

# **BELHAVEN UNIVERSITY**

## **Adjunct Faculty – Doctor of Business Administration (DBA)**

The School of Business at Belhaven University is recruiting a pool of adjunct faculty to teach courses in our growing **Doctor of Business Administration (DBA)** program. Adjunct faculty in the DBA program play a vital role in developing practitioner-scholars who integrate rigorous research with real-world business practice and ethical, faith-informed leadership.

### **Position Overview**

Belhaven University's School of Business invites applications for adjunct positions to teach in the Doctor of Business Administration (DBA) program. We seek experienced scholar-practitioners who are passionate about doctoral-level education and bring a rich blend of academic excellence, professional expertise, and commitment to Christian values.

### **Primary Responsibilities**

- Teach assigned doctoral-level content or research methodology courses using effective online or hybrid instructional strategies.
- Design and facilitate interactive, application-focused learning experiences that connect theory to professional practice.
- Maintain frequent and open communication with students, faculty, and staff through email, Canvas, telephone, or other appropriate media.
- Review course content, activities, and assignments prior to the term start.
- Provide students with timely and specific feedback on assignments and coursework (typically within 7 business days).
- Respond to student inquiries within 24 hours or 1 business day.
- Grade assignments and exams in a timely manner and submit final grades according to university policy.
- Participate in program-related activities as needed to support student success and program quality.

### **Required Qualifications**

- Terminal degree (Ph.D., DBA, or equivalent doctoral degree in Business Administration or a closely related field) from a regionally accredited institution.
- Demonstrated expertise in one or more areas relevant to the DBA curriculum (e.g., leadership, strategic management, research methods, business intelligence, healthcare administration, or other business specializations).
- Prior teaching or mentoring experience at the graduate level (doctoral experience preferred).
- Proficiency with learning management systems (Canvas preferred) and virtual meeting platforms.
- Strong communication and organizational skills.
- Applicants must be able to fully support the University vision, mission and statement of faith and contribute to the spiritual and academic fellowship of the University.  
<http://www.belhaven.edu/Belhaven/mission.htm>

### **Preferred Qualifications**

- Record of scholarly activity, applied research, or publications
- Industry certifications or specialized expertise in business domains
- Experience supporting non-traditional, working adult learners

## **Application Process**

Interested candidates should submit:

1. Cover letter addressing your qualifications, teaching philosophy, and commitment to Belhaven's Christian mission
2. Current curriculum vitae highlighting academic credentials, teaching experience, research/scholarly activity, and professional leadership roles
3. Please prepare a brief account (no more than 750 words) of your spiritual pilgrimage including the time and circumstances surrounding your becoming a believer in Christ and your current relationship with Christ. Please click on this link:  
[http://www.belhaven.edu/belhaven/employment\\_pdfs/LetterOfEmploymentCommitment.pdf](http://www.belhaven.edu/belhaven/employment_pdfs/LetterOfEmploymentCommitment.pdf) to review Belhaven University's Commitment Statement including our employee expectations. Should you receive a job offer, you will be asked to sign accepting this commitment.

### **Submit all application materials to:**

Dr. Zonzie McLaurin  
Chair of the DBA Program  
[schoolofbusiness@belhaven.edu](mailto:schoolofbusiness@belhaven.edu)

Employment at Belhaven University is contingent upon the results of an independent background check.