

BELHAVEN UNIVERSITY

FACULTY POSITION

Director of Doctoral Studies – School of Business

Belhaven University, a Christian university committed to the ministry of integrating biblical truth and learning, is searching for the ideal candidate for Director of Doctoral Studies for the Graduate School of Business who has a heart for Christ Jesus and students.

Responsibilities

Responsibilities include supervising and coordinating the doctoral program in business; coordinating residencies; teaching graduate courses; overseeing the dissertation or doctoral project process; organizing dissertation committees, closely working with committee chairs and training dissertation chairs and committee members; student advising and mentoring; assessing student and program outcomes; planning and implementing on campus residencies, and meeting all accreditation standards for doctoral programs. This position is a twelve-month appointment.

Qualifications

A D.B.A or Ph.D. is required in Business Administration or related field with five or more years of professional experience is required. Special consideration will be given to candidates with previous experience in administering in DBA programs with Doctoral Research projects and/or dissertation programs.

Compensation

Compensation is commensurate with qualifications and experience. The University supplements major medical insurance. A generous 403b retirement plan is available for eligible employees to contribute pre-tax dollars with Belhaven University matching up to 8% of annual salary.

To apply, please submit the following:

- A cover letter outlining your suitability for this position including an explanation of your interest in Christian higher education
- CV, including contact information for at least 3 professional references
- A 3 to 4 paragraph statement of how you would integrate a Biblical worldview into all instructional content
- A brief account (750 words or less) of your spiritual pilgrimage including the time and circumstances surrounding your becoming a believer in Christ and your current relationship with Christ.
- List any licenses or certifications

Go to: https://www.belhaven.edu/belhaven/employment_pdfs/letterofemploymentcommitment.pdf to review Belhaven University's Commitment statement, including our employee expectations. Should you receive a job offer, you will be asked to accept this agreement by signing it. Applicants must be able to fully support the [University vision, mission and statement of faith](#) and contribute to the spiritual and academic fellowship of the University.

Send materials, confidential questions, and/or nominations to:

Dr. Bradford Smith Provost and Vice President for Academic Affairs
c/o Kim Campbell, Director of Academic Administration kcampbell@belhaven.edu