.
- o **Documentation**: Provide the following documents:
  - Verification of your current Mississippi School Administrator license.
  - Official transcripts showing your completion of a graduate-level educational leadership or school administration program.
  - Proof of administrative experience, if applicable.
  - Payment of the application fee.

# 2. Educational Leadership Program

Comparable Program: Your Mississippi program must be deemed comparable to New York's educational leadership or school administration programs. If your program is not deemed comparable, you may need to complete additional coursework or an approved program in New York.

### 3. Pass Required Examinations

School Building Leader (SBL) or School District Leader (SDL) Exam: You may be required to pass the New York State SBL or SDL exam unless you can demonstrate that you have already passed an equivalent examination in Mississippi. New York often requires candidates to take state-specific exams to ensure they meet local standards.

## 4. Workshops and Training

- o Child Abuse Identification and Reporting: You must complete a workshop on child abuse identification and reporting.
- o **School Violence Prevention and Intervention**: You must complete a workshop on school violence prevention and intervention.
- Dignity for All Students Act (DASA) Training: You must complete training on the Dignity for All Students Act, which addresses bullying, harassment, and discrimination in schools.

## 5. Fingerprinting and Background Check

o **Criminal Background Check**: Even if you have completed a background check in Mississippi, you will need to undergo a state and federal criminal background check, including fingerprinting, as required by New York.

# 3. Steps to Follow:

- 1. **Verify Your Mississippi License**: Ensure your Mississippi School Administrator license is current and in good standing.
- 2. **Apply for New York Certification**: Submit your application through the NYSED TEACH system.
- 3. **Complete Required Exams**: Register for and pass any required New York State exams (SBL or SDL) if necessary.
- 4. **Complete Required Workshops**: Enroll in and complete workshops on child abuse identification, school violence prevention, and DASA training.
- 5. **Submit to Background Check**: Complete the required fingerprinting and background check process in New York.
- 6. **Provide Documentation**: Submit all required documentation, including proof of your Mississippi license, transcripts, and professional experience.
- 7. **Receive Your New York License**: Once all requirements are met, you will be issued a New York School Building Leader (SBL) or School District Leader (SDL) certificate.

#### **Summary**

While New York does accept a Mississippi School Administrator license through its reciprocity process, you will likely need to fulfill additional requirements such as passing state-specific exams, completing mandatory workshops, and undergoing a background check. By meeting these requirements, you can obtain a New York School Building Leader (SBL) or School District Leader (SDL) certificate and begin working as a school administrator in New York.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC New York State Department of Education: https://www.nysed.gov/licensed-professionals

## **NORTH CAROLINA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in North Carolina, which allows you to serve as a principal or assistant principal, you must meet specific educational, experiential, and examination requirements. Here's an overview of the process:

## 1. Educational Requirements

#### • Master's Degree in School Administration (MSA)

- You must hold a master's degree in School Administration from a regionally accredited institution.
- The program must be approved by the North Carolina Department of Public Instruction (NCDPI) and should include coursework in educational leadership, school management, curriculum development, and instructional supervision.

## 2. Licensure Program Requirements

## • Completion of an Approved Principal Preparation Program

 You must complete a state-approved principal preparation program that includes a supervised internship in a school setting. This program is typically integrated into the Master's in School Administration (MSA) degree.

### 3. Examination Requirements

### • School Leaders Licensure Assessment (SLLA)

 You must pass the School Leaders Licensure Assessment (SLLA). This exam assesses your knowledge and skills in educational leadership and is required for licensure as a school administrator in North Carolina.

## 4. Experience Requirements

## • Teaching Experience

Typically, candidates must have several years of teaching experience before being eligible for a school administrator license. Although the exact number of years may vary, a minimum of three years of teaching experience is commonly required.

### 5. Criminal Background Check

#### Background Check

You must undergo a state and federal criminal background check, including fingerprinting, as part of the licensure process. This is to ensure that you meet the ethical standards required for educational leaders in North Carolina.

## **6. Application Process**

## 1. Complete Educational and Program Requirements

 Earn your Master's in School Administration (MSA) and complete the approved principal preparation program, including the internship.

#### 2. Pass the SLLA Exam

o Register for and pass the School Leaders Licensure Assessment (SLLA).

# 3. Submit Your Application

- Apply for licensure through the North Carolina Department of Public Instruction's (NCDPI) online licensure system. You will need to provide:
  - Official transcripts showing the completion of your MSA program.
  - Proof of passing the SLLA.
  - Verification of teaching experience.
  - Payment of the application fee.

## 4. Complete a Background Check

o Submit to a criminal background check as part of your application process.

#### 5. Receive Your License

Once your application is reviewed and approved, you will be issued an initial School Administrator license, typically known as a Principal License.

#### 7. License Advancement

- **Initial License**: The initial School Administrator license is valid for three years.
- Continuing License: After three years of successful experience as a school administrator and fulfilling any additional professional development requirements, you can apply for a Continuing Administrator License, which is renewable every five years.

#### Summary

To obtain an initial School Administrator license in North Carolina, you need to complete a Master's in School Administration, pass the School Leaders Licensure Assessment (SLLA), have teaching experience, and pass a criminal background check. After meeting these requirements and successfully applying through the NCDPI, you will receive your initial license, allowing you to serve as a principal or assistant principal in North Carolina.

North Carolina does accept a Mississippi School Administrator License through its reciprocity process, but there may be additional requirements you need to fulfill to obtain a North Carolina School Administrator license. Here's what you should know:

### 1. Reciprocity and License Acceptance

• Recognition of Mississippi License: North Carolina generally recognizes out-of-state School Administrator licenses, including those from Mississippi, under its reciprocity agreements. If you hold a valid, full School Administrator license from Mississippi, you may be eligible for a comparable license in North Carolina.

## 2. Additional Requirements

While North Carolina accepts out-of-state licenses, there are some additional requirements you may need to meet:

#### 1. Evaluation of Credentials

License Equivalency: North Carolina will evaluate your Mississippi School
 Administrator license to ensure it aligns with the state's standards. This includes
 reviewing your educational background, professional experience, and any
 examinations you have completed.

# 2. Educational Requirements

o **Master's Degree in School Administration**: You must have earned a master's degree in School Administration or a related field from a regionally accredited institution. If your degree program in Mississippi does not fully align with North Carolina's requirements, you may be asked to complete additional coursework.

### 3. Examination Requirements

- o **School Leaders Licensure Assessment (SLLA)**: North Carolina may require you to pass the SLLA if your Mississippi license does not reflect comparable testing or if the exams you took in Mississippi are not deemed equivalent.
- o **State-Specific Exams**: Depending on the evaluation, you might be required to take state-specific exams that North Carolina mandates for school administrators.

## 4. Experience Requirements

o **Professional Experience**: Typically, candidates need several years of relevant teaching and administrative experience. North Carolina may review your experience to ensure it meets the state's standards for school administrators.

### 5. Criminal Background Check

o **Background Check**: You must undergo a state and federal criminal background check, including fingerprinting, as part of the licensure process in North Carolina, regardless of your license status in Mississippi.

### 6. Professional Development

 Ongoing Requirements: After obtaining your North Carolina license, you will need to meet the state's continuing education and professional development requirements for license renewal.

# 3. Application Process

## 1. Submit Your Application

- o **Online Application**: Apply through the North Carolina Department of Public Instruction (NCDPI) online licensure system.
- Documentation: Provide all necessary documents, including official transcripts, proof of your Mississippi license, and verification of your professional experience.

## 2. Complete Required Exams (if applicable)

• Exams: If the NCDPI requires you to take the SLLA or other exams, you must complete these before receiving full licensure.

## 3. Background Check

• **Fingerprinting**: Complete the required criminal background check as part of your application process.

### 4. License Issuance

 License Type: Depending on your experience and the evaluation of your Mississippi credentials, North Carolina will issue you either an Initial Professional License (IPL) or a Continuing Professional License (CPL) for school administrators.

# **Summary**

North Carolina does accept a Mississippi School Administrator License, but you may need to meet additional requirements such as passing the School Leaders Licensure Assessment (SLLA), completing a criminal background check, and possibly taking state-specific exams. Once you fulfill these requirements, you can obtain a School Administrator license in North Carolina and work as a principal or assistant principal in the state.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC North Carolina Department of Public Instruction: <a href="https://www.dpi.nc.gov/educators/educators-licensure">https://www.dpi.nc.gov/educators/educators-licensure</a>

## **NORTH DAKOTA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in North Dakota, which allows you to serve as a principal or other school leadership positions, you need to meet specific educational, experiential, and examination requirements. Here's an overview of the process:

## 1. Educational Requirements

- **Master's Degree**: You must have a master's degree in educational leadership, school administration, or a related field from a regionally accredited institution.
- **Principal Preparation Program**: Complete a state-approved principal preparation program as part of your graduate studies. This program should include coursework in school management, leadership, curriculum development, and instructional supervision, as well as a supervised internship.

# 2. Experience Requirements

• **Teaching Experience**: Typically, candidates are required to have several years of teaching experience before becoming eligible for a School Administrator license. North Dakota usually requires at least three years of teaching experience.

## 3. Examination Requirements

• **North Dakota School Leaders Licensure Assessment**: You must pass the North Dakota School Leaders Licensure Assessment, which is designed to evaluate your knowledge and skills in educational leadership. This assessment may include a variety of components related to effective school administration.

### 4. Background Check

• Criminal Background Check: You must undergo a state and federal criminal background check, including fingerprinting. This is required to ensure that you meet the ethical and professional standards required for school administrators in North Dakota.

### 5. Application Process

### 1. Complete Educational and Program Requirements

 Earn your master's degree in educational leadership or a related field and complete a state-approved principal preparation program with a supervised internship.

### 2. Pass the Required Examination

o Register for and pass the North Dakota School Leaders Licensure Assessment.

## 3. Submit Your Application

- o **Online Application**: Apply through the North Dakota Education Standards and Practices Board (ESPB) online licensure system.
- Documentation: Provide official transcripts, proof of passing the required examination, verification of teaching experience, and any other necessary documents.
- o Application Fee: Pay the required application fee.

## 4. Complete Background Check

 Undergo the criminal background check and submit the results as part of your application process.

# 5. Receive Your License

 Once your application is reviewed and approved, you will receive your initial School Administrator license, allowing you to serve as a principal or other school leadership roles.

## 6. License Validity and Renewal

- **Initial License**: The initial School Administrator license is typically valid for a specific period, such as three years.
- **Renewal**: To renew your license, you must meet the continuing education requirements set by the North Dakota ESPB and demonstrate ongoing professional development.

#### **Summary**

To obtain an initial School Administrator license in North Dakota, you need a master's degree in educational leadership, complete a state-approved principal preparation program, pass the North Dakota School Leaders Licensure Assessment, and undergo a criminal background check. After fulfilling these requirements and submitting your application, you will receive your initial license, which is typically valid for three years and requires renewal through continuing education and professional development.

North Dakota does accept a Mississippi School Administrator License through a reciprocity process, but there may be additional requirements to fulfill before obtaining a North Dakota School Administrator license. Here's what you need to know:

### 1. Reciprocity and License Acceptance

• **Recognition of Mississippi License**: North Dakota typically recognizes valid out-of-state School Administrator licenses, including those from Mississippi, under its reciprocity agreements. If you hold a valid Mississippi School Administrator license, you may be eligible to receive a North Dakota license.

# 2. Additional Requirements

Even with reciprocity, there are additional requirements that may apply:

#### 1. Evaluation of Credentials

License Equivalency: North Dakota will evaluate your Mississippi School
 Administrator license to ensure it meets their standards. This includes reviewing
 your educational background, professional experience, and any exams you have
 completed.

# 2. Educational Requirements

Degree Verification: Ensure that your master's degree in educational leadership or a related field meets North Dakota's requirements. If your degree program does not fully align with North Dakota's standards, you might need to complete additional coursework.

# 3. Examination Requirements

o **North Dakota School Leaders Licensure Assessment**: You may be required to pass the North Dakota School Leaders Licensure Assessment if North Dakota's evaluation deems that the exam you took in Mississippi is not equivalent or if further testing is required.

## 4. Background Check

 Criminal Background Check: You will need to undergo a state and federal criminal background check, including fingerprinting, as part of the application process. This is required even if you have completed a background check in Mississippi.

## 5. Ethics Training

 North Dakota Educator Code of Ethics: You may need to complete training in the North Dakota Educator Code of Ethics, depending on whether this was part of your previous preparation in Mississippi.

#### 3. Application Process

#### 1. Submit Your Application

- Online Application: Apply through the North Dakota Education Standards and Practices Board (ESPB) online licensure system.
- o **Documentation**: Provide documentation including official transcripts, proof of your Mississippi School Administrator license, and any other required documents.
- o **Application Fee**: Pay the application fee as required by the ESPB.

### 2. Complete Additional Requirements

- o **Testing**: If required, register for and pass the North Dakota School Leaders Licensure Assessment or any other exams deemed necessary.
- Ethics Training: Complete any required training in the North Dakota Educator Code of Ethics.

## 3. Background Check

• **Fingerprinting**: Complete the criminal background check and submit the results as part of your application process.

#### 4. Receive Your License

o **Issuance**: Once all requirements are met and your application is processed, you will receive your North Dakota School Administrator license.

## **Summary**

North Dakota accepts a Mississippi School Administrator License through its reciprocity process. However, you may need to meet additional requirements such as passing the North Dakota School Leaders Licensure Assessment, completing a criminal background check, and possibly undergoing ethics training. By fulfilling these requirements and submitting a complete application, you can obtain a North Dakota School Administrator license.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC North Dakota Department of Public Instruction: <a href="https://www.nd.gov/dpi/educators/credentials-and-certificates">https://www.nd.gov/dpi/educators/credentials-and-certificates</a>

# OHIO

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Ohio, which allows you to serve as a principal or other school leader, you need to meet specific educational, experiential, and examination requirements. Here's a detailed overview of the process:

### 1. Educational Requirements

- **Master's Degree**: You must have a master's degree in educational administration, educational leadership, or a related field from a regionally accredited institution.
- **Principal Preparation Program**: Complete an approved principal preparation program. This program should include coursework in school leadership, management, instructional supervision, and a supervised internship or practicum experience.

## 2. Experience Requirements

• **Teaching Experience**: Typically, you are required to have a minimum of five years of teaching experience before becoming eligible for a School Administrator license.

## 3. Examination Requirements

- Ohio Assessments for Educators (OAE): You must pass the relevant OAE tests for school administrators. This includes:
  - Assessment of Professional Knowledge: Tests your general knowledge and skills in educational leadership.
  - o **Principals Licensure Assessment**: Evaluates your knowledge and skills specific to the role of a school principal.

## 4. Background Check

• **Criminal Background Check**: You must undergo a state and federal criminal background check, including fingerprinting. This is required to ensure that you meet the ethical and professional standards required for school administrators in Ohio.

## 5. Application Process

- 1. Complete Educational and Program Requirements
  - o **Degree and Program**: Earn your master's degree and complete an approved principal preparation program, including any required internship or practicum.
- 2. Pass the Required Examinations
  - OAE Tests: Register for and pass the Ohio Assessments for Educators relevant to school leadership.
- 3. Submit Your Application

- o **Online Application**: Apply through the Ohio Department of Education's online licensure system, the Ohio Educator Licensure System (OEL).
- Documentation: Provide official transcripts, proof of passing required exams, verification of your principal preparation program, and other necessary documentation.
- o Application Fee: Pay the required application fee.
- 4. Complete Background Check
  - o Fingerprinting: Undergo the criminal background check and submit the results.
- 5. Receive Your License
  - o **Initial License Issuance**: Once your application is processed and approved, you will receive your initial School Administrator license.

## 6. License Validity and Renewal

- Initial License: The initial School Administrator license is typically valid for five years.
- **Renewal**: To renew your license, you must meet the continuing education and professional development requirements set by the Ohio Department of Education. This usually includes completing professional development activities and meeting any other renewal criteria.

#### **Summary**

To obtain an initial School Administrator license in Ohio, you need a master's degree in educational leadership, complete an approved principal preparation program, pass the relevant OAE exams, and undergo a criminal background check. After fulfilling these requirements and submitting your application through the Ohio Educator Licensure System, you will receive your initial license, which is valid for five years and requires renewal through ongoing professional development.

Ohio generally accepts a Mississippi School Administrator License through its reciprocity process. However, there may be additional requirements you need to fulfill to obtain an Ohio School Administrator license. Here's an overview of what you should know:

### 1. Reciprocity and License Acceptance

• Recognition of Mississippi License: Ohio recognizes valid out-of-state School Administrator licenses, including those from Mississippi, through its reciprocity agreements. If you hold a valid Mississippi School Administrator license, you may be eligible for an Ohio School Administrator license.

#### 2. Additional Requirements

Even with reciprocity, Ohio may have additional requirements:

#### 1. Evaluation of Credentials

 License Equivalency: Ohio will review your Mississippi School Administrator license and other credentials to ensure they meet Ohio's standards. This includes examining your educational background, professional experience, and any exams you have completed.

# 2. Educational Requirements

Degree Verification: Ensure that your master's degree and any principal preparation program you completed are recognized and equivalent to Ohio's requirements. If your degree or program does not fully align with Ohio's standards, you might need to complete additional coursework.

## 3. Examination Requirements

- Ohio Assessments for Educators (OAE): You may be required to pass the OAE
  exams relevant to school administration if the exams you took in Mississippi are
  not considered equivalent. This typically includes:
  - **Principals Licensure Assessment**: Tests your knowledge and skills specific to school leadership.
- Assessment of Professional Knowledge: Tests general knowledge in educational leadership.

## 4. Background Check

 Criminal Background Check: You will need to complete a state and federal criminal background check, including fingerprinting, even if you have previously completed a background check in Mississippi.

### 5. Ohio State-Specific Requirements

State-Specific Training: You might need to complete any Ohio-specific training or coursework, particularly if Ohio has unique requirements not covered by your Mississippi preparation.

### 3. Application Process

#### 1. Submit Your Application

- o **Online Application**: Apply through the Ohio Department of Education's online licensure system, known as the Ohio Educator Licensure System (OEL).
- o **Documentation**: Provide necessary documentation including your Mississippi School Administrator license, official transcripts, proof of passing required exams, and verification of your principal preparation program.
- o **Application Fee**: Pay the required application fee.

### 2. Complete Additional Requirements

- o **Testing**: If required, register for and pass any necessary OAE exams.
- o **Background Check**: Complete the criminal background check and submit the results.

#### 3. Receive Your License

o **Issuance**: After fulfilling all requirements and submitting a complete application, you will receive your Ohio School Administrator license.

# **Summary**

Ohio accepts a Mississippi School Administrator License through reciprocity, but additional requirements may include passing Ohio-specific exams, completing a criminal background check, and potentially fulfilling other state-specific requirements. By meeting these requirements and submitting a thorough application, you can obtain an Ohio School Administrator license.

## Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Ohio Department of Education & Workforce: <a href="https://education.ohio.gov/Teachers">https://education.ohio.gov/Teachers</a>

## **OKLAHOMA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Oklahoma, you need to meet specific educational, experiential, and examination requirements. Here's a comprehensive overview of the process:

### 1. Educational Requirements

- **Master's Degree**: You must have a master's degree in educational administration, educational leadership, or a related field from a regionally accredited institution.
- Administrator Preparation Program: Complete an approved school administrator preparation program, which typically includes coursework in leadership, management, instructional supervision, and a supervised internship or practicum experience.

## 2. Experience Requirements

• **Teaching Experience**: Generally, you need at least two years of teaching experience or equivalent experience in a school setting.

## 3. Examination Requirements

- Oklahoma Subject Area Tests (OSAT): Pass the relevant OSAT exams for school administrators. This may include:
  - Oklahoma School Leaders Licensure Assessment (OSLLA): Assesses your knowledge and skills related to school leadership and administration.

## 4. Background Check

• Criminal Background Check: You must undergo a state and federal criminal background check, including fingerprinting, to ensure that you meet the ethical and professional standards for school administrators in Oklahoma.

#### 5. Application Process

## 1. Complete Your Education and Program

**Degree and Program**: Earn your master's degree and complete an approved administrator preparation program, including any required internship or practicum.

### 2. Pass Required Examinations

 OSAT: Register for and pass the OSAT relevant to school leadership, such as the OSLLA.

## 3. Submit Your Application

- o **Online Application**: Apply through the Oklahoma State Department of Education's online application system.
- Documentation: Provide official transcripts, proof of passing required exams, verification of your administrator preparation program, and other necessary documents.
- o Application Fee: Pay the required application fee.

# 4. Complete Background Check

o **Fingerprinting**: Complete the state and federal criminal background check and submit the results.

#### 5. Receive Your License

o **Initial License Issuance**: Once your application is processed and approved, you will receive your initial School Administrator license.

# 6. License Validity and Renewal

- **Initial License**: The initial School Administrator license is typically valid for five years.
- Renewal: To renew your license, you must meet the continuing education and professional development requirements set by the Oklahoma State Department of Education. This generally involves completing professional development activities and any other renewal criteria.

#### **Summary**

To obtain an initial School Administrator license in Oklahoma, you need a master's degree, completion of an approved administrator preparation program, passing the relevant OSAT exams (such as the OSLLA), and a criminal background check. After meeting these requirements and submitting a complete application, you will receive your initial license, which is valid for five years and requires renewal through ongoing professional development.

Oklahoma generally accepts a Mississippi School Administrator License through its reciprocity process. However, there are typically additional requirements and steps you need to follow to obtain an Oklahoma School Administrator license. Here's what you should know:

#### 1. Reciprocity and License Acceptance

• **Recognition of Mississippi License**: Oklahoma recognizes valid out-of-state School Administrator licenses, including those from Mississippi, through its reciprocity agreements. If you hold a valid Mississippi School Administrator license, you may be eligible for an Oklahoma School Administrator license.

### 2. Additional Requirements

Even with reciprocity, you may need to fulfill additional requirements:

#### 1. Evaluation of Credentials

o **License Equivalency**: Oklahoma will review your Mississippi School Administrator license and other credentials to ensure they meet Oklahoma's standards. This includes evaluating your educational background, professional experience, and any exams you have completed.

# 2. Educational Requirements

o **Degree Verification**: Ensure that your master's degree and any administrator preparation program you completed are recognized and equivalent to Oklahoma's requirements. If your degree or program does not fully align with Oklahoma's standards, you might need to complete additional coursework.

### 3. Examination Requirements

 Oklahoma School Leaders Licensure Assessment (OSLLA): You may be required to pass the OSLLA or other relevant exams if the exams you completed in Mississippi are not considered equivalent. This will be determined based on the review of your credentials.

# 4. Background Check

 Criminal Background Check: You will need to complete a state and federal criminal background check, including fingerprinting, even if you have previously completed a background check in Mississippi.

## 5. Oklahoma State-Specific Requirements

State-Specific Training: You might need to complete any Oklahoma-specific training or coursework if there are unique state requirements not covered by your Mississippi licensure.

# 3. Application Process

# 1. Submit Your Application

- o **Online Application**: Apply through the Oklahoma State Department of Education's online application system.
- Documentation: Provide documentation including your Mississippi School Administrator license, official transcripts, proof of passing any required exams, and verification of your administrator preparation program.
- o **Application Fee**: Pay the required application fee.

## 2. Complete Additional Requirements

- o **Testing**: If required, register for and pass any necessary OSLLA or other exams.
- o **Background Check**: Complete the criminal background check and submit the results.

#### 3. Receive Your License

o **Issuance**: After fulfilling all requirements and submitting a complete application, you will receive your Oklahoma School Administrator license.

## Sources

### OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Oklahoma State Department of Education: <a href="https://sde.ok.gov/teacher-certification">https://sde.ok.gov/teacher-certification</a>

## **OREGON**

## SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

In Oregon, obtaining an initial School Administrator license requires meeting specific educational, experience, and testing requirements. This license allows you to work as a principal, assistant principal, or in other administrative roles within K-12 schools. Here are the key requirements:

# 1. Educational Requirements

- **Advanced Degree:** You must hold a master's degree or higher from a regionally accredited institution.
- **Approved Preparation Program:** Completion of an approved administrator preparation program. This program must be approved by the Oregon Teacher Standards and Practices Commission (TSPC) and typically includes coursework in educational leadership, school law, finance, and supervision, as well as a practicum or internship in school administration.

# 2. Experience Requirements

• **Teaching Experience:** Candidates must have a minimum of three years of successful licensed teaching experience in a K-12 school setting. This experience must be documented and verified.

# 3. Testing Requirements

Oregon Administrator Examination: You must pass the Oregon Administrator
 Examination, which assesses your knowledge and skills in educational leadership, school
 management, and instructional supervision. The specific exam used in Oregon is
 typically the School Leaders Licensure Assessment (SLLA) or a similar approved
 assessment.

# 4. Background Check

• **Fingerprinting and Criminal Background Check:** You must undergo a fingerprint-based background check as part of the licensure process. This includes submitting fingerprints to the Oregon Department of Education for a criminal history check.

# 5. Professional Development Plan (PDP)

• **Induction and Mentoring:** New administrators may be required to participate in an induction program or mentoring as part of their initial licensure period. This helps support the transition into the administrative role and ensures ongoing professional growth.

# 6. Application Process

- TSPC Application: Submit an application for the initial School Administrator license through the Oregon Teacher Standards and Practices Commission (TSPC). The application must include:
  - o Official transcripts showing completion of the advanced degree.
  - o Proof of completion of the administrator preparation program.
  - Verification of teaching experience.
  - o Passing scores on the required exam.
- Fees: Pay the necessary application and fingerprint processing fees.

#### 7. License Issuance

Once all requirements are met and the application is approved, the TSPC will issue an
initial School Administrator license. This license is typically valid for three years and can
be renewed or upgraded to a Professional Administrator License after meeting additional
experience and professional development requirements.

#### 8. Renewal and Advancement

• **Professional Development:** During the period of your initial license, you must complete professional development requirements, which are necessary for renewing your license or advancing to a higher-level administrative license.

Oregon does accept out-of-state school administrator licenses, including a Mississippi School Administrator License, through a process of licensure reciprocity. However, there are specific steps and additional requirements that you may need to fulfill to obtain an Oregon School Administrator license. Here's an overview of what to expect:

# 1. Reciprocity Overview

• Reciprocal Licensure: Oregon offers reciprocity for individuals holding valid, full school administrator licenses from other states. This means you can apply for an Oregon Reciprocal Administrator License if you hold a valid Mississippi School Administrator License.

# 2. Educational and Experience Requirements

- **Educational Requirements:** You must have a master's degree or higher in educational leadership or a related field, which is typically required and assumed to be met if you hold a Mississippi license.
- Experience Requirements: You must have at least three years of successful administrative experience. This should be documented and verified through your Mississippi license.

# 3. Testing Requirements

- Administrator Examination: Oregon may require you to pass the Oregon Administrator Examination, which is often the School Leaders Licensure Assessment (SLLA) or a similar approved test. If you have already passed a comparable exam in Mississippi, you might be able to use those scores, but Oregon may still require you to pass their specific test if they do not accept your previous scores.
- Additional Testing: Depending on the evaluation of your Mississippi credentials, Oregon might require additional testing to ensure that your qualifications meet Oregon's standards.

# 4. Background Check

• Fingerprinting and Criminal Background Check: You will need to undergo a fingerprint-based background check, including submitting fingerprints to the Oregon Department of Education, even if you have completed a similar check in Mississippi.

# 5. Application Process

- **TSPC Application:** You must apply for the Oregon Reciprocal Administrator License through the Oregon Teacher Standards and Practices Commission (TSPC). The application includes:
  - o Submission of your Mississippi license and verification of its validity.
  - o Official transcripts demonstrating your educational qualifications.
  - o Documentation of your administrative experience.
  - o Proof of passing scores on required exams, if applicable.
- Fees: Pay the necessary application and fingerprint processing fees.

# 6. Additional Requirements

- **Professional Development:** Depending on the specifics of your out-of-state license and experience, you may be required to complete additional professional development or induction activities to meet Oregon's standards.
- **License Issuance:** Once all requirements are met and your application is approved, Oregon will issue a Reciprocal Administrator License, which allows you to work as an administrator while you complete any additional requirements for a full Oregon license.

# 7. Full Licensure

• After fulfilling the initial reciprocal licensing requirements and any additional statespecific requirements, you may be able to upgrade to a full Initial or Professional Administrator License in Oregon

### <u>Sources</u>

OpenAl CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Oregon Department of Education: https://www.oregon.gov/ode/educator-resources/Pages/Teacher-Licensure.aspx

## **PENNSYLVANIA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Pennsylvania, which typically includes roles such as Principal, Assistant Principal, or Superintendent, there are specific educational, experience, and testing requirements. Here's an overview of the general requirements:

## 1. Educational Requirements

- **Master's Degree:** You must have a master's degree from an accredited institution. The degree should be in educational leadership, administration, or a related field.
- **Approved Preparation Program:** Completion of an approved graduate-level program in educational leadership or school administration is required. The program should be designed to prepare candidates for administrative roles and must be approved by the Pennsylvania Department of Education.

## 2. Certification Areas

- **Principal K-12 Certification:** This is the most common school administrator license and qualifies you to serve as a principal or assistant principal in any grade level (K-12).
- Superintendent's Letter of Eligibility: Required for roles such as Superintendent, Assistant Superintendent, or Executive Director. This certification typically requires additional qualifications and experience beyond those needed for a Principal K-12 Certification.

### 3. Experience Requirements

- **Teaching Experience:** A minimum of five years of satisfactory professional experience in a Pennsylvania public school or an equivalent out-of-state institution is typically required. This experience must be in a certified instructional or educational specialist position.
- **Internship:** Most educational leadership programs include an internship or field experience component where you work under the supervision of a certified school administrator.

#### 4. Testing Requirements

- School Leadership Licensure Assessment (SLLA): Candidates for a Principal K-12 Certification must pass the School Leadership Licensure Assessment (SLLA). This exam evaluates your knowledge and skills related to school administration and leadership.
- **Superintendent's Assessment:** For the Superintendent's Letter of Eligibility, you may need to pass an additional assessment specifically for superintendents, depending on state requirements.

## 5. Background Checks

- Mandatory Background Checks: You must complete a series of background checks, including:
  - o FBI Criminal History Report
  - o Pennsylvania State Police Criminal Record Check
  - o Pennsylvania Child Abuse History Clearance

## **6. Application Process**

- **Apply via TIMS:** Submit your application for certification through the Pennsylvania Department of Education's Teacher Information Management System (TIMS).
- **Submit Documentation:** This includes transcripts, verification of teaching experience, proof of completion of an approved preparation program, and passing test scores.
- Application Fee: Pay the required fee when submitting your application through TIMS.

## 7. Induction Program

• **For Principals:** After obtaining your Principal K-12 Certification, you will likely be required to complete an induction program during your first years of service as a principal. This program is designed to provide mentoring and professional development.

## 8. Continuing Education

 Professional Development: Pennsylvania requires school administrators to engage in continuing education and professional development activities to maintain and renew their certification.

### 9. Superintendent's Letter of Eligibility (Additional Considerations)

- **Advanced Experience:** In addition to the above requirements, those seeking the Superintendent's Letter of Eligibility must typically have completed an advanced graduate program focused on district-wide leadership.
- Additional Experience: A minimum of six years of professional experience in education, including three years in a supervisory or administrative role, is generally required.

#### **Final Notes**

The specific requirements may vary slightly depending on the school administration role (e.g., Principal vs. Superintendent) and any updates to state regulations. It's crucial to consult the Pennsylvania Department of Education or the specific graduate program you are interested in for the most current and detailed information.

Pennsylvania does offer reciprocity for out-of-state school administrator licenses, including those from Mississippi, but there are specific steps and additional requirements that may apply. Here's how the process generally works:

## 1. Reciprocal License Application

• Out-of-State License Validity: If you hold a valid school administrator license from Mississippi, you can apply for a comparable Pennsylvania administrative certification. The license you hold should match the level and role of the certification you are seeking in Pennsylvania (e.g., Principal K-12, Superintendent).

### 2. Additional Requirements

## • Experience Requirements:

o Pennsylvania typically requires that you have several years of satisfactory professional experience in an educational leadership role. If your Mississippi license was obtained with less experience, you may need to demonstrate additional experience or complete additional requirements in Pennsylvania.

# • Testing Requirements:

Even with a Mississippi license, Pennsylvania may require you to pass the School Leadership Licensure Assessment (SLLA) or another relevant exam, depending on the type of administrative certification you seek. If you have significant experience, some testing requirements might be waived, but this is evaluated on a case-by-case basis.

# • Pennsylvania-Specific Training:

 Pennsylvania might require you to complete state-specific coursework or professional development, particularly if your Mississippi license was obtained under a different set of standards.

#### 3. Background Checks

- **Mandatory Background Checks:** You will need to undergo new background checks in Pennsylvania, even if you had them done in Mississippi. This includes:
  - o FBI Criminal History Report
  - o Pennsylvania State Police Criminal Record Check
  - o Pennsylvania Child Abuse History Clearance

## 4. Application Process

- **Apply via TIMS:** Submit your application through the Pennsylvania Department of Education's Teacher Information Management System (TIMS).
- **Submit Documentation:** Provide your Mississippi school administrator license, transcripts, verification of professional experience, and any relevant test scores.
- **Application Fee:** Pay the necessary application fee when submitting your application through TIMS.

#### 5. Provisional Certification

• If you do not meet all Pennsylvania requirements initially, you may be granted a provisional or temporary certificate. This allows you to work in an administrative role while fulfilling any additional Pennsylvania-specific requirements.

## 6. Induction and Professional Development

- **Induction Program:** If you are new to school administration in Pennsylvania, you may be required to complete an induction program, especially if you are applying for a Principal K-12 Certification.
- Continuing Education: After becoming certified, you will need to complete continuing education and professional development activities to maintain and renew your certification.

### 7. Superintendent's Letter of Eligibility (If Applicable)

• If you are applying for a Superintendent's Letter of Eligibility, additional qualifications and experience may be required. This often includes demonstrating district-level leadership experience and passing additional assessments.

#### **Final Notes**

The specific requirements for transferring a school administrator license from Mississippi to Pennsylvania can vary based on your experience, the type of license you hold, and Pennsylvania's current regulations. It is important to check with the Pennsylvania Department of Education for the most accurate and up-to-date information.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Pennsylvania Department of Education:

 $\underline{https://www.education.pa.gov/Educators/Certification/Pages/default.aspx}$ 

## **RHODE ISLAND**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Rhode Island, you must meet specific educational, experience, and testing requirements. Here's a detailed overview of the process:

## 1. Educational Requirements

• **Master's Degree:** You must have a master's degree from an accredited institution. The degree should be in educational leadership, administration, or a related field.

### 2. Approved Preparation Program

• **Principal or Administrator Preparation Program:** Completion of an approved program in educational leadership or school administration is required. This program should include coursework and practical experience in school administration.

## 3. Experience Requirements

- **Teaching Experience:** You typically need to have at least three years of satisfactory teaching experience. This experience should be in a K-12 setting and demonstrate a solid understanding of educational practices.
- Administrative Experience: While not always required for the initial license, experience in educational leadership roles (e.g., assistant principal, department chair) can be beneficial and is often required for advanced administrative roles.

### 4. Testing Requirements

- School Leadership Licensure Assessment (SLLA): You must pass the School Leadership Licensure Assessment (SLLA) to demonstrate your knowledge and skills in school administration and leadership.
- Other Assessments: Depending on the specific role and certification level, additional assessments might be required.

### 5. Background Checks

- State and National Background Checks: You must complete a series of background checks, including:
  - o FBI Criminal History Check
  - o Rhode Island State Police Criminal Record Check
  - o Rhode Island Child Abuse History Clearance

## 6. Application Process

- **Apply via RIDE:** Submit your application for certification through the Rhode Island Department of Education's (RIDE) online system.
- **Submit Documentation:** Provide transcripts, proof of completion of an approved preparation program, test scores, and verification of teaching and/or administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

## 7. Induction Program

• **Induction Requirement:** New administrators may be required to participate in an induction program or professional development activities during their initial years in a leadership role. This program provides support and mentoring as you transition into your administrative position.

## 8. Professional Development

• Ongoing Requirements: Rhode Island requires school administrators to engage in ongoing professional development and continuing education to maintain and renew their certification.

#### 9. Types of Administrator Licenses

- **Initial Administrator Certificate:** This is the entry-level license for new school administrators, valid for three years.
- **Professional Administrator Certificate:** After gaining experience and meeting additional requirements, you can apply for a Professional Administrator Certificate, which has a longer validity period and may require additional professional development.

#### **Final Notes**

The specific requirements and processes may vary based on the type of school administrator role you are seeking (e.g., Principal vs. Superintendent) and any updates to state regulations. For the most accurate and detailed information, it's advisable to consult the Rhode Island Department of Education's website or contact their certification office directly.

Rhode Island does accept out-of-state school administrator licenses, including those from Mississippi, but there are specific requirements and steps you need to follow to obtain a Rhode Island license. Here's an overview of the process:

## 1. Reciprocal License Application

• Out-of-State License Validity: If you hold a valid school administrator license from Mississippi, you can apply for a Rhode Island school administrator license through reciprocity. The Mississippi license should be comparable to the certification you are seeking in Rhode Island (e.g., Principal, Assistant Principal, Superintendent).

## 2. Additional Requirements

## • Testing Requirements:

School Leadership Licensure Assessment (SLLA): Rhode Island typically requires you to pass the SLLA or other state-specific assessments, even if you hold a license from Mississippi. However, if you have substantial experience in an administrative role, you may be eligible for a waiver of some testing requirements.

## • Rhode Island-Specific Coursework:

o In some cases, you might be required to complete additional coursework related to Rhode Island's educational standards or administrative practices if there are significant differences between Mississippi's and Rhode Island's requirements.

# 3. Background Checks

- Mandatory Background Checks: You must complete new background checks in Rhode Island, even if you have undergone similar checks in Mississippi. These include:
  - o FBI Criminal History Report
  - o Rhode Island State Police Criminal Record Check
  - **o** Rhode Island Child Abuse History Clearance

### 4. Application Process

- **Apply via RIDE:** Submit your application through the Rhode Island Department of Education's (RIDE) online system.
- **Submit Documentation:** Provide your Mississippi school administrator license, transcripts, proof of completion of any necessary preparation programs, test scores, and verification of administrative experience.
- Application Fee: Pay the required fee when submitting your application.

### 5. Provisional Certification

• **Provisional or Temporary Certification:** If you do not meet all of Rhode Island's requirements immediately, you may be granted a provisional or temporary certificate.

This allows you to work in an administrative role while fulfilling any additional requirements.

## 6. Induction and Professional Development

- **Induction Program:** Rhode Island may require new administrators to participate in an induction program during their initial years in the role. This includes mentorship and professional development.
- **Continuing Education:** After obtaining your certification, you will need to engage in ongoing professional development to maintain and renew your license.

## 7. Superintendent's Certification (If Applicable)

• Additional Requirements for Superintendents: If you are seeking certification for roles such as Superintendent, additional qualifications and experience may be required. This often includes advanced coursework and demonstrating district-level leadership experience.

#### **Final Notes**

The specific requirements and processes for transferring a school administrator license from Mississippi to Rhode Island can vary based on your experience, the type of license you hold, and Rhode Island's current regulations. For the most accurate and up-to-date information, it is advisable to consult the Rhode Island Department of Education or their certification office directly.

#### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Rhode Island Department of Education: <a href="https://ride.ri.gov/teachers-administrators/educator-certification">https://ride.ri.gov/teachers-administrators/educator-certification</a>

## **SOUTH CAROLINA**

#### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in South Carolina, you must meet specific educational, experience, and testing requirements. Here's a detailed overview of the process:

# 1. Educational Requirements

• **Master's Degree:** You must have a master's degree from an accredited institution. The degree should be in educational leadership, administration, or a related field.

# 2. Approved Preparation Program

• Administrator Preparation Program: Completion of an approved program in educational leadership or school administration is required. This program typically includes coursework in school management, instructional leadership, and organizational theory, as well as practical experience.

# 3. Experience Requirements

- **Teaching Experience:** Generally, you need to have at least three years of satisfactory teaching experience in a K-12 setting. This experience should demonstrate a solid understanding of educational practices.
- Administrative Experience: While not always required for the initial license, prior experience in administrative roles (e.g., assistant principal) can be beneficial and is often required for advanced administrative roles.

# 4. Testing Requirements

- School Leadership Licensure Assessment (SLLA): You must pass the School Leadership Licensure Assessment (SLLA) to demonstrate your knowledge and skills in school administration and leadership.
- Other Assessments: Depending on your certification area, additional assessments may be required.

# 5. Background Checks

- State and National Background Checks: You must complete background checks, including:
  - South Carolina Law Enforcement Division (SLED) Criminal Background Check
  - o FBI Criminal History Report

# o South Carolina Child Abuse History Clearance

# **6. Application Process**

- Apply via the South Carolina Department of Education: Submit your application for certification through the South Carolina Department of Education's online certification system.
- **Submit Documentation:** Provide transcripts, proof of completion of an approved administrator preparation program, test scores, and verification of teaching and/or administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

### 7. Provisional Certification

• **Provisional or Temporary Certification:** If you do not meet all of South Carolina's requirements immediately, you may be granted a provisional or temporary certificate. This allows you to work in an administrative role while fulfilling any additional requirements.

# 8. Induction and Professional Development

- **Induction Program:** New school administrators in South Carolina may be required to participate in an induction program or professional development activities during their initial years in the role. This includes mentorship and support to help you transition into the administrative role.
- **Continuing Education:** Ongoing professional development is required to maintain and renew your certification.

# 9. Types of Administrator Licenses

- **Initial Administrator License:** This is the entry-level license for new school administrators, valid for five years.
- **Professional Administrator License:** After gaining experience and meeting additional requirements, you can apply for a Professional Administrator License, which has a longer validity period and may require additional professional development.

### **Final Notes**

The specific requirements for obtaining an initial School Administrator license in South Carolina can vary based on the type of administrator role you are seeking (e.g., Principal, Assistant Principal) and any updates to state regulations. For the most accurate and up-to-date information, it is advisable to consult the South Carolina Department of Education's website or contact their certification office directly.

South Carolina does accept out-of-state school administrator licenses, including those from Mississippi, through a process of reciprocity. However, there are specific steps and potential additional requirements you need to meet to obtain a South Carolina School Administrator license. Here's an overview:

# 1. Reciprocity for Out-of-State Licenses

• **License Transfer:** If you hold a valid Mississippi school administrator license, you can apply for a South Carolina school administrator license through reciprocity. The Mississippi license should be comparable to the South Carolina certification you are seeking, in terms of role and responsibilities.

# 2. Additional Requirements

- Testing Requirements:
  - o **School Leadership Licensure Assessment (SLLA):** South Carolina typically requires you to pass the SLLA or other state-specific assessments, even if you hold a license from Mississippi. If you have substantial experience in an administrative role, you may be eligible for some testing waivers.
- South Carolina-Specific Coursework:
  - You may need to complete additional coursework related to South Carolina's educational standards or administrative practices if there are significant differences between Mississippi's and South Carolina's requirements.

# 3. Background Checks

- **Mandatory Background Checks:** You must complete new background checks in South Carolina, regardless of any previous checks completed in Mississippi. These include:
  - South Carolina Law Enforcement Division (SLED) Criminal Background Check
  - o FBI Criminal History Report
  - o South Carolina Child Abuse History Clearance

# 4. Application Process

- Apply via the South Carolina Department of Education: Submit your application for certification through the South Carolina Department of Education's online certification system.
- **Submit Documentation:** Provide your Mississippi school administrator license, transcripts, proof of completion of any required preparation programs, test scores, and verification of administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

# 5. Provisional Certification

• **Provisional or Temporary Certification:** If you do not meet all of South Carolina's requirements immediately, you may be issued a provisional or temporary certificate. This allows you to work in an administrative role while you complete any additional requirements.

# 6. Induction and Professional Development

- **Induction Program:** New administrators in South Carolina may be required to participate in an induction program during their initial years in the role. This includes support and professional development to help you transition into your administrative position.
- Continuing Education: You will need to complete ongoing professional development to maintain and renew your certification.

# 7. Types of Administrator Licenses

- **Initial Administrator License:** This is the entry-level license for new school administrators, valid for five years.
- **Professional Administrator License:** After gaining experience and meeting additional requirements, you can apply for a Professional Administrator License, which has a longer validity period and may require additional professional development.

### **Final Notes**

The specific requirements and processes for transferring a school administrator license from Mississippi to South Carolina can vary based on your experience, the type of license you hold, and South Carolina's current regulations. For the most accurate and up-to-date information, it is advisable to consult the South Carolina Department of Education or their certification office directly.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC South Carolina Department of Education: https://ed.sc.gov/educators/certification/

# **SOUTH DAKOTA**

### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in South Dakota, you need to meet specific educational, experience, and testing requirements. Here's a detailed overview:

### 1. Educational Requirements

• **Master's Degree:** You must have a master's degree from an accredited institution. The degree should be in educational leadership, administration, or a related field.

# 2. Approved Preparation Program

• Administrator Preparation Program: Completion of an approved educational leadership or school administration preparation program is required. This program typically includes coursework in school management, instructional leadership, and organizational theory, along with practical experience.

# 3. Experience Requirements

- **Teaching Experience:** Generally, you need to have at least three years of satisfactory teaching experience in a K-12 setting. This experience should demonstrate a solid understanding of educational practices.
- Administrative Experience: Some experience in an administrative role (e.g., assistant principal) may be beneficial, though it may not be required for the initial license.

### 4. Testing Requirements

• South Dakota School Leadership Licensure Assessment (SLLA): You must pass the South Dakota School Leadership Licensure Assessment (SLLA) or another state-approved assessment to demonstrate your knowledge and skills in school administration and leadership.

# 5. Background Checks

- State and National Background Checks: You must complete background checks, including:
  - South Dakota Division of Criminal Investigation (DCI) Criminal Background Check
  - o FBI Criminal History Report
  - o South Dakota Child Abuse and Neglect Background Check

### **6. Application Process**

- Apply via the South Dakota Department of Education: Submit your application for certification through the South Dakota Department of Education's online system.
- **Submit Documentation:** Provide transcripts, proof of completion of an approved administrator preparation program, test scores, and verification of teaching and/or administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

### 7. Provisional Certification

• **Provisional or Temporary Certification:** If you do not meet all of South Dakota's requirements immediately, you may be issued a provisional or temporary certificate. This allows you to work in an administrative role while you complete any additional requirements.

# 8. Induction and Professional Development

- **Induction Program:** New school administrators in South Dakota may be required to participate in an induction program during their initial years in the role. This includes support and professional development to help you transition into the administrative role.
- **Continuing Education:** Ongoing professional development is required to maintain and renew your certification.

# 9. Types of Administrator Licenses

- **Initial Administrator License:** This is the entry-level license for new school administrators, typically valid for five years.
- **Professional Administrator License:** After gaining experience and meeting additional requirements, you can apply for a Professional Administrator License, which has a longer validity period and may require additional professional development.

### **Final Notes**

The specific requirements for obtaining an initial School Administrator license in South Dakota can vary based on the type of administrator role you are seeking (e.g., Principal, Assistant Principal) and any updates to state regulations. For the most accurate and up-to-date information, it is advisable to consult the South Dakota Department of Education's website or contact their certification office directly.

South Dakota does accept out-of-state school administrator licenses, including those from Mississippi, through a process of reciprocity. However, there are specific steps and potential additional requirements you need to fulfill to obtain a South Dakota School Administrator license. Here's a detailed overview:

### 1. Reciprocity for Out-of-State Licenses

• License Transfer: If you hold a valid Mississippi school administrator license, you can apply for a South Dakota school administrator license through reciprocity. Your Mississippi license should be comparable to the South Dakota certification you are seeking in terms of role and responsibilities.

# 2. Additional Requirements

- Testing Requirements:
  - o **South Dakota School Leadership Licensure Assessment (SLLA):** You may be required to pass the South Dakota SLLA or other state-specific assessments, even if you hold a license from Mississippi. If you have substantial administrative experience, you might be eligible for some testing waivers.
- South Dakota-Specific Coursework:
  - You may need to complete additional coursework related to South Dakota's educational standards or administrative practices if there are significant differences between Mississippi's and South Dakota's requirements.

# 3. Background Checks

- Mandatory Background Checks: You must complete new background checks in South Dakota, regardless of previous checks done in Mississippi. These include:
  - South Dakota Division of Criminal Investigation (DCI) Criminal Background Check
  - o FBI Criminal History Report
  - o South Dakota Child Abuse and Neglect Background Check

### 4. Application Process

- Apply via the South Dakota Department of Education: Submit your application for certification through the South Dakota Department of Education's online system.
- **Submit Documentation:** Provide your Mississippi school administrator license, transcripts, proof of completion of any required preparation programs, test scores, and verification of administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

### 5. Provisional Certification

• **Provisional or Temporary Certification:** If you do not meet all of South Dakota's requirements immediately, you may be issued a provisional or temporary certificate. This allows you to work in an administrative role while you complete any additional requirements.

# 6. Induction and Professional Development

- **Induction Program:** New administrators in South Dakota may be required to participate in an induction program during their initial years in the role. This includes support and professional development.
- **Continuing Education:** You will need to complete ongoing professional development to maintain and renew your certification.

### **Final Notes**

The specific requirements and processes for transferring a school administrator license from Mississippi to South Dakota can vary based on your experience, the type of license you hold, and South Dakota's current regulations. For the most accurate and up-to-date information, it is best to consult the South Dakota Department of Education or their certification office directly.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC South Dakota Department of Education: https://doe.sd.gov/certification/

# **TENNESSEE**

### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

In Tennessee, obtaining an initial School Administrator license, specifically for the role of a principal or assistant principal, involves meeting several key requirements. Here's an overview:

# 1. Educational Requirements

- **Graduate Degree:** Candidates must have a master's degree from an accredited institution.
- Approved Preparation Program: Completion of an approved educator preparation program (EPP) for instructional leadership or school administration. This program must be approved by the Tennessee Department of Education and typically includes coursework in educational leadership, school management, and instructional supervision.

# 2. Experience Requirements

• **Teaching Experience:** Candidates must have a minimum of three years of successful teaching experience in a PreK-12 school setting. This experience should be documented and verified.

### 3. Licensure Requirements

• Valid Tennessee Teaching License: Applicants must hold a valid Tennessee teacher's license. This ensures that the candidate has met the initial requirements to teach in Tennessee.

### 4. Examination Requirements

• School Leaders Licensure Assessment (SLLA): Candidates must pass the SLLA (Praxis Test 6990) with a qualifying score set by the Tennessee Department of Education. This test assesses the knowledge and skills needed to be an effective school leader.

### 5. Recommendation

• **Program Recommendation:** After completing the approved instructional leadership program, candidates must receive a recommendation for licensure from their preparation program.

### **6. Application Process**

• **Application:** Submit an application for the initial School Administrator license through the Tennessee Department of Education's online portal. The application must include

official transcripts, proof of experience, exam scores, and the program's recommendation.

# 7. Background Check

• **Fingerprinting and Background Check:** Candidates must undergo a background check, including fingerprinting, as part of the licensure process.

# 8. Professional Development Plan (PDP)

• **Induction and Mentoring:** New administrators may be required to participate in an induction program or mentoring as part of their initial licensure period, depending on the school district's policies.

Once all these requirements are met, candidates can be issued an initial School Administrator license, allowing them to serve as a principal, assistant principal, or in a similar leadership role in Tennessee schools.

Tennessee does have a process for out-of-state administrators to obtain licensure, which includes recognizing school administrator licenses from other states, such as Mississippi. However, there are specific steps and additional requirements that candidates may need to fulfill:

### 1. License Reciprocity

• Tennessee generally offers reciprocity for individuals holding a valid, full out-of-state school administrator license, such as a Mississippi School Administrator License. This means that if you hold a current, valid administrative license in Mississippi, you can apply for a comparable license in Tennessee.

# 2. Educational Requirements

• You must have completed a graduate degree in educational leadership or a related field from an accredited institution. This is typically already met if you hold an administrator's license in Mississippi.

### 3. Experience Requirements

 Tennessee usually requires at least three years of successful experience in an educational leadership role, such as a principal or assistant principal. This experience must be documented and verified.

### 4. Examination Requirements

• School Leaders Licensure Assessment (SLLA): Even with a Mississippi license, Tennessee may require you to pass the School Leaders Licensure Assessment (Praxis Test 6990) unless you have already taken and passed an equivalent exam. If you haven't passed the SLLA or an equivalent test in Mississippi, you will likely need to pass it to obtain licensure in Tennessee.

# **5. Application Process**

- **Application Submission:** You must submit an application for an out-of-state administrator license through the Tennessee Department of Education's online portal.
- Required Documentation: This includes submitting official transcripts, proof of your current Mississippi license, documentation of your experience, and potentially, your SLLA scores if required.

# 6. Background Check

• **Fingerprinting and Background Check:** As with all licensure applicants, you must undergo a background check, including fingerprinting, regardless of your out-of-state status.

# 7. Additional Requirements

• **Professional Development:** Tennessee may require you to complete certain professional development activities or participate in a mentoring program, especially if your experience as a school administrator is limited or if there are gaps in your qualifications compared to Tennessee standards.

### 8. Licensure Issuance

• Once all requirements are met, Tennessee will issue a school administrator license that is comparable to your Mississippi license, allowing you to serve as a principal or assistant principal in Tennessee.

To ensure you meet all the specific requirements and to get detailed guidance tailored to your situation, it's a good idea to contact the Tennessee Department of Education directly or review their educator licensure page.

### Sources

# OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Tennessee Department of Education: https://www.tn.gov/education/educators/licensing/educator-licensure.html

# **TEXAS**

### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

In Texas, the requirements for obtaining an initial School Administrator license, known as the Principal as Instructional Leader certification, are outlined by the Texas Education Agency (TEA). Here are the general requirements:

### 1. Educational Qualifications

- Master's Degree: You must hold a master's degree from an accredited institution.
- **Principal Preparation Program:** You must complete an approved principal preparation program. This program typically includes coursework and a practicum experience in educational leadership.

# 2. Certification Requirements

- Texas Teaching Certificate: You must hold a valid Texas teaching certificate.
- **Teaching Experience:** You need to have at least two years of full-time teaching experience in a public or accredited private school.
- **Principal as Instructional Leader Exam:** You must pass the Texas Principal as Instructional Leader certification exam (268) and the Performance Assessment for School Leaders (PASL) (368).

# 3. Alternative Certification Program (Optional)

• If you haven't completed a traditional principal preparation program, you can pursue certification through an alternative certification program approved by the state. These programs also require passing the same exams and meeting experience requirements.

# 4. Application Process

- Complete Application: Submit an application through the Texas Educator Certification Online System (ECOS). This includes uploading transcripts, exam scores, and proof of completion of the preparation program.
- **Fingerprinting and Background Check:** Complete a fingerprinting process and pass a criminal background check as required by the TEA.

# 5. Continuing Education

• **Professional Development:** Once you obtain the Principal as Instructional Leader certification, you must complete ongoing professional development to renew your certificate. In Texas, principal certifications must be renewed every five years.

These requirements ensure that aspiring school administrators in Texas have the necessary education, experience, and skills to lead effectively in K-12 schools. For the most up-to-date information, it's best to consult the Texas Education Agency's website or a local certification office.

Texas does allow for out-of-state educators, including those with a Mississippi School Administrator License, to seek certification in Texas through a process called "certification by reciprocity." However, there are some specific steps and additional requirements you need to follow to obtain a Texas Principal as Instructional Leader certification.

### 1. Evaluate Out-of-State Credentials

- **Submit Application:** You must apply for a review of your credentials through the Texas Education Agency (TEA). This involves submitting an application for a review of your out-of-state certificate via the Texas Educator Certification Online System (ECOS).
- **Provide Documentation:** You will need to provide official transcripts, a copy of your Mississippi School Administrator License, and verification of your teaching experience.

### 2. Pass Texas Certification Exams

- Even if you hold a valid Mississippi School Administrator License, Texas generally requires you to pass the state-specific certification exams for administrators:
  - o **Principal as Instructional Leader Exam (268):** This is a content-focused exam for school administrators.
  - Performance Assessment for School Leaders (PASL) (368): This is a
    performance-based assessment that evaluates your leadership abilities in a school
    setting.
- In some cases, experienced administrators might be eligible for a test exemption, but this is determined on a case-by-case basis by the TEA.

### 3. Background Check and Fingerprinting

• Criminal Background Check: Texas requires all applicants, including those certified out-of-state, to complete a fingerprint-based criminal background check.

### 4. Temporary One-Year Certificate

• If your Mississippi license is deemed equivalent to a Texas Principal as Instructional Leader certificate, you may be eligible for a **one-year non-renewable certificate**. This temporary certificate allows you to work as a principal in Texas while you complete any additional requirements, such as passing the required Texas exams.

# 5. Professional Development and Continuing Education

• After receiving your Texas certification, you'll need to complete continuing professional education (CPE) to maintain and renew your certificate every five years.

# **Summary**

While Texas does recognize out-of-state licenses, including a Mississippi School Administrator License, you will likely need to pass Texas-specific certification exams and complete a criminal background check. The TEA's review of your credentials will determine the exact steps you need to take.

# Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Texas Education Agency: <a href="https://tea.texas.gov/texas-educators/certification">https://tea.texas.gov/texas-educators/certification</a>

# **UTAH**

### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Utah, you need to meet several educational, experience, and application requirements. Here's a detailed overview of the process:

# 1. Educational Requirements

• **Master's Degree:** You must hold a master's degree from an accredited institution. The degree should be in educational leadership, administration, or a closely related field.

### 2. Approved Preparation Program

- Administrator Preparation Program: Completion of an approved school administrator preparation program is required. This program includes coursework in school management, leadership, and administration, along with practical experience.
- **Program Accreditation:** The program should be approved by the Utah State Board of Education and provide the necessary training for school administration roles.

# 3. Experience Requirements

- **Teaching Experience:** Typically, you need to have at least three years of satisfactory teaching experience in a K-12 setting. This experience demonstrates a solid understanding of educational practices.
- Administrative Experience: Although not always required for the initial license, having experience in an administrative role (e.g., assistant principal) can be beneficial.

### 4. Testing Requirements

- **Praxis Administrator Exams:** You must pass the Praxis School Leadership Series exams, including:
  - Praxis Educational Leadership: Administration and Supervision (5411)
  - Other relevant Praxis exams may be required depending on the specific role and requirements.
- **Utah School Leadership Test:** You may need to pass additional state-specific assessments related to school leadership.

### 5. Background Checks

- State and National Background Checks: You must complete background checks, including:
  - o Utah Bureau of Criminal Identification (BCI) Criminal Background Check
  - o FBI Criminal History Report

# **o** Utah Child Abuse and Neglect Background Check

### **6. Application Process**

- Apply via the Utah State Board of Education: Submit your application for certification through the Utah State Board of Education's online licensing system.
- **Submit Documentation:** Provide transcripts, proof of completion of an approved administrator preparation program, test scores, and verification of teaching and/or administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

### 7. Provisional Certification

• **Provisional or Temporary Certification:** If you do not meet all of Utah's requirements immediately, you may be issued a provisional or temporary certificate. This allows you to work in an administrative role while you complete any additional requirements.

# 8. Induction and Professional Development

- **Induction Program:** New school administrators in Utah may be required to participate in an induction program during their initial years in the role. This includes mentorship and professional development.
- **Continuing Education:** Ongoing professional development is required to maintain and renew your certification.

# 9. Types of Administrator Licenses

- **Initial Administrator License:** This is the entry-level license for new school administrators, typically valid for a specific period and requiring renewal by meeting the state's professional development requirements.
- **Professional Administrator License:** After gaining experience and meeting additional requirements, you can apply for a Professional Administrator License, which has a longer validity period and may require additional professional development.

### **Final Notes**

The specific requirements for obtaining an initial School Administrator license in Utah can vary based on the type of administrative role you are seeking (e.g., Principal, Assistant Principal) and any updates to state regulations. For the most accurate and up-to-date information, it is advisable to consult the Utah State Board of Education's website or contact their certification office directly.

Utah does accept out-of-state school administrator licenses, including those from Mississippi, through a process of reciprocity. However, there are specific steps and potential additional requirements you may need to fulfill to obtain a Utah School Administrator license. Here's an overview:

### 1. Reciprocity for Out-of-State Licenses

• **License Transfer:** If you hold a valid Mississippi school administrator license, you can apply for a Utah school administrator license through reciprocity. Your Mississippi license should be comparable to the Utah certification you are seeking in terms of role and responsibilities.

# 2. Additional Requirements

- Testing Requirements:
  - O Utah-Specific Assessments: You may be required to pass Utah-specific assessments or exams, such as the Praxis School Leadership Series exams or other state-specific tests, even if you hold a license from Mississippi. This ensures that you meet Utah's standards for school leadership.
- Utah-Specific Coursework:
  - Additional Coursework: You might need to complete additional coursework or training related to Utah's educational standards, laws, or administrative practices if there are significant differences between Mississippi's and Utah's requirements.

# 3. Background Checks

- Mandatory Background Checks: You must complete new background checks in Utah, regardless of any previous checks completed in Mississippi. These include:
  - **o** Utah Bureau of Criminal Identification (BCI) Criminal Background Check
  - o FBI Criminal History Report
  - **o** Utah Child Abuse and Neglect Background Check

### 4. Application Process

- Apply via the Utah State Board of Education: Submit your application for certification through the Utah State Board of Education's online licensing system.
- **Submit Documentation:** Provide your Mississippi school administrator license, transcripts, proof of completion of any required preparation programs, test scores, and verification of administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

### 5. Provisional Certification

• **Provisional or Temporary Certification:** If you do not meet all of Utah's requirements immediately, you may be issued a provisional or temporary certificate. This allows you to work in an administrative role while you complete any additional requirements.

# 6. Induction and Professional Development

- **Induction Program:** New administrators in Utah may be required to participate in an induction program during their initial years in the role. This includes mentorship and professional development.
- **Continuing Education:** Ongoing professional development is required to maintain and renew your certification.

### **Final Notes**

The specific requirements and processes for transferring a school administrator license from Mississippi to Utah can vary based on your experience, the type of license you hold, and Utah's current regulations. For the most accurate and up-to-date information, it is best to consult the Utah State Board of Education or their certification office directly.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Utah State Board of Education: <a href="https://schools.utah.gov/licensing">https://schools.utah.gov/licensing</a>

# **VERMONT**

### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Vermont, you must meet several educational, experience, and application requirements. Here's an overview of the process:

# 1. Educational Requirements

• **Master's Degree:** You must hold a master's degree from an accredited institution. The degree should be in educational leadership, administration, or a closely related field.

# 2. Approved Preparation Program

- Administrator Preparation Program: Completion of an approved school administrator preparation program is required. This program includes coursework in educational leadership, management, and administration, along with a practical internship or residency experience.
- **Program Accreditation:** The preparation program should be approved by the Vermont Agency of Education.

# 3. Experience Requirements

- **Teaching Experience:** You typically need to have at least three years of satisfactory teaching experience in a K-12 setting. This experience demonstrates a solid understanding of educational practices.
- Administrative Experience: While not always required for the initial license, having experience in an administrative role (e.g., assistant principal) can be beneficial.

# 4. Testing Requirements

- **Praxis Exams:** You may need to pass specific Praxis exams related to school leadership. This includes:
  - o Praxis Educational Leadership: Administration and Supervision (5411)
- Additional Assessments: Depending on your background and the specifics of Vermont's requirements, you might need to complete additional assessments related to educational leadership.

# 5. Background Checks

- State and National Background Checks: You must complete background checks, including:
  - **o** Vermont Criminal Record Check
  - o FBI Criminal History Report

# Vermont Child Abuse and Neglect Registry Check

# 6. Application Process

- **Apply via the Vermont Agency of Education:** Submit your application for certification through the Vermont Agency of Education's online licensing system.
- **Submit Documentation:** Provide transcripts, proof of completion of an approved administrator preparation program, test scores, and verification of teaching and/or administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

# 7. Provisional Certification

• **Provisional or Temporary Certification:** If you do not meet all of Vermont's requirements immediately, you may be issued a provisional or temporary certificate. This allows you to work in an administrative role while you complete any additional requirements.

# 8. Induction and Professional Development

- **Induction Program:** New school administrators in Vermont may be required to participate in an induction program during their initial years in the role. This includes mentorship and professional development.
- **Continuing Education:** Ongoing professional development is required to maintain and renew your certification.

### **Final Notes**

The specific requirements for obtaining an initial School Administrator license in Vermont can vary based on your experience and the current regulations. For the most accurate and up-to-date information, it is best to consult the Vermont Agency of Education or their certification office directly.

Vermont accepts out-of-state school administrator licenses, including those from Mississippi, through a process of reciprocity. However, there are specific steps and potential additional requirements you may need to fulfill to obtain a Vermont School Administrator license. Here's an overview:

# 1. Reciprocity for Out-of-State Licenses

• **License Transfer:** If you hold a valid Mississippi school administrator license, you can apply for a Vermont school administrator license through reciprocity. Your Mississippi license must be comparable to the Vermont certification you are seeking in terms of role and responsibilities.

# 2. Additional Requirements

### • Testing Requirements:

 Vermont-Specific Exams: You may need to pass Vermont-specific exams or assessments, even if you hold a license from Mississippi. This could include Praxis exams relevant to school leadership or other state-specific tests.

# • Vermont-Specific Coursework:

Additional Coursework: Depending on the differences between Mississippi's and Vermont's certification requirements, you might need to complete additional coursework or training related to Vermont's educational standards or administrative practices.

# 3. Background Checks

- Mandatory Background Checks: You must complete new background checks in Vermont, regardless of any previous checks completed in Mississippi. These include:
  - o Vermont Criminal Record Check
  - o FBI Criminal History Report
  - o Vermont Child Abuse and Neglect Registry Check

# 4. Application Process

- Apply via the Vermont Agency of Education: Submit your application for certification through the Vermont Agency of Education's online licensing system.
- **Submit Documentation:** Provide your Mississippi school administrator license, transcripts, proof of completion of any required preparation programs, test scores, and verification of administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

# 5. Provisional Certification

• **Provisional or Temporary Certification:** If you do not meet all of Vermont's requirements immediately, you may be issued a provisional or temporary certificate. This allows you to start working in an administrative role while you complete any additional requirements.

# 6. Induction and Professional Development

- **Induction Program:** New school administrators in Vermont may be required to participate in an induction program during their initial years in the role. This includes mentorship and support.
- **Continuing Education:** Ongoing professional development is required to maintain and renew your certification.

# **Final Notes**

The specific requirements and processes for transferring a school administrator license from Mississippi to Vermont can vary based on your experience, the type of license you hold, and Vermont's current regulations. For the most accurate and up-to-date information, it is best to consult the Vermont Agency of Education or their certification office directly.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC State of Vermont Agency of Education: <a href="https://education.vermont.gov/educator-licensure">https://education.vermont.gov/educator-licensure</a>

# **VIRGINIA**

### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Virginia, you need to meet several educational, experience, and application requirements. Here's an overview of the process:

# 1. Educational Requirements

• **Master's Degree:** You must hold a master's degree in educational leadership, administration, or a closely related field from an accredited institution.

# 2. Approved Preparation Program

- Administrator Preparation Program: Completion of an approved school administrator preparation program is required. This program includes coursework in educational leadership, management, and administration, along with a practical internship or residency experience.
- **Program Accreditation:** The preparation program must be approved by the Virginia Department of Education.

# 3. Experience Requirements

- **Teaching Experience:** You generally need to have at least three years of satisfactory teaching experience in a K-12 setting.
- Leadership Experience: Although not always required for the initial license, experience in a leadership role (e.g., assistant principal) can be beneficial.

# 4. Testing Requirements

- **Virginia School Leaders Licensure Assessment (VSLA):** You must pass the VSLA, which assesses your knowledge and skills related to school leadership.
- Additional Tests: Depending on your background, you may also need to pass other assessments related to educational leadership.

# 5. Background Checks

- State and National Background Checks: You must complete background checks, including:
  - o Virginia State Police Criminal Record Check
  - o FBI Criminal History Report
  - Child Abuse and Neglect Background Check

# 6. Application Process

- Apply via the Virginia Department of Education: Submit your application for certification through the Virginia Department of Education's online licensing system.
- **Submit Documentation:** Provide transcripts, proof of completion of your administrator preparation program, test scores, and verification of teaching and/or administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

### 7. Provisional Certification

• **Provisional or Temporary Certification:** If you do not meet all of Virginia's requirements immediately, you may be issued a provisional or temporary license. This allows you to work in an administrative role while you complete any additional requirements.

# 8. Induction and Professional Development

- **Induction Program:** New school administrators in Virginia may be required to participate in an induction program during their initial years in the role. This includes mentorship and professional development.
- **Continuing Education:** Ongoing professional development is required to maintain and renew your certification.

### **Final Notes**

The specific requirements for obtaining an initial School Administrator license in Virginia can vary based on your experience and the current regulations. For the most accurate and up-to-date information, it is best to consult the Virginia Department of Education or their certification office directly.

Virginia accepts out-of-state school administrator licenses, including those from Mississippi, through a process of reciprocity. However, there are specific steps and potential additional requirements you may need to fulfill to obtain a Virginia School Administrator license. Here's an overview:

# 1. Reciprocity for Out-of-State Licenses

• **License Transfer:** If you hold a valid Mississippi school administrator license, you can apply for a Virginia school administrator license through reciprocity. Your Mississippi license should be comparable to the Virginia certification you are seeking in terms of role and responsibilities.

# 2. Additional Requirements

### • Testing Requirements:

 Virginia-Specific Exams: You may need to pass Virginia-specific exams or meet additional testing requirements, such as the Virginia School Leaders Licensure Assessment (VSLA).

### • Additional Coursework:

 Coursework in Virginia Standards: Depending on the differences between Mississippi's and Virginia's certification requirements, you might need to complete additional coursework related to Virginia's educational standards or administrative practices.

# 3. Background Checks

- Mandatory Background Checks: You must complete new background checks in Virginia, regardless of any previous checks completed in Mississippi. These include:
  - o Virginia State Police Criminal Record Check
  - o FBI Criminal History Report
  - o Child Abuse and Neglect Background Check

# 4. Application Process

- Apply via the Virginia Department of Education: Submit your application for certification through the Virginia Department of Education's online licensing system.
- **Submit Documentation:** Provide your Mississippi school administrator license, transcripts, proof of completion of any required preparation programs, test scores, and verification of administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

# 5. Provisional Certification

• **Provisional or Temporary Certification:** If you do not meet all of Virginia's requirements immediately, you may be issued a provisional or temporary license. This allows you to start working in an administrative role while you complete any additional requirements.

# 6. Induction and Professional Development

- **Induction Program:** New school administrators in Virginia may be required to participate in an induction program during their initial years in the role. This includes mentorship and professional development.
- **Continuing Education:** Ongoing professional development is required to maintain and renew your certification.

# **Final Notes**

The specific requirements for transferring a school administrator license from Mississippi to Virginia can vary based on your experience, the type of license you hold, and Virginia's current regulations. For the most accurate and up-to-date information, it is best to consult the Virginia Department of Education or their certification office directly.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Virginia Department of Education: <a href="https://www.doe.virginia.gov/teaching-learning-assessment/teaching-in-virginia/licensure">https://www.doe.virginia.gov/teaching-learning-assessment/teaching-in-virginia/licensure</a>

# WASHINGTON

### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Washington State, you must meet several educational, experience, and application requirements. Here's a detailed overview of the process:

### 1. Educational Requirements

• **Master's Degree:** You must hold a master's degree in educational leadership, administration, or a related field from an accredited institution.

# 2. Approved Administrator Preparation Program

- Completion of a State-Approved Program: You need to complete a state-approved administrator preparation program. This program typically includes coursework in educational leadership, school management, and administration, as well as a practicum or internship.
- **Program Accreditation:** The preparation program must be approved by the Washington Professional Educator Standards Board (PESB).

### 3. Experience Requirements

- **Teaching Experience:** You must have a minimum of three years of successful teaching experience in a K-12 setting.
- Leadership Experience (if applicable): While not always required for the initial license, having experience in a leadership role, such as an assistant principal or instructional coach, can be beneficial.

# 4. Testing Requirements

- Washington Educator Skills Test-Leadership (WEST-E): You may need to pass the WEST-E test for school administrators, which assesses your knowledge and skills related to educational leadership and management.
- Other Relevant Assessments: Depending on your specific preparation program and background, you may need to complete additional assessments.

# 5. Background Checks

- State and National Background Checks: You must complete background checks, including:
  - Washington State Patrol (WSP) Criminal Background Check
  - o FBI Criminal History Report
  - **o** Washington State Child Abuse and Neglect Registry Check

### 6. Application Process

- Apply via the Washington Office of Superintendent of Public Instruction (OSPI): Submit your application for certification through the OSPI's online certification system.
- **Submit Documentation:** Provide transcripts, proof of completion of your administrator preparation program, test scores, and verification of teaching and/or administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

### 7. Provisional or Conditional Certification

• **Provisional/Conditional License:** If you do not meet all of Washington's requirements immediately, you may be issued a provisional or conditional license, which allows you to start working in an administrative role while you complete any outstanding requirements.

# 8. Induction and Professional Development

- **Induction Program:** New school administrators in Washington are typically required to participate in an induction program during their initial years in the role. This includes mentorship and professional development.
- **Continuing Education:** Ongoing professional development is required to maintain and renew your certification.

### **Final Notes**

Washington's requirements for school administrator certification emphasize both educational preparation and practical experience in leadership roles. For the most accurate and up-to-date information, it is recommended to consult the Washington Office of Superintendent of Public Instruction (OSPI) or their certification office directly.

Washington State does accept out-of-state school administrator licenses, including those from Mississippi, through a process of reciprocity. However, there are specific steps and additional requirements you may need to fulfill to obtain a Washington School Administrator license. Here's what you need to know:

### 1. Reciprocity for Out-of-State Licenses

• License Transfer: If you hold a valid Mississippi school administrator license, you can apply for a Washington School Administrator license through reciprocity. Your Mississippi license should be comparable to the Washington certification you are seeking in terms of responsibilities and qualifications.

### 2. Additional Requirements

# • Testing Requirements:

 Washington-Specific Exams: You may be required to pass the Washington Educator Skills Test-Leadership (WEST-E) or other relevant assessments, even if you are transferring an out-of-state license.

### Additional Coursework:

Washington-Specific Coursework: Depending on the differences between Mississippi's and Washington's certification requirements, you may need to complete additional coursework related to Washington's educational leadership standards or administrative practices.

# 3. Background Checks

- Mandatory Background Checks: You must complete new background checks in Washington, regardless of any previous checks completed in Mississippi. These include:
  - o Washington State Patrol (WSP) Criminal Background Check
  - o FBI Criminal History Report
  - **o** Washington State Child Abuse and Neglect Registry Check

# 4. Application Process

- Apply via the Office of Superintendent of Public Instruction (OSPI): Submit your application for certification through the OSPI's online certification system.
- **Submit Documentation:** Provide your Mississippi school administrator license, transcripts, proof of completion of any required preparation programs, test scores, and verification of administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

### 5. Provisional or Conditional Certification

• **Provisional/Conditional License:** If you do not meet all of Washington's requirements immediately, you may be issued a provisional or conditional license. This allows you to begin working in an administrative role while you complete any outstanding requirements.

# 6. Induction and Professional Development

- **Induction Program:** New school administrators in Washington may be required to participate in an induction program during their initial years in the role. This includes mentorship and professional development.
- **Continuing Education:** Ongoing professional development is required to maintain and renew your certification.

### **Final Notes**

The specific requirements for transferring a school administrator license from Mississippi to Washington can vary based on your experience, the type of license you hold, and Washington's current regulations. For the most accurate and up-to-date information, it is best to consult the Washington Office of Superintendent of Public Instruction (OSPI) or their certification office directly.

# Sources

# OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC The Washington State Board of Education: <a href="https://ospi.k12.wa.us/certification/teacher-certificate/out-state-applicants-teachers">https://ospi.k12.wa.us/certification/teacher-certificate/out-state-applicants-teachers</a>

# **WEST VIRGINIA**

### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in West Virginia, you must meet several educational, experience, and testing requirements. Here's a detailed overview of the process:

### 1. Educational Requirements

- Master's Degree: You must hold a master's degree in educational leadership, administration, or a closely related field from a regionally accredited institution.
- **Approved Program:** Completion of a state-approved preparation program for school administration is required. This program typically includes coursework in school leadership, management, educational law, finance, and a practicum or internship.

### 2. Experience Requirements

• **Teaching Experience:** You must have at least three years of teaching experience at the K-12 level. This experience is necessary to ensure you have a strong foundation in classroom instruction before moving into an administrative role.

### 3. Testing Requirements

- PRAXIS School Leaders Licensure Assessment (SLLA): You must pass the PRAXIS School Leaders Licensure Assessment (SLLA). This exam evaluates your knowledge and skills in areas such as instructional leadership, school management, and community relations.
- **PRAXIS Core Academic Skills for Educators:** If you have not previously passed the PRAXIS Core exams (in reading, writing, and mathematics), you may be required to do so, depending on the specifics of your educational background.

# 4. Background Checks

- State and National Background Checks: You must complete a criminal background check, which includes:
  - **o** West Virginia State Police Criminal Background Check
  - o FBI Criminal History Report
  - West Virginia Child Abuse and Neglect Registry Check

### 5. Application Process

• Apply via the West Virginia Department of Education (WVDE): Submit your application for certification through the WVDE's online licensing system.

- **Submit Documentation:** You will need to provide transcripts, proof of completion of your administrator preparation program, test scores, and verification of your teaching experience.
- Application Fee: Pay the required application fee when submitting your application.

### 6. Provisional or Conditional Certification

• **Provisional License:** If you do not meet all requirements immediately, you may be issued a provisional license, allowing you to start working in an administrative role while completing any outstanding requirements.

# 7. Induction and Professional Development

- **Induction Program:** New administrators may be required to participate in an induction program, which includes mentorship and professional development during the initial vears of service.
- **Continuing Education:** Ongoing professional development is required to maintain and renew your certification.

### 8. Renewal of Certification

• **Continuing Education:** To renew your certification, you will need to complete continuing education units (CEUs) or graduate coursework in relevant areas of school administration and leadership.

#### **Final Notes**

West Virginia's requirements for an initial School Administrator license emphasize both educational preparation and practical experience in educational leadership. For the most accurate and up-to-date information, it is recommended to consult the West Virginia Department of Education (WVDE) or their certification office directly.

West Virginia does accept out-of-state school administrator licenses, including those from Mississippi, through a reciprocity process. However, there are specific steps and additional requirements that you may need to fulfill to obtain a West Virginia School Administrator license. Here's what you need to know:

# 1. Reciprocity for Out-of-State Licenses

• License Transfer: If you hold a valid Mississippi school administrator license, you can apply for a West Virginia School Administrator license through reciprocity. Your Mississippi license must be comparable to the West Virginia certification you are seeking.

### 2. Additional Requirements

• Educational Requirements: Ensure that your educational background (typically a master's degree in educational leadership or administration) aligns with West Virginia's requirements.

# • Experience Requirements:

Administrative Experience: You may need to verify your administrative experience in Mississippi to demonstrate that it meets West Virginia's requirements for school administrators.

# • Testing Requirements:

o **PRAXIS School Leaders Licensure Assessment (SLLA):** West Virginia may require you to pass the PRAXIS SLLA if it was not required for your Mississippi license. If you have already passed the SLLA or a similar exam in Mississippi, you may not need to retake it, but this will depend on WVDE's evaluation.

### • Background Checks:

- New Background Checks: Regardless of background checks completed in Mississippi, you must complete new background checks in West Virginia, including:
  - West Virginia State Police Criminal Background Check
  - FBI Criminal History Report
  - West Virginia Child Abuse and Neglect Registry Check

### 3. Application Process

- Apply via the West Virginia Department of Education (WVDE): Submit your application for certification through the WVDE's online licensing system.
- **Submit Documentation:** Provide your Mississippi school administrator license, transcripts, test scores, verification of administrative experience, and other required documentation.
- Application Fee: Pay the required application fee when submitting your application.

### 4. Provisional or Conditional Certification

• **Provisional License:** If there are differences between Mississippi's and West Virginia's requirements that you have not yet met, you may be issued a provisional or conditional license. This allows you to begin working as a school administrator in West Virginia while completing any outstanding requirements.

# 5. Induction and Professional Development

- **Induction Program:** You may be required to participate in an induction program or complete professional development specific to West Virginia's educational leadership standards during your initial years of service.
- Continuing Education: Ongoing professional development will be necessary to maintain and renew your West Virginia certification.

### **Final Notes**

The process and specific requirements for transferring a school administrator license from Mississippi to West Virginia can vary based on your background and the WVDE's evaluation. For the most accurate and up-to-date information, it's recommended to consult the West Virginia Department of Education (WVDE) directly.

# Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC West Virginia Department of Education: <a href="https://wvde.us/certification/">https://wvde.us/certification/</a>

# **WISCONSIN**

### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Wisconsin, you must meet specific educational, experience, and testing requirements. Here's a detailed overview of the process:

# 1. Educational Requirements

- **Master's Degree:** You must hold a master's degree in educational leadership, educational administration, or a closely related field from a regionally accredited institution.
- **Approved Preparation Program:** Completion of a state-approved school administrator preparation program is required. This program should include coursework in school leadership, management, educational law, and finance, along with a practicum or internship.

# 2. Experience Requirements

• **Teaching Experience:** While not always strictly required, it is beneficial to have experience as a teacher. Many preparation programs and licenses prefer or require prior teaching experience.

### 3. Testing Requirements

- Wisconsin Foundations of Reading Test (FORT): If you are seeking a license for elementary or special education, you may need to pass the FORT. This test assesses knowledge in reading instruction.
- PRAXIS School Leaders Licensure Assessment (SLLA): Wisconsin requires passing the PRAXIS SLLA to demonstrate your competency in school leadership and administration. This is a key component of the licensure process.

# 4. Background Checks

- Criminal Background Check: You must complete a criminal background check, which includes:
  - **o** Wisconsin Department of Justice Criminal Background Check
  - o FBI Criminal History Report (including fingerprinting)
  - **o** Wisconsin Child Abuse and Neglect Registry Check

### **5. Application Process**

- Apply via the Wisconsin Department of Public Instruction (DPI): Submit your application for certification through the DPI's online licensing system (Educator Licensing Online ELO).
- **Submit Documentation:** Provide your transcripts, proof of completion of your administrator preparation program, test scores, and any other required documentation.
- Application Fee: Pay the required application fee when submitting your application.

### 6. Provisional or Conditional Certification

• **Provisional License:** If you do not meet all requirements immediately, you may be issued a provisional license. This allows you to begin working in an administrative role while you complete any outstanding requirements.

# 7. Induction and Professional Development

- **Induction Program:** New administrators may be required to participate in an induction program that includes mentorship and professional development during the initial years of service.
- Continuing Education: Ongoing professional development is required to maintain and renew your certification. This includes completing continuing education units (CEUs) or additional coursework relevant to school administration.

### 8. Renewal of Certification

• **Renewal:** Initial licenses are typically valid for a certain period, often 5 years. To renew your license, you will need to meet continuing education requirements and demonstrate ongoing professional development.

### **Final Notes**

Wisconsin's requirements for an initial School Administrator license emphasize both educational preparation and practical experience in educational leadership. For the most accurate and up-to-date information, it is recommended to consult the Wisconsin Department of Public Instruction (DPI) or visit their website directly.

Wisconsin accepts out-of-state school administrator licenses, including those from Mississippi, through a process of reciprocity. However, there are specific steps and

# additional requirements you may need to fulfill to obtain a Wisconsin School Administrator license. Here's what you need to know:

# 1. Reciprocity for Out-of-State Licenses

• **License Transfer:** Wisconsin evaluates out-of-state licenses to determine if they are comparable to the state's requirements. If you hold a valid Mississippi school administrator license, you can apply for a Wisconsin license through the reciprocity process.

### 2. Additional Requirements

• Educational Requirements: Ensure that your educational background (typically a master's degree in educational leadership or administration) aligns with Wisconsin's requirements.

# • Testing Requirements:

- o **PRAXIS School Leaders Licensure Assessment (SLLA):** Wisconsin may require you to pass the PRAXIS SLLA if it was not required for your Mississippi license. If you have already passed the SLLA or a similar exam, you may need to submit your scores to Wisconsin.
- Wisconsin Foundations of Reading Test (FORT): If your role will involve teaching at the elementary level or in special education, you might need to pass the FORT. This requirement can vary based on your previous credentials and the specifics of your Mississippi license.

# Background Checks:

- o **New Background Checks:** Regardless of the background checks completed in Mississippi, you must complete new background checks in Wisconsin, including:
  - Wisconsin Department of Justice Criminal Background Check
  - FBI Criminal History Report (including fingerprinting)
  - Wisconsin Child Abuse and Neglect Registry Check

### 3. Application Process

- Apply via the Wisconsin Department of Public Instruction (DPI): Submit your application for certification through the DPI's online licensing system (Educator Licensing Online ELO).
- **Submit Documentation:** Provide your Mississippi school administrator license, transcripts, proof of completion of your administrator preparation program, test scores, and verification of your administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

### 4. Provisional or Conditional Certification

• **Provisional License:** If there are differences between Mississippi's and Wisconsin's requirements that you have not yet met, you may be issued a provisional license. This allows you to start working as a school administrator in Wisconsin while completing any outstanding requirements.

# 5. Induction and Professional Development

- **Induction Program:** New administrators may need to participate in an induction program or complete professional development during the initial years of service.
- **Continuing Education:** Ongoing professional development is necessary to maintain and renew your Wisconsin certification.

### **Final Notes**

The specific requirements for transferring a school administrator license from Mississippi to Wisconsin can vary depending on your background and the Wisconsin Department of Public Instruction's (DPI) evaluation. For the most accurate and detailed information, it's recommended to consult the Wisconsin DPI directly or visit their website.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Wisconsin Department of Public Instruction: <a href="https://dpi.wi.gov/licensing">https://dpi.wi.gov/licensing</a>

# **WYOMING**

### SCHOOL ADMINISTRATOR CERTIFICATION

8.2024

✓ Belhaven University **DOES MEET** Licensure Requirements

To obtain an initial School Administrator license in Wyoming, you need to meet specific educational, experience, and application requirements. Here's an overview of the process:

### 1. Educational Requirements

- **Master's Degree:** You must have a master's degree in educational leadership, educational administration, or a closely related field from a regionally accredited institution.
- **Approved Administrator Preparation Program:** Completion of a state-approved school administrator preparation program is required. This program should include coursework in school leadership, management, educational law, and finance, along with a practicum or internship.

### 2. Experience Requirements

• **Teaching Experience:** While not always strictly required, having prior teaching experience is beneficial. Many programs and licensing requirements prefer or require previous classroom experience.

### 3. Testing Requirements

• **Praxis School Leaders Licensure Assessment (SLLA):** Wyoming requires passing the Praxis SLLA to demonstrate competency in school leadership and administration. This test assesses your knowledge and skills in school management and instructional leadership.

### 4. Background Checks

- Criminal Background Check: You must complete a criminal background check, which includes:
  - **o** Wyoming State Criminal Background Check
  - o **FBI Criminal History Report** (including fingerprinting)
  - **o** Wyoming Child Abuse and Neglect Registry Check

# 5. Application Process

- Apply via the Wyoming Professional Teaching Standards Board (PTSB): Submit your application for certification through the PTSB's online licensing system.
- **Submit Documentation:** Provide your transcripts, proof of completion of your administrator preparation program, test scores, and verification of administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

### 6. Provisional or Conditional Certification

• **Provisional License:** If you do not meet all requirements initially, you may be issued a provisional or conditional license. This allows you to start working as a school administrator in Wyoming while completing any outstanding requirements.

# 7. Professional Development

- **Induction Program:** New administrators may be required to participate in an induction program or complete professional development during the initial years of service.
- Continuing Education: Ongoing professional development is required to maintain and renew your Wyoming School Administrator license. This includes completing continuing education units (CEUs) or additional coursework relevant to school administration.

### 8. Renewal of Certification

• **Renewal Process:** Your initial license is typically valid for a specific period, often 5 years. To renew your license, you will need to complete continuing education requirements and submit a renewal application through the PTSB.

### **Final Notes**

Wyoming's requirements for an initial School Administrator license emphasize educational preparation, testing, and background checks. For the most accurate and up-to-date information, it is recommended to consult the Wyoming Professional Teaching Standards Board (PTSB) or visit their website directly.

Wyoming accepts out-of-state school administrator licenses, including those from Mississippi, through a process of reciprocity. However, there are specific steps and additional requirements you may need to fulfill to obtain a Wyoming School Administrator license. Here's a detailed overview:

### 1. Reciprocity for Out-of-State Licenses

• License Transfer: Wyoming evaluates out-of-state licenses to determine if they are comparable to Wyoming's requirements. If you hold a valid Mississippi School Administrator license, you can apply for a Wyoming license through the reciprocity process.

### 2. Additional Requirements

- Educational Requirements: Ensure that your educational background (typically a master's degree in educational leadership or administration) aligns with Wyoming's requirements.
- Testing Requirements:

o **Praxis School Leaders Licensure Assessment (SLLA):** Wyoming requires passing the Praxis SLLA to demonstrate your competency in school leadership and administration. If you have already passed the SLLA or a similar exam as part of your Mississippi licensure, you may need to submit your scores to Wyoming.

# • Background Checks:

- New Background Checks: Regardless of the background checks completed in Mississippi, you must complete new background checks in Wyoming, including:
  - Wyoming State Criminal Background Check
  - FBI Criminal History Report (including fingerprinting)
  - Wyoming Child Abuse and Neglect Registry Check

### 3. Application Process

- Apply via the Wyoming Professional Teaching Standards Board (PTSB): Submit your application for certification through the PTSB's online licensing system.
- **Submit Documentation:** Provide your Mississippi School Administrator license, transcripts, proof of completion of your administrator preparation program, test scores, and verification of administrative experience.
- Application Fee: Pay the required application fee when submitting your application.

### 4. Provisional or Conditional Certification

• **Provisional License:** If there are differences between Mississippi's and Wyoming's requirements that you have not yet met, you may be issued a provisional or conditional license. This allows you to start working as a school administrator in Wyoming while completing any outstanding requirements.

# 5. Professional Development

- **Induction Program:** New administrators may need to participate in an induction program or complete professional development during the initial years of service.
- Continuing Education: Ongoing professional development is required to maintain and renew your Wyoming School Administrator license. This includes completing continuing education units (CEUs) or additional coursework.

### Sources

OpenAI CHAT/GPT

National Association of State Directors of Teacher Education and Certification – NASDTEC Wyoming Department of Education: <a href="https://edu.wyoming.gov/educators/">https://edu.wyoming.gov/educators/</a>