

BELHAVEN UNIVERSITY

Program Director, Doctor of Business Administration (DBA) Degree Program

Belhaven University seeks a visionary academic leader to direct our thriving Doctor of Business Administration program. As Program Director, you will guide the next generation of business scholars and practitioners while advancing an educational experience firmly rooted in Christian principles. This influential position offers the rare opportunity to significantly impact both the academic landscape and the business community through innovative program development, mentorship of doctoral candidates, and cultivation of a vibrant scholarly environment. If you are passionate about integrating faith and learning while developing business leaders who will transform organizations through ethical leadership and rigorous research, we invite you to join our mission.

Belhaven is located in a historic residential neighborhood just north of downtown Jackson. Jackson is a pleasant city with parks, bike trails, and a thriving arts and cultural community. The School of Business values strong partnerships within the community and within the university. Current faculty are collaborative and collegial with other departments working together on research, recruitment, and other projects.

Position Overview:

The Program Director for its Doctor of Business Administration (DBA) degree program is responsible for overseeing the academic quality, operational effectiveness, and strategic growth of the DBA program. The ideal candidate will be a committed educator and scholar who integrates Christian faith into their work, aligning with the mission of Belhaven University.

Responsibilities

- **Program Leadership and Administration**
 - Provide strategic leadership for the DBA program, ensuring alignment with the mission, vision, and goals of the School of Business and the university.
 - Oversee the design, implementation, and continuous improvement of the DBA curriculum, ensuring its relevance to contemporary business and academic needs.
 - Collaborate with university leadership to set enrollment and retention goals for the program and implement strategies to achieve them.
 - Teach courses in the program.
- **Faculty Development and Oversight**
 - Recruit, mentor, and evaluate faculty members teaching in the DBA program.
 - In collaboration with the Dean of Online Studies, facilitate faculty development initiatives to ensure instructional excellence and scholarly productivity.
 - Promote a collegial and collaborative academic environment that fosters innovation and intellectual rigor.
 - Develop and implement a DBA Chair training program with accompanying training manual.
- **Student Support and Engagement**
 - Serve as the primary point of contact for DBA students, providing guidance on academic and professional development matters.
 - Foster a culture of student success by implementing effective advising, mentoring, and support services.

- Actively engage with students to promote scholarly productivity and ensure timely program completion.
- Plan and execute the annual digital residencies for DBA students.
- Collaborate with the Dean of Doctoral Studies on the international student residencies as it relates to the DBA program. Attend (and teach, if necessary) all international student residencies.
- **Academic and Scholarly Contributions**
 - Maintain a personal program of scholarly activity and professional development.
 - Support faculty and student research efforts, facilitating opportunities for publication and conference participation.
 - Ensure high academic standards in all aspects of the DBA program, including dissertation/applied project research and defense.
- **Operational and Accreditation Responsibilities**
 - Support the work of the Provost and Dean to ensure compliance with SACS and IACBE accreditation standards and reporting requirements related to the DBA program.
 - Conduct regular program assessments and utilize data to drive improvements in curriculum and delivery.
- **Community and Professional Engagement**
 - Represent the DBA program at internal and external events, including recruitment fairs, academic conferences, and community outreach initiatives.
 - Build partnerships with business leaders, organizations, and academic institutions to enhance the program's reputation and create opportunities for students and alumni.
 - Promote the DBA program through active engagement with professional associations and networks.

Qualifications

- The successful candidate must articulate a Christian worldview in one's area of service and must fully support the University Vision, Mission and Statement of Faith. <https://www.belhaven.edu/about/mission/>
- A DBA or Ph.D. in Business Administration or a closely related field from a regionally-accredited institution.
- Minimum of 5 years of experience in higher education, including teaching and administrative roles. Experience with graduate or doctoral programs is required.
- Strong leadership, organizational, and interpersonal skills.
- Excellent written and verbal communication abilities.
- Proficiency in academic program management, curriculum development, and accreditation processes.
- A proven record of scholarly activity, including publications and presentations.
- Familiarity with online and hybrid education models.

Preferred Qualifications

- Experience supervising doctoral research and guiding dissertation committees.
- Active involvement in business, industry, accreditation, or professional organizations.
- A collaborative leadership style.

Location

This position is not eligible for remote or hybrid work. The position will be located on the campus in Jackson, MS.

Application Process

To be considered for this position, a complete application packet must be received. Complete Application packet will include the following:

- A CV and cover letter outlining your suitability for this position, including an explanation of your interest in Christian higher education.
- A 3 to 4 paragraph statement of how you would integrate the Biblical worldview into all instructional content.
- Please prepare a brief account (no more than 750 words) of your spiritual pilgrimage including the time and circumstances surrounding your becoming a believer in Christ and your current relationship with Christ. Please click on this link <https://www.belhaven.edu/pdfs/employment/letter-of-employment-commitment.pdf>
Belhaven University's Commitment Statement including our employee expectations. Should you receive a job offer you will be asked to sign accepting this commitment.
- Curriculum Vitae

Employment at Belhaven University is contingent upon the results of an independent background check.

Send to:

Confidential questions and formal applications may be submitted to:

Monica French

Director of Academic Administration

mfrench@belhaven.edu