



CFR 668.43 & 600.9 (c)(2)

PROFESSIONAL LICENSURE AND DETERMINATION OF LOCATION

July 2023

Professional Programs Covered

Belhaven University offers the following licensure programs covered under CFR 668.43 and 600.9 (c) (2).

- Bachelor of Science in Nursing
- Bachelor of Science in
 - Elementary Education K-6
 - Music Education
- Master of Arts in Teaching (alternative route)
- Master of Education School Leadership and Administration

COMPLIANCE WITH FEDERAL REGULATIONS

- ***Bachelor of Science in Nursing***

The Bachelor of Science in Nursing is accredited by the Commission of Collegiate Nursing Education (CCNE) which is recognized in all 50 states and US territories, therefore, Belhaven University has determined that the Bachelor of Science in Nursing does not need to perform a verification of location of the students and is not required to provide a direct notification to the students concerning licensure. This information is listed on the university web site at <https://www.belhaven.edu/belhaven/consumer-info.htm>

- ***School of Education***



BELHAVEN UNIVERSITY SCHOOL OF EDUCATION

Educator as Servant Leader
Learning to Lead – Leading to Serve

EDUCATOR PREPARATION PROVIDER

7.1.2020

THE BELHAVEN UNIVERSITY SCHOOL OF EDUCATION **PROFESSIONAL LICENSURE DISCLOSURE POLICIES AND IMPLEMENTATION**

Federal Regulation: 34 CFR 668.43 (a) (5) (v) and 34 CFR 668.43 (c)

The following statement has been approved by the Belhaven University School of Education's Faculty Council for implementation with current and prospective Educator Licensure Candidates. This **Professional Licensure Disclosure Policy** statement is conveyed to those individuals who are inquiring, applying, or who are currently involved

in the Professional Educator Preparation Programs at both the Undergrad and Graduate levels for initial and/or advanced Educator Licensure degree programs:

The Belhaven University Educator Licensure Preparation Programs are in compliance with Federal Regulation: 34 CFR 668.43 (a) (5) (v) and 34 CFR 668.43 (c), requiring disclosures by institutions regarding educational requirements for programs leading to professional licensure or certification regardless of modality.

*The Belhaven University School of Education has made “**No Determination**” as to whether Belhaven’s Educator Preparation Programs and curriculum meet other state and/or territory educational requirements for educator licensure other than those educator licensure programs approved by the state of Mississippi.*

*All of the Belhaven University School of Education educator preparation degree programs leading to educator licensure have been approved by the **Mississippi Department of Education**.*

*The Belhaven University School of Education’s Educator Preparation Licensure Programs **do not** automatically qualify out of state candidates for educator licensure, certification upgrade, endorsement, or pay increase within their state of residence or state of their employment. Out-of-state candidates are responsible for ascertaining the requirements for licensure, endorsement, or pay increase in the state where they seek employment or licensure.*

The following policies and procedures apply to both face-to-face and distance education candidates.

1. **APPLICATION & ADMISSIONS**

- The Belhaven University School of Education web page provides the aforementioned statement for disclosure applicable to all Educator Licensure and Endorsement programs offered in the Belhaven University School of Education and confirms that all licensure and endorsement programs are recognized and approved by the Mississippi Department of Education (MDE) and valid only in the state of Mississippi for Educator Licensure.
- Applicants are provided this information as part of the degree plan sheets and/or a program *Memorandum of Understanding* provided in the School of Education Application Packet.
- The School of Education Recruiters and Admissions Officers understand the policy and explain the disclosure policy to applicants, and/or new candidates who inquire about the program.
- Upon admissions to the University and enrollment in the School of Education, new candidates are required to sign a *Memorandum of Understanding* defining the School of Education’s policy regarding licensure and stating that the School

of Education has made “**No Determination**” regarding requirements for education licensure in any other state and/or territory other than those approved by MDE.

Page 1 of 2

2. DOCUMENTATION OF THE POLICY

- The Belhaven University **School of Education Professional Licensure Disclosure Policy** is published on the *Elementary Teacher Education Degree Plan Sheet* for the initial Mississippi Teacher Licensure degree program and given to all Elementary Teacher Education majors each year during their course of study. At the Graduate degree level, the Policy is published on each Graduate School of Education Advanced Degree Plan and a *Memorandum of Understanding* is signed by the candidate upon entrance into the program. A copy is kept in the candidate’s record file in the School of Education office.
- The **School of Education Professional Licensure Disclosure Policy** is published on the Belhaven University School of Education home web page.
<https://www.belhaven.edu/academics/Education/default.htm>
This web page also has a link to the different State Departments of Education in the 50 United States and Territories. This allows candidates to locate the state they may want to apply for an Educator Licensure and search for the requirements for licensure/certification for each state.
<https://nc-sara.org/professional-licensure-directory>
- The **Education Professional Licensure Disclosure Policy** is published in the Belhaven University Catalog on the School of Education information pages.
- All School of Education degree programs are marketed and/or advertised as meeting and leading to Mississippi state educator licenses or endorsements and are not designed or developed to meet any other state or U.S. territory requirements for educator licensure and/or endorsements.

3. CANDIDATE LOCATION

- Belhaven University maintains an information data base of all applicants interested in the Belhaven University School of Education Educator Preparation Program. This information informs the School of Education of the candidate’s location/state.
- The University’s data base provides the School of Education with the candidate’s location at the time of the candidate’s initial inquiry into the program and then is maintained and kept current once the candidate is enrolled in the Education program.
- The University requires formal notification from a candidate if and when they should change address and/or location including a change of state. The School of Education is kept informed through the University’s data base.

4. INFORMING CANDIDATES

- Education majors at the initial educator licensure level and those graduate candidates at the advance licensure and endorsement levels are reminded of the **Education Professional Licensure Disclosure Policy** at the beginning

of each course as the disclosure statement is a required statement published in all course syllabi in the School of Education at both the undergraduate and graduate levels.

- Online courses publish the **Education Professional Licensure Disclosure Policy** statement as part of every course module and reminders provided on the Announcement Section of courses in Canvas.
- Undergraduate candidates are reminded of the **Education Professional Licensure Disclosure Policy** during the School of Education - Education Seminar which is required of all undergrad candidates each semester. Candidates are once again reminded of the policy during their admissions interview to the Teacher Educator Preparation Program.